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Item No. 9.1.2
Grants Committee
May 2, 2016

TO: Chair and Members of HRM Grants Committee

SUBMITTED BY: Original Signed

Amanda Whitewood, Director of Finance & ICT/CFO

DATE: April 21, 2016

SUBJECT: **Community Grants Program 2016-2017: Recommended Awards**

ORIGIN

March 31st, 2016 - Application deadline for submissions to the *Community Grants Program*.

LEGISLATIVE AUTHORITY

HRM Charter (2008) s.79(1) "The Council may expend money required by the Municipality for... (av) a grant or contribution to

- (v) any charitable, nursing, medical, athletic, educational, environmental, cultural, community, fraternal, recreational, religious, sporting or social organization within the Province,
- (vii) a registered Canadian charitable organization;"

HRM Charter (2008) s.79(2) a grant issued pursuant to s.71(1) shall be publicized in a newspaper in circulation throughout the region.

RECOMMENDATION

It is recommended that the Grants Committee recommend Regional Council:

1. Approve 55 awards for a combined total of \$432,751, as detailed in Attachment 2 of this report, from operating account M311-8004 *Community Grants Program*;
2. Direct staff to submit a Supplementary Report with recommendations in regard to capital funding opportunities for rural transit;
3. Direct staff to submit a Supplementary Report with recommendations in regard to recreational trails, including motorized, that are not part of the HRM Active Transportation network or municipal parks programming.

BACKGROUND

The *HRM Community Grants Program* provides access to project-specific cash grants to eligible registered non-profit organizations located within the geographic boundary of the Halifax Regional Municipality. In accordance with legislation, grants and contributions must be approved by Regional Council and the public notified of any awards through an advertisement placed in a newspaper circulating throughout the region. All reports and minutes are available to the public through the HRM web site and notices placed in the Municipal Notices section of the *Chronicle-Herald* newspaper. Grant applications ineligible for consideration are listed in a companion Information Report dated April 10, 2016.

DISCUSSION

Recommendation #1

The 2016 *Community Grants Program* received a total of **102** applications by the March 31, 2016 deadline and two (**2**) late applications for a combined total of \$1,086,996.62 in funding requests. The distribution of applications and proposed awards is summarized below in Table 1.

Funding Sector	Applications	Value of Requests by Category	Awards Proposed	Value of Awards Proposed
Environment	10	\$110,440.40	6	\$70,427
Recreation & Leisure	35	\$403,851.13	17	\$142,199
Affordable & Supportive Housing	3	\$32,026.75	2	\$13,000
Emergency Assistance	10	\$154,726.60	3	\$24,300
Neighbourhood Safety	2	\$9000.00	1	\$2,500
Community History	14	\$143,118.19	11	\$103,400
Community Diversity	7	\$47,207	3	\$10,650
Community Arts & Crafts	23	\$186,506.55	12	\$66,275
TOTAL	104	\$1,086,876.62	55	\$432,751

As anticipated, the number of applications increased over the prior year from 93 to 104 (~12%) and the corresponding value of requests increased by \$131,328.89 (~14%). These values exclude the two (2) applications withdrawn.

Recommendation #2: Rural Transit Capital Grants

In 2016, the *Community Grants Program* received an application for funding towards the purchase of a bus for a rural transit service sanctioned by HRM and eligible for operating assistance under the municipal *Grants for Rural Transit Program*. Presently, Administrative Order 2014-012-ADM does not make provision for capital expenditures. It is anticipated that future requests will be made with respect to capital funding for start-up operations, vehicle replacement or fleet expansion/adaptive aids, and infrastructure. To enable a planned and consistent response to capital funding requests it is recommended that Grants and Transit develop an approach for Regional Council's approval with amendments to policy as applicable.

Recommendation #3: Grants to Trails

As stated in the program guide, the *Community Grants Program* does not fund leasehold improvements. The applicant must be the owner of the asset (land, buildings or infrastructure). To be fair to applicants who have abided by the program's published guidelines, a request from an ATV club requesting capital funding towards trail construction has been deemed ineligible for consideration. For clarity, it is

recommended that Grants, Transportation and Public Works, and Parks and Recreation provide written clarification as to the status of trails that are not recognized under the Active Transportation Strategy. It is not presumed that the strategy will be expanded. Although legislation has been amended by the Province to permit funding to trails on Crown lands this permissive exception does not oblige the Municipality's investment or strategic priorities.

FINANCIAL IMPLICATIONS

Community Grants Program 2016 Budget M311-8004	\$ 500,000
Less Proposed Awards (55)	<u>(\$432,751)</u>
Balance (pending referrals)	\$ 67,249

RISK CONSIDERATION

November 4, 2013 – Grants Committee approval of staff recommendations regarding default prevention and management practice in regard to cash grants, tax relief, community property sales and leasing approved by the Audit & Finance Standing Committee at their meeting of November 20, 2013.

The primary risks associated with cash grants are representational (accuracy of information), financial misappropriation or loss, and reputational. Risk reduction practices are described in **Attachment 1** of this report.

COMMUNITY ENGAGEMENT

Information regarding program eligibility, application timelines, applicant scoring, and previous awards are posted on the municipality's web site. Printed materials are also available from all Customer Contact Centres and the Corporate Call Centre. Public participation on the Grants Committee is convened through the office of the Municipal Clerk. Legislation mandates that the general public be informed of any grant or contribution through a notice in a newspaper in circulation throughout the region. The *Community Grants Program* criteria are published annually in a guidebook. Formal reports are posted to the municipality's web site and a notice publicizing awards is placed in the Municipal Notices section of the Chronicle-Herald newspaper.

ENVIRONMENTAL IMPLICATIONS

Not applicable.

ALTERNATIVES

1. The Grants Committee could overturn an award or a recommendation to decline, or amend the value of an award or the proposed terms and conditions of funding. If amended, the rationale is provided in the committee's report attached to this staff report and forwarded to Regional Council for a decision.
2. The Grants Committee could refer an application to staff for further review.

ATTACHMENTS

1. Overview of Review Methodology.
2. Recommended Awards for Fiscal Year 2016.
 - A. Award recommendations.
 - B. Prior Year Awards.
3. Not Recommended for Funding in Fiscal Year 2016.

A copy of this report can be obtained online at <http://www.halifax.ca/commcoun/index.php> then choose the appropriate Community Council and meeting date, or by contacting the Office of the Municipal Clerk at 902.490.4210, or Fax 902.490.4208.

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Original Signed

Report Approved by: _____
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Overview of Review Methodology

Presently, the *Community Grants Program* comprises eight (8) funding categories each with its own funding priorities. Expenditures ineligible for consideration are listed by category with the addition of specific items that might be particular to that particular category. Submissions are evaluated within the each category using a standardized score form as shown below in Table 1. The proposed awards are then moderated in relation to applicants within the same funding category and for consistency across the program. In the event that a reviewer declares a conflict of interest the file is reviewed by a colleague.

Table 1.		
Criteria	Description	Points
Organizational Viability	Organizational stability; financial stewardship and reporting.	5
Funding Impact	Inability to self-fund; limited access to funding opportunities; systemic barriers; incremental impact of funding; capacity building; ability to sustain program or service; government funding (including municipal).	25
Public Benefit	Access to general public; geographic community or community of interest; scope, scale and type of inclusion; demonstrated need or opportunity.	20
Project Merit in Relation to Municipal Funding and Program Priorities	HRM mandate/priorities; funding priorities by category; stated goals of project; probability of achieving the stated outcome within the grant timeframe.	50
		100

Category of Organization: The *Community Grants Program* primarily assists volunteer-based community initiatives. Because some smaller organizations assumed that they were competing with larger organizations with greater financial capacity and/or paid staff, information is presented by “tier” which denotes the prior year’s gross revenues (and note of any reserves or investments). The evaluation also takes into account any recurring government funding. As stated in the program guide “Preference may be given to applicants not otherwise in receipt of government funding (federal, provincial or municipal)”. Government funding includes legislated tax exemption, in-kind contributions, and recurring operating funding.

The detection of government operating assistance is challenging because, unlike registered charities, not all applicants provide comprehensive and complete financial information. Overall, the approach helps reduce government funding duplication or overlap, moderates the cost-share capacity of self-funded groups, recognizes the lack of operating grants in some sectors, and shifts the focus on funding to volunteerism.

Relative Merit: In general, a score of 50 points is considered the minimum funding threshold. Applications are scored individually in relation to the funding criteria shown above in Table 1 and the category’s funding priorities, then in relation to other applications within the same category, and finally if budget permits in relation to other applicants (ie. a category’s ‘base’ budget allocation is re-assigned based on uptake and merit). Reviewers are expected to verify the application provided.

The initial score does not correspond to the value of any award recommended. Other factors taken into consideration include prior grants to the organization, legal liability, code or by-law compliance, legislated regulations, safety etc.

Value of Award: Readers are advised that the total estimated project cost provided by an applicant might not be indicative of subsequent actual expenditures. Where applicable, an applicant's eligibility for partial HST tax rebate or a provincial sales tax rebate for registered heritage properties is noted¹.

Competing Quotes: The value of a request must be verified by the applicant using quotes or estimates provided by the supplier of the goods or services. Costs higher than the lowest quote/estimate may be accepted if explained, for example, a warranty, imported product, scarcity of suppliers, mandatory standards. Applications without verification of expenses may be deemed incomplete and ineligible.

