

**Executive Standing Committee**  
**March 24, 2014**

**TO:** Mayor Savage and Members of Executive Standing Committee

**SUBMITTED BY:** original signed by  
Chris Bryant, Project Manager, Governance Project

**DATE:** February 18, 2014

**SUBJECT:** **Internal Committees**

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### **INFORMATION REPORT**

#### **ORIGIN**

**Motion** of Halifax Regional Council of June 25, 2013:

That the Executive Standing Committee, supported by staff, is directed by Halifax Regional Council to undertake a review of Council's governance and committee structure and the terms of reference of Standing Committees to ensure the structure supports Council's priorities, to be completed by June 30, 2014 for submission to Regional Council.

During the Council discussion, it was agreed that the review should also include the number of external committees members of Regional Council are asked to serve on and whether those councillor appointments best serve the interests of HRM.

#### **LEGISLATIVE AUTHORITY**

The Halifax Regional Municipal Charter Section 20

(1) Council may make policies

(c) providing for committees and conferring powers and duties upon them, except the power to expend funds.

The Charter also describes

- Standing, Special and Advisory Committees (Section 21)
- Citizen Advisory Committees (Sec 23)
- Community Councils (Sec 24)

- Community planning advisory committee and land-use by-law (Sec 30)
- Community committees (Sec 32)
- Audit committee (Sec 48)
- Planning Advisory Committee (Sec 215)
- Area advisory committee (Sec 216)
- Design review committee for HRM by Design Downtown Plan Area (Sec 246A)

HRM Administrative Order #1 – Respecting the Procedures of the Council describes

- Procedures for Appointments to Committees (Sections 67)
- Procedure in Committee of the Whole (Section 69)
- Responsibility of Committee (Section 76)
- Council meeting as Standing Committee (Section 80)
- Special Committees (Section 85)

HRM Administrative Order #48 – Respecting the Creation of Community Councils describes

- The geographic area covered by each Community Council
- The powers of the Community Councils
- The constraints on the financial powers of Community Councils

## **BACKGROUND**

Halifax Regional Council (Council) derives its authority from provincial legislation, primarily the Halifax Regional Municipality (HRM) Charter (Charter). Administrative Order #1 (AO#1) spells out how Council does its work.

Through the Charter, AO#1, AO#48 and other policy decisions, Council has established committees through which it does much of its work.

- Committee of the Whole serves as a less formal forum than Council itself for debating issues.
- Community Councils focus on local issues.
- Standing Committees tackle issues in their particular areas of responsibility.

Many committees use subcommittees, special committees and advisory committees to dig more deeply into issues.

What these committees can do is defined, in legislation, administrative orders or by policy and practice. Since the creation of HRM, how council works has steadily evolved to meet changing needs.

Attachments to this report provide background on the structures now in place in HRM:

- Attachment A – Regional Council
- Attachment B – Committee of the Whole
- Attachment C – Community Councils
- Attachment D – Standing Committees

Council has periodically reviewed its structures and instituted changes to make those structures more effective and efficient. The June 2013 Council motion which triggered this governance review exercise is a step in the continuing work to improve how Council functions.

### **Project Work To Date**

To date in this review, the Project Manager has

- interviewed councillors on HRM's governance: what works, what needs improvement and how external committees might be managed better.
- researched governance practices in HRM and in other comparable Canadian municipalities
- prepared reports for the Executive Standing Committee to
  - provide feedback on the interviews,
  - make suggestions about approaches to external committees
  - make suggestions about the use of Committee of the Whole.

This report focuses on internal committees, the ones which council itself establishes. It makes suggestions for changes designed to improve the system. The next report will make suggestions about possible changes to Administrative Order #1.

