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Item No.

Community Planning & Economic Development Standing Committee December 17, 2015

TO: Chair and Members of the Community Planning and Economic Development Standing Committee

SUBMITTED BY: Original signed by:
Sheilagh Edmonds, Legislative Assistant

DATE: December 1, 2015

SUBJECT: **2016 Community Planning and Economic Development Standing Committee Meeting Schedule**

ORIGIN

The Community Planning and Economic Development Standing Committee annually adopts a schedule outlining meetings for the forthcoming year.

LEGISLATIVE AUTHORITY

Section 8 of the Terms of Reference of the Community Planning and Economic Development Standing Committee which directs the Committee to meet no less than four (4) times annually, preferably monthly, or as determined by the Committee.

RECOMMENDATION

It is recommended that the Community Planning and Economic Development Standing Committee review scheduling options and adopt the proposed 2016 Community Planning and Economic Development Standing Committee meeting schedule.

BACKGROUND/DISCUSSION

Standing Committees consider and adopt a meeting schedule in order to provide notice to members and the public in regard to their meetings. The Community Planning and Economic Development Standing Committee is free to adopt or adjust the proposed schedule as they see fit. The attached proposed schedule is based on the past year's meeting schedule of meeting on the third Thursday of each month, in the morning.

FINANCIAL IMPLICATIONS

There are no budget implications associated with the recommended course of action.

COMMUNITY ENGAGEMENT

The 2016 meeting schedule for the Community Planning and Economic Development Standing Committee, once adopted, is posted online at Halifax.ca to enable members of the public and media to have access to the meeting schedule, agendas and reports prior to Committee meetings.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with the recommended course of action.

ALTERNATIVES

The Community Planning and Economic Development Standing Committee may adopt and/or adjust the proposed 2016 Community Planning and Economic Development Standing Committee meeting schedule as they see fit.

ATTACHMENTS

Attachment 1 – Proposed 2016 Community Planning and Economic Development Standing Committee Schedule

A copy of this report can be obtained online at <http://www.halifax.ca/boardscom/standing.php> then choose the appropriate Standing Committee and meeting date, or by contacting the Office of the Municipal Clerk at 902.490.4210, or Fax 902.490.4208.

Report Prepared by: Sheilagh Edmonds, Legislative Assistant 902-490-6732

ATTACHMENT 'A'

Proposed 2016 Meeting Schedule

DATE: 3rd Thursday of each month

TIME: 10:00 a.m. to 12:00 p.m.

LOCATION: Council Chamber, City Hall

January 21

February 18

March 24*

April 21

May 19

June 16

July 21

August – No Meeting

September 15

October – No Meeting

November 17

December 15

*March 24 is the 4th Thursday - recommended as March 17 falls within the March Break week.