Multiple Projects/Items: Some applications are "bundled" meaning the applicant has listed either (a) several discrete projects as one or (b) numerous items so as to align the value of request with the highest funding threshold. This is particularly common in "capital grant" requests wherein the cost of each individual item/element falls below \$5,000. The 2016 guidebook provided further clarification to applicants (p.1).

Eligible Expenses: A project's budget may include expenses ineligible for consideration under the program's guidelines or of lower priority; these costs may be assumed in the applicant's cost-share, or not. Consequently, the value of an award may differ as either a percentage of total estimated cost or the value of proposed award.

Terms and Conditions: Smaller organizations may not have the cash-flow or access to market financing to commence a project prior to the receipt of a grant, therefore few grants are awarded on a reimbursement basis. To reduce the risk of default the following

- All applicants are screened for debt to the Municipality.
- If an applicant has not submitted a report or reporting is incomplete for a prior grant eligibility is suspended.
- Funds may be held-back pending confirmation of the balance of funding and an assurance that the project can proceed in a timely manner.
- Risk may be indicated by the descriptor "developmental grant" in cases where the applicant organization has no demonstrated record of program or service delivery or financial resources are modest.
- The carry forward of a grant to the following fiscal year to complete a project is limited to one year. The organization's eligibility for further funding is suspended.
- Organizations are eligible for one grant in any fiscal year.
- If the value of grant relies upon unconfirmed funding the value of award may be stated as a percentage of actual expenditures and/or up to a maximum amount. This approach is intended to prevent over-stated 'costs' or a subsequent modification to the project whereby HRM's grant is used fully and the applicant's stated cost-share is withdrawn or nominal.

Default Reporting: In the event that a final report and proof of expenditures in accordance with the terms and conditions of funding is not submitted on or before the stated deadline (March 31) the organization is considered to be in default of their obligations. An annual status report is tabled with the HRM Grants Committee to monitor default and, if necessary, to consider possible amendments to the program's policy or procedures.

Capital Grants: The *Community Grants Program* receives a disproportional number of requests for capital grants, possible due to the higher funding threshold. Many of these projects may be described as deferred maintenance, minor repairs or upgrades. This demand must be balanced with municipal tax relief to non-profit property owners (or legislated exemption) and requests from organizations that do not own/require property, in relation to each category's funding priorities, and the availability of funding from

¹ Registered heritage property owners can apply for a full rebate on provincial sales tax paid for *materials* (not labour) used on the *exterior* of a building. See: <http://cch.novascotia.ca>. Applications from municipally registered heritage properties require a letter of approval from HRM (Planning & development: Heritage).

non-municipal sources. Not infrequently 'capital' grant requests are aimed at the higher funding maximum (currently \$25,000) based on the volume of items, each of which may have a modest unit price. Typically, these projects can be phased.

In general, priority is based on safety, compliance with regulated standards, and the incremental impact as illustrated below:

- **Safety:** well or septic system failure/capacity, code compliance, fire suppression.
- **Incremental impact:** the purchase or expansion of a property/infrastructure for example, new housing units; to resolve over-crowding or a waiting list; adaptive re-use of an under-utilized property; regulations or mandatory standards.
- **A capital improvement:** a permanent structural replacement or alteration that sustains the value and utility of an existing building or infrastructure that extends the useful life of the asset such as a foundation, structural weight-bearing beams, roof, exterior walls, exterior window or door, exterior stair/emergency exit. The construction of or repairs to ancillary buildings would be lower priority (eg. a storage shed, deck, greenhouse, gazebo).
- **Purchase of large-scale or specialized equipment costing over \$5,000:** An individual item costing more than \$5,000 (maximum grant under the project category). The cost is not based on the volume of units but the cost of the product exceeds the maximum value of a project grant. Examples include a kiln, forge, musical instrument, vehicle, floodlights for a sports field etc.
- **Purchase and installation of an operating system:** electrical, heating and ventilation, water/waste water management.

Applicants are expected to demonstrate that they have applied to a designated funding program, if applicable, for example accessibility, energy efficiency or water conservation, capital funding to Royal Canadian Legions or have been declined financing by a lending institution. Organizations with designated foundations or significant reserves should explain an inability to self-fund.

The owner of the property should make application, or joint application. Leasehold improvements are not funded.

Registered heritage property: preference is given to authentic restoration (and may have a higher cost by virtue of materials and workmanship) and exterior painting may be considered but is of lower priority.

In general, the following are of lower priority:

- **Interior renovation or re-modelling/refurbishment** (floors, interior walls or door, ceiling), interior painting, and minor repairs (guttering, trim, floor tiles). An exception may be made for environmental remediation.
- In general, **aesthetic upgrades** such as interior decorating, small fixtures, cabinetry and counter tops, furnishings, exterior painting and parking lots are not funded. Exceptions may be made based on an inability to self-fund and/or urgency of need for start-up operations or loss due to fire or theft (with proof and/or insurance claim and/or reporting to Fire or Police).
- **Appliances.** Exceptions may be made for emergency feeding programs (freezer, commercial range or refrigeration).

Recommended Awards for Fiscal Year 2016

A. Award Recommendations

ENVIRONMENT

Tier 1

1. Acadia Recreation Club Society – Lower Sackville-Project Grant/Equipment

In 1924, the Society was formed to provide a community venue for meetings and events. Within three years Acadia Hall was constructed on 6-acres of land with sport fields to the rear and volunteers have sustained operations from facility rentals and fundraising. The property is tax exempt. A recent multi-year campaign has converted under-utilized sports fields into a public park (free, unrestricted access to the public). The park's success in attracting users has resulted in a corresponding increase in solid waste. A grant of \$5,756.90 requested towards the purchase of four (4) source-streamed garbage containers (\$9,906.90). Cost is a function of volume and purchases could be phased. Applicant's cost-share confirmed. As a registered charity the applicant is eligible to apply for a partial HST rebate. The Society has raised significant capital to develop park amenities that are inclusive of persons with special needs and revitalize a sizeable tract of land. Waste diversion is a municipal priority. ***A grant of \$5,000 recommended towards the purchase of source separation bins for Acadia Park.***

2. Sable Island Institute – Halifax/Sable Island – Project Grant/Marketing

Public access to the Sable Island National Park Reserve is restricted and transportation cost-prohibitive for many. To provide access for those unable to visit this remote island and to protect the natural habitat from over-use the recently founded Sable Island Institute proposes the development of a web-based virtual exhibit and information repository. This volunteer society has no established source of revenue but their approach has been formally endorsed by Parks Canada². A grant of \$4,427.50 requested to fully fund the development of a web site: visual and written content to be provided in-kind. ***A developmental grant of \$4,427 recommended towards initiating an interactive Sable Island web site.***

Note: Application moved from Community History to Environment category based on current organizational mandate but the organization's inter-disciplinary approach noted in environmental protection, arts, and history.

Tier 2

3. MusGo Riders Cooperative Limited – Musquodoboit Harbour/Eastern Shore (East Preston to Ship Harbour)-Capital Grant/Vehicle Purchase

Incorporated in 2012, MusGo Riders provides local transportation and charter services for villages located on the Eastern shore. Operating costs are subsidized by the provincial and municipal government based on ridership and routes. A grant of \$18,500 requested towards the purchase of a small passenger van with adaptive aids (\$69,296 net HST). Application has been made to the provincial *Accessible Transportation Assistance Program*. The applicant's contribution of \$5,061 is confirmed. Presently, HRM's *Grants for Rural Transit Program* does not make provision for capital grants³. ***A conditional grant of \$18,500 recommended towards the purchase of vehicle for rural transit service. Hold-back pending confirmation of provincial funding.***

4. St. Margaret's of Scotland Anglican Church-Halifax-Project Grant/Community Garden

St. Margaret's of Scotland proposes development of a community garden on the church grounds to be operated by a committee with representation from neighbourhood residents, institutions (Nova Scotia

² Letter to Board of Directors, Sable Island Institute from Park Manager, Sable Island National Park Reserve dated September 23, 2015.

³ Administrative Order 2014-012-ADM.