## **DISCUSSION**

### **General Issues**

In the Project Manager's meetings with Councillors and in the review of practices here in HRM and elsewhere some "Principles" have emerged. For example:

- **Public input:** While recognizing that public input is important to good governance, it is important that such input be organized and effective. Some municipalities have developed procedures that direct public input to their equivalents of Community Councils and Standing Committees and not Council itself. Here in HRM, increasingly the forums for public input are Community Councils and Standing Committees. Regional Council receives its input from those committees. It is not yet clear whether Committee of the Whole should be a place that receives direct input from the public.

***Suggestion #1** – HRM clarify in Administrative Order #1, that public input should be received through the Standing Committees or Community Councils which would then report to Regional Council which would include reporting on any public input received.*

***Suggestion #2** – HRM clarify in AO#1 that Committee of the Whole in its discretion may receive direct input from the public.*

### **Committee of the Whole**

At the January Executive Standing Committee meeting, members briefly discussed Committee of the Whole. In recent months after a period of somewhat limited use, Council has moved to Committee of the Whole to discuss several important issues. These meetings have highlighted several issues:

- Is it clear to councillors what the process is to determine when to go to Committee of the Whole?
- Does Council always use the appropriate procedures to start and end Committee of the Whole meetings?
- Committee of the Whole is generally less formal than a Council meeting? Could Council be less formal? Could Committee of the Whole be more formal? Is there a happy medium?
- Does Council wish to specifically imbed in AO#1 those items which should go to Committee of the Whole?
- Is Committee of the Whole the appropriate mechanism for budget discussions?

***Suggestion #3** – The presentation to Executive Standing Committee on Administrative Order #1 scheduled for the March meeting deal with the issues noted above.*

### Community Councils

Community Councils and their duties are defined in the Halifax Regional Municipality Charter and in Administrative Order #48.

In discussions with the Governance Project Manager, Councillors expressed general satisfaction with the current make up and powers of Community Councils but some issues arose:

- Would some expansion of the authority of community councils be useful? Within existing budget envelopes, could community councils make more decisions?
- Should there be changes made to AO#48?
- How should the differing workloads of the three community councils be dealt with?
- Should Council review the method of selecting/rotating the Chairs of Community Councils?
- Is the current process for getting public input effective?
- Should Community Councils have input to HRM's budgets? If so, how?
- For issues that only have an impact on a small part of the geographic area covered by a Community Council, is there a role for an individual councillor's expertise?
- Does the current focus on "downtown" suggest that there should be more joint meetings of the two community councils that deal with issues in the downtown area? Or, would it make any sense to have a "Downtown Community Council?"

***Suggestion #4:*** Along with a report on possible changes to Administrative Order #1, the Project Manager prepare suggestions for possible changes to Administrative Order # 48.

### Standing Committees

The Council motion which launched this work asks Executive Standing Committee "to undertake a review of Council's governance and committee structure and the terms of reference of Standing Committees to ensure the structure supports Council's priorities." The motion specifically asks for a review of the Terms of Reference for Standing Committees. This process has begun.

In discussions with councillors there were very few references to changes to the number of standing committees or their titles or subjects covered, with the exception of suggestions about changes to the Executive Standing Committee.

There were also no suggestions that the current topics standing committees have responsibility for be more closely aligned with Council priorities. Other issues arose in discussions.

General Issues:

- In the interviews, some councillors expressed frustration with Standing Committees but the majority of councillors favoured the continuation of the Standing Committee approach.

***Suggestion #5:*** Executive Standing Committee recommend Regional Council reaffirm its commitment to the use of the Standing Committee structure.

***Suggestion #6:*** Regional Council consider setting out the mandates of Standing Committees in an Administrative Order as is currently done for Community Councils.

Councillors who supported the use of Standing Committees and those who expressed concerns about them made suggestions about how Standing Committees could work better:

- **Size of Standing Committees:** The approach in use now with a Mayor and 16 member Council was designed for a Mayor and 23 member Council. Several councillors suggested that the size of Standing Committees be reduced to reflect a smaller council. Standing Committees currently have 3 members appointed by Community Councils and up to 5 members appointed at large.

