

HALIFAX

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Item No. 9.1.1
Executive Standing Committee
November 2, 2015

TO: Chair and Members of the Executive Standing Committee

SUBMITTED BY: ORIGINAL SIGNED

Cathy J. Mellett, Municipal Clerk

DATE: August 6, 2015

SUBJECT: 2016 Council Meeting Schedule

ORIGIN

It has been the practice for Regional Council to adopt a schedule outlining meetings of Regional Council for the forthcoming year.

LEGISLATIVE AUTHORITY

The mandate of the Executive Standing Committee, as adopted by Regional Council is to fulfil the self-governance role of Regional Council including:

3.6 General Council Governance

3.6.1 The Executive Standing Committee shall act as a review committee for matters related to the general self-governance and administration of Council as directed by Council.

RECOMMENDATION

It is recommended that the Executive Standing Committee review scheduling options and put forward a recommendation to Regional Council in regard to the proposed 2016 Regional Council meeting schedule.

BACKGROUND

In accordance with Administrative Order One, Section 8(2), regular Council sessions are held on Tuesdays at an hour deemed appropriate by the Mayor and the Chief Administrative Officer (CAO) jointly. Regularly scheduled meetings of Regional Council may be cancelled with the agreement of the Mayor/CAO or may be added with appropriate notice provided in accordance with the HRM Charter.

DISCUSSION

Since amalgamation Regional Council has adopted a meeting schedule for the coming year. This process allows members of Council, staff and the public to be notified and plan in advance for Regional Council meetings.

Since 2014, Regional Council has adopted a modified bi-weekly meeting schedule for Regional Council meetings.

The modified bi-weekly schedule provided as Attachment 1 of this report, proposes twenty-three (23) regular meetings and takes into account statutory holidays, March Break, meetings of Federation of Canadian Municipalities (FCM), Union of Nova Scotia Municipalities (UNSM), and the number of meetings provided for in 2015. The Executive Committee is free to recommend or adjust the proposed schedule.

FINANCIAL IMPLICATIONS

There are no budget implications associated with the recommended course of action.

COMMUNITY ENGAGEMENT

The 2016 meeting schedule for Halifax Regional Council, once adopted, is posted online at Halifax.ca to enable members of the public and media to have access to the meeting schedule, agendas and reports the Friday prior to the Regional Council meeting.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with the recommended course of action.

ALTERNATIVES

The Executive Committee may adopt and/or adjust the proposed 2016 Regional Council meeting schedule as they see fit for recommendation to Halifax Regional Council.

ATTACHMENTS

Attachment 1 – Modified bi-weekly 2016 Council Schedule

A copy of this report can be obtained online at <http://www.halifax.ca/boardscom/standing.php> then choose the appropriate Standing Committee and meeting date, or by contacting the Office of the Municipal Clerk at 902.490.4210, or Fax 902.490.4208.

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Attachment 1 – Modified bi-weekly 2016 Council Schedule

2016 HALIFAX REGIONAL COUNCIL SCHEDULE

MEETING TIMES ARE TO BE ANNOUNCED

MONTH	DATE	MEETING	MONTH	DATE	MEETING
January	January 5	No Scheduled Meeting	July	July 5	No Scheduled Meetings
	January 12	Regional Council		July 12	
	January 19	No Scheduled Meeting		July 19	
	January 26	Regional Council		July 26	Regional Council
February	February 2	No Scheduled Meeting	August	August 2	Regional Council
	February 9	Regional Council		August 9	No Scheduled Meetings
	February 16	No Scheduled Meeting		August 16	
February 23	Regional Council	August 23			
March	March 1	No Scheduled Meeting		August 30	
	March 8	Regional Council	September	September 6	Regional Council
	March 15	No Scheduled Meeting (March Break)		September 13	No Scheduled Meeting
March 22	Regional Council	September 20		Regional Council	
	March 29	No Scheduled Meeting (Easter)		September 27	No Scheduled Meeting
April	April 5	Regional Council	October	October 4	Regional Council
	April 12	Regional Council		October 11	No Scheduled Meeting (Thanksgiving)
	April 19	No Scheduled Meeting		October 18	No Scheduled Meeting
	April 26	Regional Council		October 25	No Scheduled Meeting
May	May 3	No Scheduled Meeting	November	November 1	Regional Council – Swearing In Ceremony
	May 10	Regional Council		November 8	Regional Council
	May 17	No Scheduled Meeting		November 15	No Scheduled Meeting
	May 24	Regional Council		November 22	Regional Council
	May 31	Regional Council		November 29	No Scheduled Meeting (UNSM)
June	June 7	No Scheduled Meeting (FCM)	December	December 6	Regional Council
	June 14	Regional Council		December 13	No Scheduled Meetings
	June 21	Regional Council		December 20	
	June 28	No Scheduled Meeting	December 27		