Community College, Nova Scotia College of Early Childhood Education) and non-profit groups (Ecology Action Centre, Common Roots Urban Farm, African Community Investment Cooperative). The property is tax exempt under the Assessment Act. A grant of \$5,000 requested to fund the purchase of lumber for raised beds, a storage shed, soil/amendments, assorted small tools and garden plants (\$6,711). Partial funding recommended in support of the project's start-up phase with the construction of raised beds and soil/amendments. The project demonstrates collaboration and the inclusion of diverse interests and abilities. As a registered charity the applicant is eligible to apply for a partial HST rebate. **A developmental grant of \$2,500 recommended for the purchase of building materials and soil to establish a new community garden. Hold-back pending confirmation of the project's ability to proceed⁴.**

Tier 3

5.Nature Conservancy of Canada: Atlantic Division-Regional/Musquodoboit Valley-Capital Grant/Land Acquisition

The Conservancy is incorporated under the Canada Not-for-Profit Corporation Act and is a registered Canadian charity whose mandate is the protection of biodiversity through the acquisition of lands of unique or significant natural value. Operations are funded through property and financial donations, gifts and grants. Since 1971, the Conservancy has worked to protect natural resources in Nova Scotia that include the *Musquodoboit Harbour and Outer Estuary Project* and the *Musquodoboit River Project*. A capital grant of \$25,000 requested towards acquiring property located in the vicinity of Lower Meagher's Grant and Gibraltar. Atlantic Realty Advisory has provided independent appraisals of market value and negotiations are expected to conclude in 2016.⁵ The project aligns with the funding priorities of the Environment category and complements HRM's *Green Network Project* which includes the protection of ecosystems and biodiversity. **A conditional grant of \$25,000 recommended. Hold-back pending confirmation of an Agreement of Purchase and Sale in 2016.**

6.Northwoodcare Bedford Incorporated –Bedford-Project Grant/Community Garden

Northwoodcare Bedford Inc is a registered Canadian charity that own and operate a new seniors continuing care facility in West Bedford. Operations are sustained by residents' fees and Nova Scotia Department of Health funding. The facility proposes the development of a "community garden" on approximately one acre of land to the rear of the residence. A fundraising campaign has been launched with the assistance of the Northwood Foundation. The expected cost is \$103,000 but includes unidentified programming. The garden will primarily serve facility residents and affiliated Northwood programming but plots will be made available to rent (\$50/year) based on four membership categories⁶ and the future construction of an affordable housing complex could increase use. A capital grant of \$25,000 requested towards the construction of asphalt walkways. Overall, 40% of the project's total cost is confirmed. Partial funding recommended based on what appears to be primarily an institutional programming enhancement, possible barrier to participation based on annual fees⁷, and incremental impact. The scale of the project could be phased as funds permit. As a registered charity the applicant is eligible to apply for a partial HST rebate. **A grant of \$15,000 recommended towards the establishment of a residents'/community garden.**

⁴ As of the date of application to the *Community Grants Program* the parish had not confirmed their acceptance of hosting the proposed garden.

⁵ Individual property locations and appraised market value are not stated to protect the integrity of negotiations and the privacy of private property owners.

⁶ See: <http://nwood.ns.ca/neighbourly-connections/community-garden/>

⁷ Precedence: Ocean View Manor (2008) \$2,600 towards development of a "Wandering Garden" for residents with dementia; Eastern Shore Palliative Care Society/Duncan MacMillan Nursing Home Society (2010) \$5,000 for construction of pathways for a residents' "Life Reflection Garden".

RECREATION & LEISURE

Tier 1

7. Eastern Shore Wildlife Association-Sheet Harbour-Capital Grant/Building Upgrades

The society's volunteers work to preserve wildlife habitat in the Eastern Shore area. Operations are sustained by revenues from a seasonal campground owned by the Association, clubhouse rentals, and full municipal tax relief. A grant of \$25,000 requested for assorted building renovations and upgrades some of which would be lower priority items in relation to the program's funding priorities. The project could be phased as funds permit. Partial funding towards replacement of exterior doors (a capital improvement) and washroom accessibility upgrades recommended: the hall has been used seasonally by HRM Parks & Recreation at nominal cost. ***A capital grant of \$10,000 recommended towards the purchase and replacement of exterior doors and partial funding towards washroom accessibility upgrades.***

Note: This application moved from Environment to Recreation & Leisure category based on access to the clubhouse for local non-profit groups, seasonal recreation programming, and type of expenditures.

8. Hammonds Plains Community Centre-Hammonds Plains-Capital Grant/Capital Improvement

The society own and operate a former fire hall donated by the Municipality. Volunteers manage the facility and finance operations primarily through room rentals and bar sales. HRM provides partial tax relief. A capital grant of \$21,235 requested towards two distinct projects (i) septic system replacement (\$24,320) and (ii) interior re-modelling (\$42,150). Federal funding unconfirmed. The septic system replacement is a program funding priority⁸ and use could increase in relation to an adjacent baseball field or outdoor seasonal farmers market. Applicant's contribution of \$7,000 confirmed. ***A grant of \$20,000 recommended towards the replacement of an under-sized septic system including professional fees for septic design.***

9. Lake Loon/Cherry Brook Development Association – Cherry Brook – Project Grant/Equipment

The Association's volunteers host social and recreational activities for residents of the Lake Loon/Cherry Brook area, primarily at the Graham Creighton Junior High School. Activities are funded through donations and fundraising. Presently, there is no access to the school gymnasium or equipment, hence a grant of \$4,533.59 requested to fully fund the purchase of a barbecue, outdoor sports equipment and small exercise items for activities that can take in HRM's community room located at the school. Partial funding recommended for larger items (sports nets), first aid kit, and safety equipment that can be stored on-site. ***A developmental grant of \$1,200 recommended for the purchase of equipment for the development of a summer recreation program for children and youth.***

10. Lawrencetown Community Centre –Lawrencetown-Capital Grant/Building Upgrade

The Society own and operate a community hall sustained by full municipal tax relief, room rentals and fundraising. A grant of \$25,000 requested towards replacement interior floor tiles throughout the premises (\$16,000-37,000). Applicant's contribution of \$5,000 confirmed. Refurbishment of floors is not a program priority capital expenditure and the project could be phased as funds permit. Partial recommended towards replacement flooring for the main meeting/activity room used by seniors. Refer to Grants Program staff for assistance with future funding applications. ***A developmental matching grant of \$5,000 recommended towards replacement flooring.***

11. Lemmon Hill Sports Association – Upper Musquodoboit-Capital Grant/Capital Improvements

Incorporated as a society in 1979, the Association own a hall located between Upper Musquodoboit and Dean Settlement. The amenities are used seasonally for social events and leisure activities (a fixed fee of \$20-30 may be charged). Also located on-site is a garage owned by the PUMA ATV Club who have access to the hall for meetings. The hall operations depend upon volunteers and proceeds from an annual jamboree. A grant of \$17,000 requested for assorted building repairs and upgrades, a sound

⁸ In 2015, the society received a grant in the amount of \$5,000 towards interior renovations. These renovations could be phased as funds permit.

equipment, and folding chairs (\$17,150.77). Cost is a function of volume. Partial funding recommended towards capital improvements: windows and exterior doors based on the limited scale of public use. Work could be phased as funds permit. ***A one-time developmental grant of \$6,000 recommended for the purchase and installation of windows and exterior doors for community hall.***

12.Meagher's Grant Volunteer Fire Department – Meagher's Grant-Capital Grant/Building Upgrade

Incorporated in 1990 to provide firefighting services for local residents, the Association continues to support emergency service through access to the garage portion of the premises by HRM Fire & Emergency Services. The hall portion of the facility remains open to the general public and is not restricted to volunteer or career fighting personnel. Volunteers support operations through fundraising and occasional hall rentals. Outdoor amenities include a children's playground, tennis court, and basketball pad. HRM provides full tax relief. The society's web site demonstrates extensive use by the community for leisure classes and social events. Membership is \$5 for a 5-year term and includes persons under 18 years of age. Rental rates are modest at \$15-\$20/hr. A grant of \$9,000 requested to insulate the interior of the community and garage (~ up to \$11,000). ***A capital grant of \$9,000 recommended towards interior building insulation for community hall.***

13.PUMA ATV Club-Upper Musquodoboit-Project Grant/Equipment

This membership-based club of ATV enthusiasts operates in close association with other clubs in Nova Scotia and New Brunswick to promote motorized trail riding. Membership is \$25/year. The Club's modest revenues are from membership dues (~40 in 2015) and fundraising. Volunteers maintain three wilderness trails upon land owned by a private logging company: the trailhead parking is at the Lemmon Hill hall which also has washroom amenities and meeting space. The Club own a garage located on the property that is un-heated and used to store the trailer for hauling lumber, tools and supplies for trail maintenance. A grant of \$909.04 requested to purchase and install new garage light fixtures and a laptop computer (\$1,009.04). Public access to the trails is free and information available on-line with the ATV Association of Nova Scotia. The grant request is not for capital improvements to private property or trail maintenance. Partial funding recommended towards organizational capacity building: an inexpensive laptop will assist in mapping and communications in a remote rural locale. ***A developmental grant of \$500 recommended towards the purchase of a laptop computer.***

14.Sheet Harbour & Area Chamber of Commerce – Sheet-Harbour-Project Grant/Equipment

The Chamber promotes economic development in the Eastern Shore region. Its' operations are primarily self-funded. The Chamber has convened a committee to oversee the planning and construction of marina amenities to attract tourists and capitalize upon the seawater estuary. The long-term goal is to establish a boating destination for sport and recreational sailing along the Eastern Shore. A grant of \$4,999 requested to fully fund the purchase and installation of moorings. The marina project is phased with support from the Waterfront Development Corporation, local owners of private wharves, and marine-based businesses. ***A grant of \$4,999 recommended for the purchase and installation of moorings in the development of a coastal marina.***

15.Sheet Harbour Rockets Society – Sheet Harbour –Capital Grant/Capital Improvement

The Sheet Harbour club own and operate a floodlit baseball diamond, small basketball pad, a small clubhouse/storage building with washrooms. Volunteers maintain the facility through team dues, tournaments registration fees, and fundraising. The facility is used extensively by recreational teams for children and youth, local schools, adult leagues, and summer outdoor community events. Due to its location HRM Parks & Recreation assists with grass-cutting. The Municipality provides full tax relief. A grant of \$20,000 requested to fund the replacement of the building's front exterior wall. The club will address washroom and electrical upgrades through fundraising and in-kind donations. Full funding recommended based on the provision of a sports field in a location with few municipal amenities. ***A one-time capital grant of \$20,000 recommended for clubhouse capital improvements.***