***Suggestion #7:** To reflect the reduced size of Regional Council, Standing Committees should, in general, include 3 Community Council appointees and up to 3 at large appointees. This would cap the size of a Standing Committee at 6 members.*

***Suggestion #8:** Accepting the previous suggestion will require a change to Bylaw A-100 to permit a reduction in the size of the Appeals Standing Committee.*

- **“Non-member” Councillor Participation:** Some councillors are unclear about whether, and how, they can participate at Standing Committees of which they are not members. If councillors have an interest in an issue at a Standing Committee, what can they do? Other municipalities with standing committees have dealt with this issue. Rules for non-member participation could be spelled out in a Standing Committee Administrative Order.

***Suggestion #9:** HRM adopt a procedure like the following to govern the participation of non-member councillors at Standing Committees –*

*Rights of Council members who are not members of a Standing Committee*

- *All Council members may attend all Standing Committee meetings, including in camera committee meetings, question staff and the public, and speak on a matter before the committee*
  - *Only committee members may make motions and vote on a matter before the committee.*
- **Rotation of Chairs:** Some councillors noted that the chairs of Standing Committees might become “entrenched.” They favoured more frequent election of the Chairs of Standing Committees. Given that HRM currently appoints members of Standing Committees to a 2 year term and that the members then elect the chair, it would seem to make sense to link the chair’s term to those of the Standing Committee members’ terms. No change to current procedures is recommended here.

Specific Issues:

- In addition to the general issues noted above, councillors raised specific issues about particular standing committees:
  - **Executive Standing Committee:** Some councillors expressed the view that the Executive Standing Committee was not performing the role its name might suggest.

**Suggestion #10:** *Council re-work the Terms of Reference for the Executive Standing Committee along the following lines -*

*Objective – Add to the current objective responsibility for monitoring and making recommendations on the priorities, plans, intergovernmental relations and financial integrity of the municipality.*

*Composition – To reflect this new role the committee would include the Mayor, the Deputy Mayor and the Chairs of the other 5 Standing Committees.*

*Duties and Responsibilities – Rewrite this section to note that the Executive Standing Committee would make recommendations to Regional Council on*

- *Strategic policy and priorities*
- *Governance policy and structure*
- *Financial planning and budgeting*
- *Fiscal policy*
- *Intergovernmental relations*
- *Council operations*
- *Matters relating to more than one standing committee*
- *Human resources and labour relations*
- *Emergency management*
- *CAO liaison and review*
- *Municipal Auditor General review*

## **FINANCIAL IMPLICATIONS**

There are no immediate financial implications from the suggestions in this report.

## **COMMUNITY ENGAGEMENT**

The Project manager has consulted councillors and some HRM staff in the preparation of this report. No public consultation has taken place.

## **ATTACHMENTS**

- Attachment A – Regional Council
- Attachment B – Committee of the Whole
- Attachment C – Community Councils
- Attachment D – Standing Committees

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A copy of this report can be obtained online at <http://www.halifax.ca/commcoun/index.html> then choose the appropriate Community Council and meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

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## Regional Council

### (1) HRM Charter

#### **Powers of Council**

**11 (1)** The powers of the Municipality are exercised by the Council.

**(2)** In the general exercise of its powers, the Council shall take into account the principle of accessibility for its citizens with disabilities.

**(3)** Each Council member, while in office, may administer oaths and take and receive affidavits, declarations and affirmations within the Province for use within the Province.

#### **Council may make policies**

**20 (1)** The Council may make policies

(a) respecting the date, hour and place of the meetings of the Council and the notice to be given for them;

(b) regulating its own proceedings and preserving order at meetings of the Council;

(c) providing for committees and conferring powers and duties upon them, except the power to expend funds;

(d) providing for and fixing

(i) the annual remuneration to be paid to the Mayor,

(ii) the annual remuneration to be paid to the Deputy Mayor,

(iii) the annual remuneration to be paid to councillors,

(iv) that part of the salary or remuneration that is an allowance for expenses incidental to the discharge of the duties of such persons as elected officers of the Municipality,

(v) the deduction to be made from the remuneration of such persons for missing more than three Council or committee meetings in a year, and

(vi) the rate per kilometre as a travelling allowance for such persons for actual distance travelled once each day to go to, and return from, every daily session of a meeting of the Council or of a committee.