Tier 2

16. Bedford Basin Yacht Club – Bedford-Project Grant/Equipment

The Bedford Yacht Club own a clubhouse and docks on the Bedford Basin waterfront and operations are self-sustaining through membership dues, marina services, program fees, and clubhouse amenities. HRM provides partial tax relief. In 2015, the Club received a grant in the amount of \$3,000 for the construction of a replacement floating dock for a *Learn to Sail* program. The Club returned the grant to HRM and has submitted a new grant application for \$5,000 towards the purchase of assorted boats and minor equipment repairs (\$23,228 based on sole source supplier). From the financial information provided the applicant can purchase sailing boats or phase the purchase as funds permit. Partial funding recommended for the purchase of an inflatable safety boat with outboard motor. Refer applicant to Grants staff for assistance with future funding applications. ***A grant of \$3,000 recommended towards the purchase of a safety boat for Learn to Sail program.***

17. Orenda Canoe Club-Lake Echo-Capital Grant/Building Upgrade

Established in the mid-1970's the Club constructed a clubhouse and docks on Lake Echo. The mostly seasonal instructional and competitive paddling program is self-funded through membership and instructional fees with after school and summer programs open to non-members. The facility requires substantial upgrades and as part of a larger multi-year capital improvement project (expansion, retro-fit) a grant of \$25,000 has been requested towards the purchase and installation of a heating/ventilation system (\$38,000). A grant of \$25,000 recommended towards the purchase and installation of a heating/ventilation system for the clubhouse to reduce annual utility costs and expand programming year-round (\$38,000). Balance of funding is unconfirmed but application has been made to ACOA. ***A grant of \$15,000 recommended towards the purchase and installation of a new heating system for clubhouse. Hold-back pending balance of funding confirmed.***

18. Sack-A-Wa Canoe Club- Lower Sackville-Project Grant/Facility Plan

In 2014, the Club commissioned a feasibility study with partial funding from the Province of Nova Scotia to assess the feasibility of expansion; the recommendations were positive. The Club has requested a grant of \$5,000 towards professional fees for technical studies and architectural drawings for Phase II of a proposed facility expansion (\$36,705). *District Capital Fund* grant declared in the application. Phase II is the pre-construction part of the overall project that includes topographical survey, engineering assessment, a traffic impact study, and architectural plan. The project demonstrates due diligence in planning with financial and in-kind assistance from non-municipal sources. ***A grant of \$5,000 recommended for professional fees for proposed recreation facility expansion.***

19. St. James Anglican Church-Halifax-Capital Grant/Building Upgrade

The church is self-sustained through congregational offerings, hall rentals, interest income and dividends on bequests held in perpetuity (restricted assets). The property is tax exempt under the Assessment Act. The hall is used regularly by local groups, notably health organizations, and in 2015 entered into a 5-year lease agreement with the Social, Cultural and Recreational Inclusion Society (SCRIS). The Society has requested the church install a platform elevator lift and other accessibility aids to accommodate the needs of their program and summer camp participants (\$27,660). A grant of \$14,300 requested from HRM with a contribution of \$11,350 from the church and the balance unconfirmed. The project could be phased, starting with the lift, as funds permit. Partial funding recommended⁹. ***A grant of \$6,500 recommended towards accessibility upgrades to support recreational programming for persons with a disability.***

Tier 3

20. Lake District Recreation Association-Lower Sackville-Capital Grant/Capital Improvement

In 1971, the Province of Nova Scotia deeded land to the Lake District Recreation Association for the construction of the Sackville Arena. The two-storey structure includes an ice surface with upper level

⁹ If approved, this grant would supplement the \$6,500 (50% cost-share with property owner) awarded the Grace United Church, Dartmouth⁹, towards accessible washrooms in support of the SCRIS.

mezzanine and meeting rooms. Operations are largely self-supporting through arena rentals, fundraising, and a canteen. In 2015, Regional Council approved a \$50,000¹⁰ operating grant to the Association and the property is exempt property tax. A grant of \$25,000 requested to construct an addition to the building to accommodate an elevator and fire exit stairwell to provide accessibility to the second floor. The total estimated cost is \$294,745 and relies upon funding from ACOA (\$150,000) and the Province of Nova Scotia (\$60,000). Because government funding is unconfirmed a hold-back on issuing funds is recommended pending an ability to proceed: the nature of the project is not conducive to a phased approach. Applicant's contribution of \$59,745 confirmed. ***A capital grant of \$25,000 recommended towards facility expansion for accessibility. Hold-back pending confirmation of government funding.***

21.Nova Scotia Sea School Society-Halifax-Project Grant/Equipment

The Society promotes sailing and related skills (navigation, boat building) and wilderness education to youth and young adults. Participant fees and government grants sustain operations with additional support from the United Way and public donations. A new 2-day outdoor education program is proposed to provide exposure to youth with limited access to recreational opportunities with referrals from local agencies serving youth living in care, schools, and community youth groups/programs. A grant of \$5,000 requested towards the purchase of assorted tents, camping and safety equipment (~\$6,000). Applicant's contribution of \$2,000 confirmed. Cost is a function of the volume of items. Partial funding recommended towards safety equipment (lifejackets, a first aid kit, and radios. Purchases could be phased. ***A matching grant of \$3,000 recommended towards the purchase of safety equipment for youth outdoor education program.***

22.Scouts Canada Nova Scotia Provincial Council-Fall River-Project Grant/Equipment

Scouts Canada promotes outdoor education, personal development and citizenship for children, youth and young adults. Membership dues are modest supplemented by camp fees, donations, fundraising and project-specific grants. Property owned by the organization is exempt property tax under the Assessment Act. A grant of \$9,500 requested to fully fund the purchase of assorted items for the Camp Lone Cloud campground. Namely, (i) the purchase and installation of a gazebo, (ii) the purchase of six tents, and (ii) the purchase and delivery of two floating docks. Cost is a function of volume and purchases could be phased as funds permit. Partial funding recommended for the purchase of floating docks based on safety, lakefront location, and specialization. As a registered charity the applicant could apply for a partial HST rebate. ***A grant of \$3,000 recommended for the purchase of floating docks for Scouts campground.***

23.Cheema Canoe Club-Waverley-Project Grant/Equipment

The Club have a long-term less than market value land lease with the Nova Scotia Department of Natural Resources on Lake Thomas upon which they have constructed a clubhouse and docks that support primarily seasonal instructional and competitive paddling programs. Operations are self-funded through membership and instructional fees, canteen sales, fundraising and project-specific grants. The Club wants to construct a storage compound to safely store safety motor boats and related equipment. The quotes supplied include assorted items (boat ramp, additional storage shed, security cameras, shade structure etc). The Club's contribution of \$2,500 confirmed. The total estimated cost of \$36,895 includes several discrete projects and some expenses unrelated to the compound; partial funding recommended towards the installation of fencing. Refer to Grants program staff for assistance with future funding applications. ***A grant of \$5,000 recommended towards security fencing for outdoor boat storage area.***

¹⁰ The term "operating" is understood to include minor repairs and maintenance and to exclude the proposed capital improvement for which application has been made to the *Community Grants Program*.

AFFORDABLE & SUPPORTIVE HOUSING

Tier 3

24.Metro Non-Profit Housing Society – Halifax-Project Grant/Building Upgrade

The Society provides accommodation for homeless and at-risk-of-homelessness single adults in cooperation with *Halifax Housing Helps*, a housing placement/eviction prevention program serving clients with multiple needs. Rental income and an operating subsidy from the Nova Scotia Department of Community Services sustain operations aided by partial municipal tax relief for four properties. A grant of \$10,194.25 requested to fully fund the purchase of hot water heaters (\$744.60/unit) and refrigerators (\$529.67/unit) for an 8-unit apartment building. Cost is a function of volume. Replacement furnishings or appliances are not a program funding priority but upgrades to a hot water system require a professional plumber: partial funding recommended towards hot water system. ***A project grant of \$5,000 recommended towards the purchase and installation of replacement hot water tanks for supportive housing apartment building.***

25.Second Stage Housing of Dartmouth – Dartmouth-Capital Grant/Capital Improvement

The Association is a registered Canadian charity that operates under the name “Alice Housing” in the provision of shelter, transitional housing and therapeutic counselling for women leaving domestic abuse. Revenues are largely self-generated through rental income and fundraising. The Province of Nova Scotia and the United Way of Halifax provide core operating funding and HRM provides partial tax relief for seven properties. A grant of \$16,600 to fully fund the purchase and installation of 23 windows in a 4-unit apartment building. Partial funding recommended: project could be phased. As a registered charity the applicant is eligible for partial HST rebate. ***A capital grant of \$8,000 recommended towards window replacement for an affordable housing property.***

EMERGENCY ASSISTANCE

Tier 1

26.Halifax Amateur Radio Club-Halifax-Project Grant/Equipment

The Club has a Memorandum of Understanding with HRM Fire & Emergency Services to provide communications assistance in the event of an emergency and agreements with other non-profit emergency service providers including the Nova Scotia Department of Community Services. The Club's operations are sustained by a less than market value lease and fundraising. Members also assist with communications at community events. A grant of \$3,725.86 requested to fully fund the purchase of two emergency radio kits. This equipment can operate in the event of the loss of electrical power, telephone or Internet service and its' portability allows for set up in the field of operations. ***A grant of \$1,800 recommended towards the purchase of a radio transmission kit to enhance volunteer emergency response communications capacity.***