**(2)** The Council may, by policy, require that where a Council member is nominated or appointed by the Council to a board, commission or other position or is otherwise appointed as a representative of the Municipality, any remuneration from that position, excluding reimbursement of expenses, to which that Council member is entitled shall be paid to the Municipality.

**(3)** Where

(a) an expense by a Council member is authorized by an expense policy adopted by the Council; or

(b) no expense policy has been adopted by the Council but the expense is supported by proof that it has actually been incurred, the expense may be reimbursed to the Council member.

### (2) Administrative Orders

Administrative Order #1 - **RESPECTING THE PROCEDURES OF THE COUNCIL** provides direction for Council operations.

### (3) Current Status

### (4) Notes

## Committee of the Whole

### (1) HRM Charter

The HRM Charter does not specifically define or mention “Committee of the Whole.” Sections 16 and 20 of the Charter appear to allow such a body to exist. The Municipal Government Act is also silent on Committee of the Whole.

### **Council meetings**

#### **16**

(2) In addition to regular meetings, the Council may hold such other meetings as may be necessary or expedient for the dispatch of business at such time and place as the Council determines, if each Council member is notified at least three days in advance and the Clerk gives at least two days public notice of the meeting

### **Council may make policies**

**20 (1)** The Council may make policies (a) respecting the date, hour and place of the meetings of the Council and the notice to be given for them;  
(b) regulating its own proceedings and preserving order at meetings of the Council;  
(c) providing for committees and conferring powers and duties upon them, except the power to expend funds;

### (2) Administrative Order

Administrative Order #1 includes the follow sections on Committee of the Whole.

### **Procedure in Committee of the Whole**

69. (1) When a report of a committee is presented to the Council, the chairman of the committee presenting the report may move that the Council go into Committee of the Whole to discuss the report.

(2) When all the items of the report have been dealt with, the chairman may move the adoption of the report with amendments, if any.

70. (1) Whenever it shall be moved and carried that the Council go into Committee of the Whole, the presiding officer shall be in the Chair unless otherwise ordered, and shall maintain order in the committee and shall report the proceedings of the Committee.

(2) The presiding officer shall be referred to as Chair.

(3) The Chair may appoint another member of the Committee to so act while the Chair is temporarily absent from the meeting.

(4) The rules of governing the procedure of the Council shall be observed in Committee, so far as they are applicable, except that:

a) no vote shall be recorded;

b) the number of times of speaking on any question shall not be limited and;

c) no motion to call for the question shall be allowed.

(5) No member shall speak more than once except to make an explanation until every member who desires to speak shall have spoken.

### **Motion to Rise from Committee of the Whole**

71. (1) On motion in Committee of the Whole to rise and report, the question shall be decided without debate.

(2) A motion in Committee of the Whole to rise without reporting shall always be in order and shall take precedence over any other motion.

(3) On an affirmative vote to rise without report, the subject of the reference to the committee shall be considered as disposed of in the negative.

#### **Agenda in Committee of the Whole**

72. (1) The Clerk shall have prepared and printed for the use of the members at any regular meeting of Committee of the Whole, an Agenda setting forth the business to be considered at such meeting.

(2) The business of the committee shall be considered in the order set forth on the Agenda, provided however, that the Chairman of the committee, with the approval of the committee, may vary the order of business to better deal with matters before the committee.

#### **Public Submissions at Committee of the Whole**

73. (1) The Committee may hear and consider a submission or representation from any person who wishes to be heard, upon each item in the agenda as the item is reached by the Committee and each submission shall be limited to 5 minutes.

(2) If more than one person appears representing a group or association in relation to a particular item, the Committee may require that the persons designate a spokesperson who shall speak on behalf of the group or association so appearing.

(3) Current Status

(4) Notes

AO#1 sections do not provide specific direction as to the circumstances under which Committee of the Whole of Council is to be used. Since amalgamation, the frequency of Committee of the Whole meetings has varied. Table 1 shows the number of meetings and subjects covered in recent years.

**Table 1 – Frequency and Subjects of HRM Committee of the Whole meetings 2008-2013**

<b>Year</b>	<b># of Council Meetings</b>	<b># of CoW Mtgs</b>	<b>Committee of the Whole Subjects</b>
2008	34	24	Taxis, gateway, e-voting, Fiscal Framework, HRM by Design, Arenas, Budget, Trails, By-laws, Facilities Master Plan, Peace Officers, Debt Policy, Central Library, Mainland Common, Legislative Requests, Business Plans, Violence Roundtable, Winter Works, Reserves, Canada Winter Games, Transit, Community Engagement, M/P Lands Swaps, Transit taxes.
2009	38	25	Council Focus Areas, Planning Approvals, Parking, Violence, Fiscal Framework, HRM by Design, GHP, Debt Service, Capital Projects, Transportation, Transit, Rural Transit, Bedford West CCC, Budget, Fiscal Health, Invasive Species, Tax Reform, Procurement, Wind Turbines, Tobacco Use, Council Committees, CUTA, Social Heritage,

			Leased Office Space, 4 Pad.
2010	38 + 2 Special	23	Council Focus Areas, Harbour Ferry, Transit, Sea Level Rise, Fiscal Framework, Citizen Survey, Library, Halifax North Common, Budget, VICS, Burials, Roundabouts, 4 Pad, Event Strategy, Rec Services Review, Wind Power, Asset Naming, Convention Centre, Committee Reform, Cost of Services, FIFA.
2011	36 + 1 Special	12	Transit, Corporate Plan Outcomes, Supplementary Education Funding, Capital Budget, Facilities Master Plan, Budget, Stadium, Roads, Regional Plan.
2012	35 + 4 Special + Swearing In	5	Budget, Sidewalks, Priorities
2013	32	7	Sidewalks, Sponsorship & Naming, Solid Waste, Regional Plan, Area Rates, Priorities

## Community Councils

(1) From the HRM Charter

### Community councils

**24 (1)** The Council may, by policy, establish a community council for an area.

**(2)** A policy establishing a community council must define the boundaries of the community and the community must include the whole, or part of, at least three polling districts.

**(3)** The number of electors in a community must be at least twice the average number of electors per polling district in the Municipality.

**(4)** The community council for each community consists of the councillors elected from the polling districts included, in whole or in part, in the community.

### Powers and duties of community council

**25** The powers and duties of a community council include

(a) monitoring the provision of services to the community and recommending the appropriate level of services, areas where additional services are required and ways in which the provision of services can be improved;

(b) the establishment of one or more advisory committees;

(c) recommending to the Council appropriate by-laws, regulations, controls and development standards for the community;

(d) recommending to the Council appropriate user charges for the different parts of the community;

(e) making recommendations to the Council respecting any matter intended to improve conditions in the community including, but not limited to, recommendations respecting

(i) inadequacies in existing services provided to the community and the manner in which they might be resolved, additional services that might be required and the manner in which the costs of funding these services might be raised, and

(ii) the adoption of policies that would allow the people of the community to participate more effectively in the governance of the community; and

(f) making recommendations to the Council on any matter referred to it by the Council.

### Election of chair and rules

**26 (1)** A community council shall annually elect its chair from among its members.

**(2)** The chair shall be elected at the first meeting of the community council after the members are elected.

**(3)** Subject to any policy adopted by the Council, a community council may make rules governing its procedures, the appointment of committees and the number and frequency of its meetings.

**(4)** Any rules passed by a community council must be filed with the secretary of the community council and the Clerk.

### Annual public meeting of community council

**27 (1)** A community council shall hold an annual public meeting in the community in each year to report to the public concerning its activities and to receive the views of the public respecting all matters within its mandate.