Tier 2

27.St. Mathew's United Church – Halifax-Capital Grant/Building Upgrade

St. Mathew's church hall hosts the seasonal *Out of the Cold* overnight shelter for the homeless. The program is volunteer-led and a collaborative initiative primarily funded by the United Church of Canada Mission Support Fund, numerous local church congregations, the Nova Scotia Department of Community Services, the United Way, and charitable foundations. A church hall is tax exempt under the Assessment Act. A grant of \$22,146.45 requested to fully fund renovations to the hall washrooms, the purchase of garbage bins, and 400 each of towels and washcloths. Partial funding is recommended on the basis that (i) the sundry items are not capital expenditures and cost is a function of the volume which is not explained in the application, and (ii) the washrooms are used throughout the year primarily in relation to on-going congregational activities and hall rentals. While the commitment of St. Mathew's in hosting this 20-week seasonal program is acknowledged, it is recommended that HRM confirm the sustainability of this program and continued delivery at this location. As a registered charity the church is eligible to apply

for a partial HST rebate. ***A capital grant of \$18,000 recommended towards washroom renovations. Hold-back pending confirmation that the project can proceed and the duration of tenure at St. Mathew's United Church hall.***¹¹

Tier 3

28. Community Care Network Society – Halifax-Capital Grant/Building Expansion

The Society is a registered Canadian charity that own and operate two properties serving lower income persons and families with the provision of food, household furnishings, and employment training. By virtue of its primary food and furniture operations the Society receives a large volume of in-kind donations supplemented by fundraising and government employment grants. HRM provides full tax relief for the food bank and partial tax relief for the employment centre. A grant of \$4,894.09 requested towards the expansion of the existing main entrance to reduce over-crowding (\$9,394). As a registered charity the applicant is eligible to apply for a partial HST rebate. Applicant cost-share unconfirmed. ***A conditional capital grant of \$4,500 recommended towards construction of an addition to the Community Care Network food bank.***

NEIGHBOURHOOD SAFETY

Tier 1

29. City Centre Ministry – Halifax-Project Grant/Equipment

Founded in 1986, the society is a faith-based outreach ministry supported by donations. A grant of \$4,000 requested to fully fund the (i) purchase of a color photocopier and printer and (ii) printing of assorted self-promotional materials. The print material is largely in relation to a proposed *Street Pastors* program that would recruit volunteers from local churches to patrol downtown Halifax on Friday and Saturday nights to engage individuals and provide assistance or referrals. The aim of the program is to enhance the public's sense of personal safety. Letters of support for the concept were provided by Halifax Regional Police and RCMP. Partial funding recommended on the basis of unconfirmed program funding (~\$60,000) for a part-time employee, uniforms, training, a launch event, and web site. ***A developmental grant of \$2,500 recommended for the purchase of office equipment.***

COMMUNITY HISTORY

Tier 1

30. Moser River & Area Historical Society – Moser River – Project Grant/Building Maintenance

The Moser River Historical Society is a registered Canadian charity that own and operate McMann House, a former private residence of historical significance to the area. The house is not a registered heritage property but serves as a meeting space, displays on local history, and hosts small events. This seasonal venue is sustained by volunteers assisted by municipal tax relief. A grant of \$1,200 requested for minor interior repairs. ***A grant of \$1,200 recommended for the purchase of building materials for minor repairs to McMann House.***

31. Old Burying Ground Foundation/St. Paul's Anglican Church – Halifax – Project Grant/Artefact Restoration: National Historic Site

The Foundation's volunteers act in a stewardship and fundraising role to protect, preserve and promote the national, provincial and municipally registered heritage property owned by St. Paul's Anglican Church. The cemetery is tax exempt under the Assessment Act. A grant of \$5,000 requested towards the second phase of a 3-year gravestone restoration project by a professional masonry conservator. Applicant's 50%

¹¹ Staff shall report back to the Grants Committee. In the event that the on-going operation of the program cannot be confirmed at this location. Consideration could be given to pro-rated funding whereby a diminishing portion of the grant is reimbursed should the program close or relocate within a specified timeframe, for example within 3 years.

cost-share is confirmed. **A grant of \$5,000 recommended towards restoration of National Historic Site artefacts.**

32.S.S. Atlantic Heritage Park Society – Terence Bay-Project Grant/Marketing

The Society is a registered Canadian charity whose volunteers preserve the history of the sinking of the S.S Atlantic in 1873. Volunteers also provide stewardship of the small burial site for victims of the tragedy funded through a seasonal interpretation/craft shop, donations and small project-specific grants. HRM provides full tax relief. The Society aims to attract more local residents and visitors to the site, particularly from Halifax, through targeted print and radio advertising. A grant of \$5,000 requested to fund the purchase of print and radio advertising. Partial funding recommended based on the uncertainty of an ability to sustain this level of paid advertising in successive years. **A grant of \$2,000 recommended for print and radio advertising targeting the Halifax market.**

33.Titanic Society of Atlantic Canada – Halifax/Region – Project Grant/Marketing

Incorporated in 2013, the Society's purpose is to preserve and promote the memory of the Titanic tragedy through public education, research, and commemorative events. In 2015, the Society's volunteers also assumed responsibility for maintaining the Titanic gravesite in Mount Olivet Cemetery, Halifax. In its start-up phase the Society has been self-funded through membership dues (\$20) and donations. A grant of \$4,264 requested to fully fund the production of information brochures and two portable display banners. **A developmental grant of \$4,000 recommended for public education and promotional materials.**

34.Waverley Community Association – Waverley – Capital Grant/Building Upgrade: Registered Heritage Building

Waverley Community Association own and operate the former St. John's Anglican Church (c.1861), a municipally registered heritage property that serves as a venue for the Waverley Heritage Society's collection, a community computer access site, and assorted community meetings. Volunteer sustain operations through fundraising assisted by partial municipal tax relief. A grant of \$20,000 requested to fully fund the purchase of two (2) heat pumps and a dehumidification system. Climate control, especially moisture, is important for the protection of a document collection and certain artefacts. The project could be phased with priority afforded the museum portion of the premises to protect documents and artefacts from humidity. **A capital grant of \$15,000 recommended towards the purchase and installation of a heating and dehumidifier system**

Tier 2

35.Fultz Corner Restoration Society – Lower Sackville-Capital Grant/Capital Improvement: Registered Heritage Property

The Society owns the Bennett Daniel Fultz House, a registered heritage property (c.1860s) that hosts a community museum serving the Sackville, Beaver Bank and Lucasville area. The site also includes outdoor interpretive buildings and artefacts. The Society is volunteer-based with seasonal student employees. Operations are primarily self-sustaining assisted by municipal tax relief and a small provincial *Community Museums Assistance Grant Program* grant. \$25,000 requested towards custom fabrication and installation of 22 replacement windows for the "Fultz House" (total ~\$50,000). The project may have to be phased based on funding availability. As a registered charity the applicant is eligible to apply for a partial HST rebate. Refer applicant to provincial sales tax rebate program for exterior restoration materials. **A capital grant of \$25,000 recommended for the fabrication of replacement wooden windows for Fultz House. Conditional upon Heritage Planner approval.**

36.Lake Charlotte Area Heritage Society Lake Charlotte-Capital Grant/Capital Improvement: Registered Heritage Property

The Society own and operate Memory Lane Heritage Village, a collection of heritage buildings, artifacts and educational programs that preserve the history or rural communities along the Eastern shore. A grant of \$17,150 requested to fully fund two projects: (i) replacement stairs and access ramp for the Little Harbour Schoolhouse (\$3,150) and (ii) stabilization of the Norman Hutt Boat Shop (\$14,000). Cost is a function of concurrent projects and a "bundled" quote (sole sourced). Partial funding recommended

towards stabilization of Boat Shop exterior walls.¹² As a registered charity the applicant is eligible to apply for partial HST rebate and a provincial sales tax rebate for exterior restoration materials. **A capital grant of \$10,000 recommended towards structural stabilization of the Norman Hutt Boat Shop. Conditional upon Heritage Planner approval.**

37. St. John the Evangelist Anglican Church – Middle Sackville –Capital Grant/Maintenance: Registered Heritage Property

The original St. John the Evangelist Church is believed to have been built in the late 1700's or early 1800's and was destroyed by fire in 1828. Its' replacement was constructed in 1829 the Georgian style and reputed to be the oldest building in Sackville. The property is a municipally registered heritage site. Operations are sustained by congregational offerings and fundraising. The property is tax exempt under the Assessment Act. The congregation have repaired gravestones and made structural repairs to the church hall, re-shingled the church roof and repaired stained glass windows. A grant of \$9,439.69 requested to fully fund exterior painting of the church, including the steeple which requires a lift, and minor repairs to fascia, soffit , and framing (\$12,568.25). Applicant's cost-share confirmed. As a registered charity the applicant is eligible for a partial HST rebate. Refer applicant to provincial sales tax rebate program for exterior restoration materials. **A grant of \$9,000 recommended towards exterior painting and minor repairs to St. John the Evangelist Church, a municipally registered heritage property. Conditional upon Heritage Planner approval.**