**(2)** Except as otherwise provided in this Section, all meetings of a community council must be open to the public.

**(3)** A community council may meet privately to discuss matters relating to

- (a) acquisition, sale, lease and security of municipal property;
- (b) personnel matters;
- (c) litigation or potential litigation;
- (d) legal advice eligible for solicitor-client privilege;
- (e) public security.

**(4)** No decision may be made at a private community council meeting except a decision concerning procedural matters or to give direction to staff of the Municipality.

**(5)** A record that is open to the public must be made, noting the fact that the community council met in private, the type of matter that was discussed, as set out in subsection (3), and the date, but no other information.

....

#### **Area rates**

**29 (2)** A community council may determine expenditures, to be financed by area rate, that should be made in, or for the benefit of, the community.

....

#### **Community planning advisory committee and land-use by-law**

**30 ....**

**(2)** A community council may appoint a planning advisory committee for the community and Part VIII applies with all necessary changes.

**(3)** A community council may amend the land-use by-law of the Municipality applicable to the community with respect to any property in the community if the amendment carries out the intent of any municipal planning strategy of the Municipality applicable to the property and, in doing so, the community council stands in the place and stead of the Council and Part VIII applies with all necessary changes.

**(4)** A community council stands in the place and stead of the Council with respect to variances and site-plan approvals and Part VIII applies with all necessary changes.

#### **(2) From Administrative Orders**

Administrative Order #1 mentions Community Councils but does not provide direction for them.

Administrative Order #48 (AO#48) "Respecting the Creation of Community Councils" defines community councils' geography and powers. Relevant sections of AO#48 include:

#### **Community Councils**

2. There is hereby established the following Community Councils:

- (a) the North West Community Council ....
- (b) the Harbour East-Marine Drive Community Council ....
- (c) the Halifax and West Community Council

#### **Powers**

3. (1) Subject to subsection (3) of this section, sections 29, 30 and 31 of the *Halifax Regional Municipality Charter* apply to each Community Council.

(2) Repealed

(3) A Community Council shall create no more than two planning advisory committees.

(4) If a Community Council creates a planning advisory committee, the terms of reference for the planning advisory committee shall be as set out in Schedule 3 of this

Administrative Order.

(5) Nothing in this section prevents a Community Council from:

(a) limiting or adding to the duties of a planning advisory committee from those duties prescribed by section 4 of Schedule 3 of this Administrative Order; or

(b) specifying the number of community citizens that must be appointed to a planning advisory committee from a specified District or portion of a District.

#### **Financial Consequences**

4. A Community Council shall not pass any resolution or make any decision which could potentially result in financial consequences for the Municipality which are contrary to those which would result from a previous decision of the Regional Council, unless and until the financial consequences are presented to the Regional Council and approved by it.

#### **Policies and Procedures**

5. Except as provided for in Schedule “2” of this Administrative Order, the Procedure of Council Administrative Order (Administrative Order One), shall apply *mutatis mutandis* to meetings of a Community Council.

### **SCHEDULE 2: RULES GOVERNING PROCEDURES FOR COMMUNITY COUNCILS**

### **SCHEDULE 3: TERMS OF REFERENCE PLANNING ADVISORY COMMITTEE**

#### **(3) Current Status**

Halifax Regional Municipality has three Community Councils, each consisting of five to six districts. Community Councils consider local matters, make recommendations to Regional Council, and provide opportunities for public input.

#### **Community Councils:**

##### **North West Community Council**

- District 1 - Waverley - Fall River - Musquodoboit Valley – Councillor Dalrymple
- District 13 - Hammonds Plains - St. Margarets – Councillor Whitman
- District 14 - Middle/Upper Sackville - Beaver Bank - Lucasville – Councillor Johns
- District 15 - Lower Sackville – Councillor Craig
- District 16 - Bedford - Wentworth – Councillor Outhit

##### **Harbour East - Marine Drive Community Council**

- District 2 - Preston - Chezzetcook - Eastern Shore – Councillor Hendsbee
- District 3 - Dartmouth South - Eastern Passage – Councillor Karsten
- District 4 - Cole Harbour - Westphal – Councillor Nicoll
- District 5 - Dartmouth Centre – Councillor McCluskey
- District 6 - Harbourview - Burnside - Dartmouth East – Deputy Mayor Fisher

##### **Halifax and West Community Council**

- District 7 - Peninsula South - Downtown – Councillor Mason
- District 8 - Peninsula North – Councillor Watts

- District 9 - Armdale - Peninsula West – Councillor Mosher
- District 10 - Halifax - Bedford Basin West – Councillor Walker
- District 11 - Spryfield - Sambro Loop - Prospect Road – Councillor Adams
- District 12 - Timberlea - Beechville - Clayton Park West – Councillor Rankin

## Standing Committees

### (1) HRM Charter

#### **Council may make policies**

**20 (1)** The Council may make policies

....

(c) providing for committees and conferring powers and duties upon them, except the power to expend funds;

### (2) Administrative Order

#### **Procedure for Appointments to Committees**

67. Appointments to a Committee shall proceed as follows:

- a) a member of the Standing Committee shall move the slate of members recommended by the Committee and the motion shall be seconded by another member of the Committee;
- b) the presiding officer shall then call for further nominations;
- c) an additional name may be placed in nomination by motion;
- d) where more than the number required for the committee stand for election, a vote shall be taken for the entire slate nominated for that committee;
- e) voting shall be by secret ballot;
- f) where two or more nominees have an equal number of votes for an appointment, a special vote shall be taken to decide which one or more of such nominees shall be appointed;
- g) where no additional names are placed in nomination for any committees, Council shall vote on the nominations for the remaining committees and the usual rules of procedure respecting motions shall apply thereto.

#### **Council Meeting as Standing Committee**

80. (1) Council may decide that at any time all the members of Council with the Mayor as Chair, may meet as a standing committee of the Council.

(2) The rules for the conduct of business in standing committees shall apply *mutatis mutandis* to the conduct of business when all the members of Council meet as a standing committee of Council.

### (3) Current Status

#### **Standing Committees**

Following a Report to Council's Committee of the Whole on November 5, 200 and a Supplementary report to Committee of the Whole on October 12, 2010, Committee of the Whole adopted the following motion:

**MOVED** by Councillor Streach, seconded by Deputy Mayor Johns, that Halifax Regional Council:

1. Adopt the six (6) Standing Committees of Council outlined in Appendix A of the supplementary report dated October 9, 2010

2. Adopt, in principle, the consolidation of the mandates and terms of reference of current Committees of Council as outlined in Appendix A of the supplementary report dated October 9, 2010

3. Direct implementation, as outlined in the supplementary report of October 9, 2010, to commence including the Community Council and “at large” appointment of Councillors to the Standing Committees and recruitment of community volunteers to Boards and Committees as required. **MOTION PUT AND PASSED.**

After the municipal election of 2012, the six standing committees were continued and councillors appointed to them.