Tier 3

38. Corporation of Christ Church Anglican – Dartmouth-Capital Grant/Restoration: Registered Heritage Site

Christ Church cemetery is a provincial and municipally registered heritage site. Established in 1777, the land served as a Quaker burial ground from 1785-1795. The Church propose repairs to the stone retaining walls and to reinstate the missing wrought ironwork. The church is sustained by congregational offerings, hall rentals, and fundraising. A cemetery is tax exempt under the Assessment Act. Due to the high cost, work will be undertaken in two phases starting with the stonework (\$36,000). In Phase II the original molds will be used to replicate the metalwork. A grant of \$25,000 requested towards masonry. As a registered charity the applicant is eligible for a partial HST rebate. Refer applicant to provincial sales tax rebate program for exterior heritage restoration materials. **A capital grant of \$25,000 recommended towards the restoration of the Christ Church cemetery wall. Conditional upon Heritage Planner approval.**

39. Shubenacadie Canal Commission –Dartmouth-Project Grant/Interpretation

The Commission provides stewardship to the provincial Shubenacadie canal system sustained by an operating grant from the Nova Scotia Department of Natural Resources and accommodation at the Fairbanks Centre located in Shubenacadie Park. The property is not assessed for tax. Earned revenues include facility rentals and concessions. A grant of \$5,000 requested to fully fund an interpretive plan to increase visitation. **A grant of \$5,000 recommended towards interpretation plan for Fairbanks Centre.**

40. Woodlawn United Church – Dartmouth-Capital Grant/Capital Improvement: Registered Heritage Property

The original Woodlawn church was a constructed in c.1884 and is a registered heritage building and is now used for community functions and hosts the East Dartmouth Food Bank. The property is exempt under the Assessment Act and self-funded through congregational offerings, donations, and investment earnings. A grant of \$7,347 requested to re-shingle a portion of the roof and to replace three grade level basement windows. Partial funding for the roof repair recommended based on ability to cost-share. **A grant of \$2,200 recommended for the completion of roof repairs to registered heritage building.**

¹² As of the date of this report the status of a request to Regional Council for on-going operating and "special project" funding is unknown (unspecified costs).

COMMUNITY DIVERSITY

Tier 1

41. Afghan Society of Halifax – Halifax-Project Grant/Marketing

Founded in 2014, the Society is a non-partisan/non-denominational group whose aims promote Afghan culture, language and history. According to Statistics Canada the Afghan population of HRM is approximately 260 households. The Society is self-funded through member donations and small grants but has established a public presence with a modest web site to promote social networking and events. A grant of \$5,000 requested to fully fund a web site upgrade and the purchase of camera and assorted audio-visual aids. The project furthers the funding category goals of presenting HRM as a welcoming community to immigrants, refugees and migrants. Partial funding recommended on the basis of organizational capacity-building. ***A developmental grant of \$3,950 recommended for professional fees to upgrade self-promotional web site.***

Tier 3

42. Canadian Red Cross Society: Atlantic Zone – Dartmouth – Project Grant/Educational

The Red Cross is a national charity whose services include disaster response, health promotion, and instruction in personal safety. Revenues are primarily derived from health aid rentals, personal care services, and instructional courses. A grant of \$3,277 requested to fully fund the purchase of a laptop computer, the translation and printing of brochures to expand an existing *Senior Safety Program* to persons whose first language is not English, and night lights for a fall prevention promotion. The program is sustained by a Nova Scotia Department of Seniors grant. Essentially a pre-existing health promotion program: one-time partial funding recommended for translation and printing. Applicant's contribution in-kind: a portion of administrative costs. From the financial information provided there appears to be an ability to self-fund the purchase of a laptop. ***A one-time grant of \$1,700 recommended for translation and printing of personal safety materials.***

Note: Application moved from Neighbourhood Safety based on access to information.

43. Wee Care Developmental Day Care Centre-Halifax/Region-Capital Grant/Building Upgrade

The Centre is a registered Canadian charity that provides adaptive amenities and specialized programming for children up to 6 years of age with developmental or physical challenges. The land is owned by the Halifax Children's Foundation and leased to the Centre for a nominal sum. The property is exempt under an [Act to Incorporate the Halifax Children's Foundation](#). The Nova Scotia Department of Community Services provides placement subsidies but these are to individual families, not the facility. A capital grant of \$23,280 requested to fully fund the purchase and installation of heat pumps throughout the facility. No funding sought from other government or charitable sources. Project could be phased. As a registered charity the applicant is eligible to apply for partial HST rebate.

With the exception of grants under Recreation & Leisure for playground equipment located on property owned by a non-profit organization¹³ or specific items that align with the program's funding priorities, the *Community Grants Program* does not fund child care or early education. Partial funding recommended on the basis of (i) the Centre's exclusive focus on children with a disability and (ii) the provision of adjunct professional medical services funded by the Centre such as physiotherapy, occupational and speech therapy based on the special needs of clients¹⁴. ***A one-time capital grant of \$5,000 recommended***

¹³ Precedence for daycare playgrounds: Bayer's Westwood Daycare Society (\$2,000), Progress Centre for Early Intervention (\$2,000), St. Joseph's Children's Centre (\$5,000), Wee Care Developmental Centre (\$10,000). Other child care facility grants include Veith House/Halifax Children's Foundation received a grant for commemorative community garden (\$5,000) and a building condition assessment for the Cunard Street Children's Centre.

¹⁴ The eligibility distinction is based on the scale of specialization for children with special needs as compared to other daycare facilities that may have inclusion policies but do not provide specialized medical services with accredited personnel.

towards the purchase and installation of a replacement heating system. Hold-back pending confirmation of applicant's cost-share.

Note: Application moved from Environment to the Diversity category based on the Centre's mandate in serving *exclusively* children with special needs.

COMMUNITY ARTS & CRAFTS

Tier 1

44. Amethyst Scottish Dancers of Nova Scotia – Dartmouth/Region – Project Grant/Production

Incorporated in 1986, the Society promotes Nova Scotia's Scottish heritage through the performance of traditional highland and step dances. In 2016, the membership comprises 33 dancers (\$60/per term) ages 10 -17 years selected through an audition process. The troupe is self-funded through membership and performance fees but offers a modest schedule of free performances for local charities. A grant of \$5,000 requested towards the purchase of replacement dance costumes for loan to performers (total \$6,500). The costumes are custom made to meet the Scottish Official Highland Dance Association regulations. Due to the degree of specialization these products must be fabricated outside Nova Scotia with shipping and duty as applicable. Applicant's cost-share confirmed. **A grant of \$5,000 recommended towards the purchase of dance costumes.**

45. Anchor Archive Regional Zine Library – Halifax – Project Grant/Equipment

Anchor Archives promotes the development and presentation of alternate media, primarily self-published/art books and maintains a "zine" loan library. The society is sustained by project-specific grants and fundraising. Co-located with the Inkstorm Screenprinting Society and SadRad Music Collective, these organizations co- host spoken word performances, book/zine launches, workshops, live music, and a 6-month artist residency. A grant of \$2,082 requested towards the purchase of a public address system to be shared by the collaborators for a variety of on-site events (total \$2,776.10). Applicant's cost-share confirmed. **A grant of \$2,000 recommended towards the purchase of a public address sound system.**

46. In My Own Voice Arts Association – Halifax- Project Grant/Equipment

Incorporated in 2013, "iMOVE" is a centre for local community development using arts-based programming, notably the *Centreline Music Studio*, *GotA Voice* community radio/podcasting, and *The Craft Co-Op* social enterprise. Operations are sustained by the United Way of Halifax, project-specific grants, and the in-kind donation of a facility by the Metropolitan Regional Housing Authority. A grant of \$23,755.39 requested to fully fund the purchase of assorted film and sound equipment to produce a 30-minute documentary on three notable members of the local African Nova Scotia community. The applicant will provide training, studio facilities and additional small equipment rentals. The value of grant requested is a function of the volume of units. Refer to Grants Program staff for assistance with future funding applications. **A grant of \$5,000 recommended for the purchase of camera equipment for youth arts mentorship program.**

Note: The applicant will also be referred to provincial grants programs focused on cultural and youth arts.

47. Ketch Harbour Area Residents Association – Duncan's Cove – Capital Grant/Building Upgrade

Incorporated in 2000, the Association's volunteers own and operate a community wharf in the village of Ketch Harbour in support of water-based activities. Operations are sustained by a local area rate and fundraising. In 2015, the Association acquired title to the former Duncan's Cove Fire Hall from the Province of Nova Scotia for the purpose of operating a community hall. The property will become taxable. Significant upgrades have been made to the building and will continue with flooring, windows/doors, heating and insulation. *District Activity/Capital Fund* support declared. A capital grant of \$14,931.47 requested towards upgrades (\$46,931.47). Partial funding recommended in relation to the proposed facility use for arts programming and events. **A developmental grant of \$10,000 recommended towards acoustic fit-up and electrical upgrade.**

48. St. Margaret's Bay Chorale Association – Upper Tantallon – Project Grant/Production

Founded in 2007, the “Bay Chorale” is a community choir whose members are primarily residents in the St. Margaret's Bay area. Membership costs \$75/term and averages 35-45 per annum. The society is volunteer-run and sustained by membership fees and modest fundraising. In 2017, the choir's 10th anniversary and a grant of \$2,827.64 requested to fully fund commissioning an original work by musician, composer, and professional choral singer Jeff Enns. The professional fees are per Canadian League of Composer rates with rights reserved to the Chorale. ***A grant of \$2,375 recommended towards the commission an original choral work.***