### **Current Standing Committees of Council**

#### Appeals

##### ***Membership***

**Councillor David Hendsbee** - District 2 - Preston - Porters Lake - Eastern Shore

**Councillor Stephen Adams** - District 11 - Spryfield - Sambro - Prospect Road

**Councillor Gloria McCluskey** - District 5 - Dartmouth Centre

**Councillor Brad Johns** - District 14 - Upper/Middle Sackville - Beaver Bank

**Councillor Matt Whitman - Chair** - District 13 - Hammonds Plains-St. Margarets

**Councillor Steve Craig - Vice Chair** - District 15 - Lower Sackville

**Councillor Linda Mosher** - District 9 – Peninsula West - Armdale

**Councillor Bill Karsten**- District 3 - Dartmouth South-Eastern Passage

#### Audit & Finance

##### ***Membership***

**Councillor Barry Dalrymple** - District 1 - Waverley - Fall River - Musquodoboit Valley

**Councillor Gloria McCluskey** - District 5 - Dartmouth Centre

**Councillor Russell Walker** - Vice Chair - District 10 - Birch Cove - Rockingham - Fairview

**Councillor Tim Outhit** - District 16 - Bedford - Wentworth

**Councillor Stephen Adams** - District 11 - Spryfield - Sambro - Prospect Road

**Councillor Linda Mosher** - District 9 - Peninsula West - Armdale

**Councillor Lorelei Nicoll** - District 4 - Cole Harbour-Westphal

**Councillor Bill Karsten**- Chair -District 3 - Dartmouth South- Eastern Passage

#### Community Planning & Economic Development

##### ***Membership***

**Councillor Lorelei Nicoll, Chair** - District 4 - Cole Harbour - Westphal

**Councillor Wayne Mason, Vice Chair** - District 7 - Peninsula South-Downtown  
**Councillor Tim Outhit**- District 16 - Bedford - Wentworth  
**Deputy Mayor Darren Fisher** - District 6 - Harbourview - Burnside - Dartmouth East  
**Councillor Gloria McCluskey**- District 5 - Dartmouth Centre  
**Councillor Jennifer Watts**- District 8 - Peninsula North

#### Environment & Sustainability

##### **Membership**

**Councillor Barry Dalrymple - Chair** - District 1 - Waverley - Fall River- Musquodoboit Valley  
**Councillor Jennifer Watts - Vice Chair** - District 8 - Peninsula North  
**Deputy Mayor Darren Fisher** - District 6 - Harbourview - Burnside - Dartmouth East  
**Councillor Reg Rankin**- District 12 - Timberlea-Beechville-Clayton Park West  
**Councillor Lorelei Nicoll** - District 4 - Cole Harbour - Westphal  
**Councillor Bill Karsten** - District 3 - Dartmouth South-Eastern Passage  
**Councillor Steve Craig** - District 15 - Lower Sackville

#### Executive

##### ***Membership***

**Mayor Mike Savage - Chair**  
**Councillor Linda Mosher - Vice Chair** - District 9 - Peninsula West - Armdale  
**Councillor Brad Johns** - District 14 - Upper/Middle Sackville - Beaver Bank  
**Councillor Reg Rankin** - District 12 - Timberlea - Beechville - Clayton Park West  
**Councillor Russell Walker** - District 10 - Birch Cove - Rockingham - Fairview  
**Councillor Matt Whitman**- District 13 - Hammonds Plains-St. Margarets  
**Councillor Steve Craig**- District 15 - Lower Sackville  
**Councillor Bill Karsten** - District 3 - Dartmouth South-Eastern Passage

#### Transportation

##### ***Membership***

**Councillor David Hendsbee** - District 2 - Preston - Chezzetcook - Eastern Shore  
**Deputy Mayor Darren Fisher** - District 6 - Harbourview - Burnside - Dartmouth East  
**Councillor Reg Rankin** - Chair - District 12 - Timberlea - Beechville - Clayton Park West  
**Councillor Jennifer Watts** - District 8 - Peninsula North  
**Councillor Tim Outhit**- Vice Chair - District 16 - Bedford-Wentworth

**Councillor Barry Dalrymple-** District 1 - Waverley-Fall River-Musquodoboit Valley

**Councillor Wayne Mason-** District 7 - Peninsula West-Downtown

**Councillor Russell Walker-** District 10 - Birch Cove-Rockingham-Fairview

#### **HRM Charter Reference**

#### **Council may make policies**

**20 (1)** The Council may make policies

(c) providing for committees and conferring powers and duties upon them, except the power to expend funds;

#### **Standing, special and advisory committees**

**21 (1)** The Council may establish standing, special and advisory committees.

**(2)** Each committee shall perform the duties conferred on it by this Act, any other Act of the Legislature or the by-laws or policies of the Municipality.