49. Unicorn Theatre Society – Head of St. Margaret's Bay-Project Grant/Equipment

Unicorn Theatre is a youth-based community theatre that stages an average of two productions a year, workshops, and a summer theatre camp. Operations are sustained by occupancy in an HRM-owned/community-managed facility, non-recurring grants, admission, and fundraising¹⁵. Productions are largely self-funded through a fee charged to participants (~\$60) and parents/guardians assist with making costumes, tickets sales etc. The applicant reports that “...Many patrons are relatives of the cast but a new phenomenon is emerging where members of the general public, theatre-goers and a growing group of Unicorn followers are attending in greater numbers”. A grant of \$3,348 requested towards the purchase of portable audio-visual equipment to enhance the quality of productions, for example projected images and special effects (\$3,851). Applicant's cost-share confirmed. ***A grant of \$3,000 recommended towards the purchase of portable audio-visual equipment.***

50. Young Naturalists Club – Halifax-Project Grant/Presentation

Incorporated in 2007, the society promotes environmental stewardship among children and youth through field trips and activity-based learning. Operations are sustained by project-specific grants and donations and in-kind support from the Nova Scotia Museum of Natural Science. In 2015, the society held a *Nature Art Contest* in writing and visual arts. A grant of \$918 requested to fully fund an exhibition in the Art Gallery of Nova Scotia coffee shop. Costs include framing and a booklet compilation of written submissions. The *Community Grants Program* does not fund art competitions (Guidebook, p. 30), therefore one-time funding recommended as a pilot project: public exposure associated with this location may enhance visibility and non-municipal funding opportunities for any sequel. ***A one-time developmental grant of \$900 recommended in support of Young Naturalists art exhibition.***

Tier 2

51. Fort Massey United Church – Halifax-Capital Grant/Building Upgrade: Registered Heritage Property

Constructed in 1870 in the Gothic Revival style Fort Massey is a registered heritage property. Operations are sustained by congregational offerings, donations and rentals. The property is exempt under the *Assessment Act*. The church has an established rental program for concerts, theatre and dance using the sanctuary and gymnasium¹⁶. To expand and upgrade amenities the applicant proposes interior refurbishment of two under-utilized and unheated rooms at an estimated cost of \$30,000. The second phase includes fit-up with a stage, lighting and sound systems. A capital grant of \$25,000 requested. As a registered charity the applicant is eligible for a partial HST rebate.

Although these amenities may be used primarily in relation to congregational activities and rental income from meetings and weddings the applicant has a proven commitment to hosting small-scale arts performances as publicized on the church web site. Current rental rates are modest, ranging from \$20/hr to \$200-\$300/day and charitable outreach (e.g. Phoenix Choir) may be accommodated at no cost. Non-profit organizations have also been accommodated through rental rates based on their project budget, for example the Fringe Festival and Zuppa Circus Theatre. Partial funding is recommended on the basis of increasing community-based arts amenities and the adaptive re-use of a heritage property. ***A grant of***

¹⁵ As of April 1, 2016, the property is assessed Commercial Exempt.

¹⁶ See: <http://fortmasseyunitedchurchweekly.com>

\$15,000 recommended towards installation of heating system in the development of a designated community arts space.

Tier 3

52. Atlantic Filmmakers Cooperative Limited – Halifax-Project Grant/Equipment

The Cooperative is a resource centre for professional and non-professional independent filmmakers. Operations are sustained by operating grants from Canada Council for the Arts, the Nova Scotia Department of Communities, Culture & Heritage, and has received funding under HRM's interim *Grants to Professional Arts Organizations Program*. Earned revenues¹⁷ comprise membership, workshop and course fees, equipment and facility rentals. Equipment rentals comprise ~28% of non-government revenue. A grant of \$5,000 requested to purchase a 4K on-camera monitor/recorder to complete the digital camera capability (AFLOOP own the computer/software and camera) at a total cost of \$5,556. Considered an on-set tool, the monitor helps pre-professional and professional filmmakers achieve higher product standards. Partial funding recommended on the basis of incremental impact in terms of completing a technical equipment package and expanding inventory (not replacement or refurbishment). As a registered charity the applicant is eligible to apply for partial HST rebate. ***A grant of \$4,000 recommended towards the purchase of camera equipment.***

53. MacPhee Centre for Creative Learning – Dartmouth-Project Grant/Equipment

Incorporated as a registered charity, the MacPhee Centre is a new youth facility that provides arts-based programming to “disengaged” youth ages 12 to 19 in partnership with local schools, community agencies, and artists. The aim is to provide an entry point which appeals to youth culture in order to improve academic performance and reduce drop-out rates. The Centre is sustained by donations supplemented by project-specific grants. HRM provides partial tax relief. A grant of \$5,000 requested to purchase assorted photographic and video equipment to launch a series of arts-based instructional programs. ***A grant of \$5,000 recommended for the purchase of photography and video equipment for youth arts program.***

54. Symphony Nova Scotia Society – Halifax/Region-Capital Grant/Equipment

Symphony Nova Scotia is a registered charity assisted by a separate Symphony Nova Scotia Foundation. Programming includes orchestral and collaborative productions, and support to an array of educational and instructional programs. As a professional arts organization the Symphony's earned revenue and fundraising is supplemented by operating grants from the Canada Council of the Arts, Nova Scotia Department of Communities, Culture and Heritage, and HRM's interim *Grants to Professional Arts Organizations Program*. A capital grant of \$10,000 requested towards the purchase of a second-hand “portative organ” from a private seller in Ontario (\$20,000) plus custom transport case and shipping at a combined cost of \$25,000. This highly specialized instrument was designed to perform repertoire from the Baroque period of music (ca.1600-1750) and will replace one borrowed from Dalhousie University which is larger, expensive to transport and maintain, and in unreliable condition. Symphony's *Baroque Series* of performances has expanded in recent years indicating a growing audience for this music genre: the instrument will also be made available to local ensembles specializing in historically-informed repertoires such as Rejouissance Early Music Ensemble, Camarata Singers, and the Tempest Baroque Ensemble. ***A grant of \$10,000 recommended towards the purchase of a Brunzema Continuo Organ.***

55. Zuppa Circus Theatre Society – Halifax-Project Grant/Equipment

Incorporated in 2001, Zuppa Circus is a professional theatre company. The Society's earned revenue and fundraising is supplemented by operating grants from the Canada Council for the Arts, Nova Scotia Department of Communities, Culture and Heritage, and HRM's interim *Grants to Professional Arts Organizations Program*. A grant of \$5,000 requested to purchase 20 laptops (~\$269 /unit) for members of the audience to borrow for the production *The Archives of Missing Things* (equipment only totals \$5,750). This original work actively engages audience members in solving a “mystery” with clues provided by

¹⁷ For the purpose of this report the term “earned revenue” excludes government grants and includes revenues sources such as admission or instructional fees, fundraising, donations, sponsorship, membership dues, tenancy, facility or equipment rentals etc.

actors embedded within the location. Inexpensive laptops will be available for loan to audience members to enhance affordability. The approach is portable and script content can be adapted to incorporate the unique features of a location (cultural, historical, or architectural). The applicant has confirmed the donation of the laptops to a local non-profit community arts organization at the production's conclusion. As a registered charity the applicant is eligible for a partial HST rebate. **A grant of \$4,000 recommended for the purchase of laptop computers for production *The Archive of Missing Things* conditional upon the donation of this equipment to a local non-profit community arts organization.**

B: Prior Year Awards

Information has been requested on prior grants so as to gauge the frequency or value of recurring requests. Data for the 4-year period (2012 to 2015) is provided below in Table 1. Those organizations listed without a dollar value (i) applied and did not receive funding, (ii) received funding prior to 2012, or (iii) received funding from another municipal source during the prior 4 years. The category 'Other' refers provincial tax exemption or municipal assistance but does not include a dollar value for tax relief, a less than market value property lease or license, or any grant or donation received under the *District Activity/Capital Fund*.

Name	2012	2013	2014	2015	Other
Acadia Recreation Club Society			\$17,000		Tax Exempt
Anchor Archives Regional Zine Library					
Atlantic Filmmakers Cooperative Ltd		\$4,000	\$4,000	\$4,500	Arts Operating
Bedford Yacht Club					Tax Relief
Canadian Red Cross Society: Atlantic Division					Tax Relief Capital Grant Motion of Council
Cheema Aquatic Club			\$4,074		Tax Relief
City Centre Ministry		\$3,198			
Community Care Network		\$2,788			Tax Relief
Eastern Shore Wildlife Association				\$18,000	Tax Relief
Fultz Corner Restoration Society					Tax Relief
Fort Massey United Church					Tax Exempt
Halifax Amateur Radio Club					Rent/Tax
Hammonds Plains Fire Hall & Community Association		\$4,499	\$9,975	\$5,000	Tax Relief Property Donation (HRM)
Ketch Harbour Residents Association					Tax Relief Property Donation (Provincial)
Lake Charlotte Heritage Society	\$12,500	\$3,000	\$19,000	\$5,000	Tax Relief
Lake District Recreation Association	\$25,000				Tax Exempt Operating Grant Motion of Council
Lawrencetown Community Centre			\$20,000	\$12,000	Tax Relief
Metro Non-Profit Housing Society	\$25,000	\$25,000		\$14,200	Tax Relief
Moser River & Area Historical Society	\$1,200		\$1,500		Tax Relief
Nature Conservancy of Canada			\$25,000		Tax Exempt
Nova Scotia Sea School			\$3,000		
Old Burying Ground Foundation		\$16,433		\$5,000	Tax Exempt
Orenda Canoe Club					Rent/Tax
Second Stage Housing of Dartmouth			\$11,500	\$6,000	Tax Relief
Sac-A-Wa Canoe Club	\$5,000				Tax Relief

Table 1 Continued. Prior Funding for the 4-Year Period 2012 to 2015					
Name	2012	2013	2014	2015	Other
Scouts Canada: Nova Scotia Provincial Council					Tax Exempt
S.S Atlantic Heritage Park Society		\$1,377			Tax Relief
St. Mathew's United Church	\$2,217	\$4,000	\$4,435	\$4,600	Tax Exempt
St. John the Evangelistic Anglican Church					Tax Exempt
Sheet Harbour Chamber of Commerce				\$4,000	Rent Tax Relief
Sheet Harbour Rockets Society		\$12,000	\$10,000		Tax Relief
Shubenacadie Canal Commission	\$8,740			\$1,500	Tax Exempt
Symphony Nova Scotia	\$20,000		\$10,000		Arts Operating ¹
Unicorn Theatre Society				\$944	Rent Tax Exempt
Waverley Community Association				\$1,500	Tax Relief
Wee Care Developmental Daycare Centre					Tax Exempt
Woodlawn United Church				\$10,000	Tax Exempt
Young Naturalists Club	\$2,500			\$700	
Zuppa Circus Theatre Society	\$2,286				Arts Operating

In alphabetical order, the following fourteen (14) organizations are new to the *Community Grants Program*: Afghan Society of Halifax, Amethyst Scottish Dancers of Nova Scotia, Corporation of Christ Church Anglican, In My Own Voice Arts Association, Lake Loon/Cherry Brook Development Association, Meagher's Grant Volunteer Fire Department, Northwoodcare Bedford Incorporated, MacPhee Centre for Creative Learning, MusGo Riders Cooperative Limited, PUMA ATV Club, Sable Island Institute, St. Margaret's Bay Chorale Association, St. Margaret's of Scotland Anglican Church, Titanic Society of Atlantic Canada.

Attachment 3

Applications Not Recommended for Funding in Fiscal Year 2016

ENVIRONMENT

Tier 2

East Coast Environmental Law Association

A grant of \$5,000 requested to fund two projects (i) editing existing on-line environmental law library entries, and (ii) create an environmental rights web site (\$8,000). Notwithstanding general public access to the web site, the focus of programming appears to be the professional legal sector and law students.

Tier 3

Hope for Wildlife Society

A grant of \$3,000 requested to purchase 500 microchips for domestic cats to reduce the number of birds killed by "outdoor" cats. A microchip will aid in the identification of the owner of a stray cat the relative priority is hard to quantify as compared to the destruction of natural habitat, pesticide use, climate etc. Not stated if this is a veterinary procedure but the cost is a function of volume and a possibly a recurring expense. From the financial information provided there appears to be an ability to self-fund.

Deanery Project Cooperative Limited

A grant of \$5,000 requested towards the purchase of a kitchen stove, refrigerator and commercial cooler. Property receives partial municipal tax relief. Incomplete financial information. Applicant appears to have the ability to self-fund or phase purchases. Refer to staff for assistance with future funding applications.

Nova Scotia Society for the Prevention of Cruelty to Animals

A grant of \$13,756 requested for the construction of storage shed with electrical hook-up and the removal of a fence. Applicants' cost-share unconfirmed (\$4,000). Property receives full municipal tax relief. Repeat application declined in 2015. From the financial information provided there appears to be an ability to self-fund.

RECREATION & LEISURE

Tier 1

Frame Subdivision Homeowners Association

\$10,500 requested for replacement stairs and fixed dock of lake waterfront property. From the information provided the amenity appears to be for self-directed leisure use with no structured programming. Access to the general public unconfirmed. The Association is funded by an area rate: appears to be the ability to self-fund through nominal rate increase. Refer to staff for assistance with future funding application.

Nova Scotia Aphasia Association

\$2,770.20 requested towards the introduction of a 4-day camp (\$11,340.20). The majority of expenses are ineligible for consideration under the *Community Grants Program* (eg. medical, personal apparel, transportation). The ability to launch the program relies upon unconfirmed funding.

Grand Lake Oakfield Community Society

\$25,000 requested towards two projects (i) interior re-modelling and (ii) outdoor grading and repairs (\$48,400). Lower priority projects in relation to the program's funding priorities and unable to identify individual costs from "bundled" quotes. Cost is a function of the volume of items and the work could be phased as funds permit.

St. Andrews United Church Trustees

A grant of \$5,692.50 requested to fully fund the purchase and installation of heat pumps in the church. The property is exempt under the Assessment Act. Information provided insufficient to determine what elements, if any, are eligible for funding.

Tier 2

Halifax Rowing Club

A grant of \$2,000 requested towards the purchase of a replacement outdoor motor. Club receives municipal assistance through less than market value lease and haulage/storage of floating docks. The project budget and financial information provided suggest an ability to self-fund as per cost quoted.

Royal Canadian Naval Association: Peregrine Branch

\$12,000 requested towards roof re-shingling the roof of social club for service members and retirees (\$20,634.45). The principle activities of the club are a bar with passive leisure and some anniversary or fundraising events. The mandate of the facility does not align with the funding priorities of the Recreation & Leisure category.

Tier 3

Mic Mac Amateur Athletic Club

\$5,000 requested towards the purchase of exterior lighting (\$7,500). Applicant receives full municipal tax relief. From the financial information provided the applicant has an ability to self-fund.

Windsor Junction Community Centre Association

\$15,851 requested to fully fund the replacement of an existing wrap-around deck, pergola roof feature and wheelchair ramp. The applicant receives an area rate and full municipal tax relief. Access to seasonal summer camp and aquatic programs for children and youth is to "residents within the Lakeview/Windsor Junction/Fall River area". The number of wheelchair users or special needs participants is not provided. Although the Club's reserves were expended on a septic system failure in 2015, there was no inspection or insurance report submitted to substantiate the need for immediate replacement of the deck.

EMERGENCY ASSISTANCE

Tier 2

Dartmouth Seventh Day Adventist Church

A grant of "\$5,000 to \$6,000" to fully fund the purchase of a commercial grade dishwasher in relation to a soup kitchen. Property is tax exempt under the Assessment Act. Insufficient information provided to assess the scope of service. Refer to Grants staff for assistance with any future funding application.

Tier 3

Parish of St. George

A grant of \$25,000 requested towards heating system conversion from oil to gas. Property is tax exempt under the Assessment Act. In 2015, the applicant received a grant of \$18,000 towards the same project under the Recreation & Leisure category based on community access to the hall. Additional "efficiency measures" have been added with in-floor heating in the basement and two (2) replacement water tanks and the submission linked to a once a week "soup kitchen" at a combined cost of \$26,474.15. An increase in the scope and cost of the heating project appears to be only indirectly related to the provision of meals.

Roman Catholic Episcopal Corporation of Halifax/Our Lady of Mount Carmel Parish

A grant of \$14,317.50 requested towards the purchase and installation of three heat pumps (\$19,090) for St. Joseph's Church Hall that is located on the ground floor of St. Joseph's Church to "...increase the comfort level of the hall and add to the overall efficiency of the hall". The property is tax exempt under the Assessment Act. Although the facility has an MOU with Fire & Emergency Services as a comfort centre

the nature of the project is not an *incremental* requirement specific to emergency response: there is an existing heating system and the heat pumps are electric. The primary beneficiary of an upgrade to the heating and ventilation system is congregational.

COMMUNITY HISTORY

Tier 1

Atlantic Canada Aviation Museum

A grant of \$3,800 requested towards the purchase of a 3-minute cartoon video for children (ages 10-12) produced by the Kidoons Network: Entertainment Agency. Applicant receives full municipal tax relief. Refer applicant to staff for assistance with future grant applications.

Tier 2

Old School Gathering Place Cooperative Limited

In 2015, the Society received a grant of \$10,000 toward exterior painting of a registered heritage building representing 50% of the estimated total cost, the report to the Grants Committee states "...Partial funding recommended based on the value of HRM's property donation [and] an ability to phase the project" (Report to Grants Committee, May 4, 2015, p.16). Applicant receives partial municipal tax relief (excludes retail gallery).

COMMUNITY ARTS & CRAFTS

Tier 2

Opera Nova Scotia

\$550 requested towards design and print of season promotional brochure (\$754.30). In 2014, the society received a one-time grant of \$700; the report to the Grants Committee states "...As a probable recurring expense, one-time funding is recommended" (Report, June 9, 2014 p.6).

Tier 3

Alderney Landing Association

\$5,089.13 requested towards construction and installation of three (3) custom wall-mounted display cases (\$7,663.70). Financial reporting indicates an ability to self-fund from gallery revenues. Project could be phased according to financial capacity/priority; applicant could select lowest quote as supplied.

Halifax Dance Association

\$5,000 requested to purchase and installation of temporary vinyl flooring for one dance studio (\$6,063.81). With the pending renewal of a 5-year lease agreement the Association might consider requesting landlord leasehold improvements amortized over the term of the agreement.

Neptune Theatre Foundation

\$25,000 requested to fully fund the purchase of 20 wireless microphone transmitters (~\$1,282.40/unit) for presentation of the musical *Once* and on-going equipment inventory. The value of the grant requested is a function of the volume of units. Equipment could be rented for a production and purchasing phased as funds permit. As of the date of this report the status of a request to Regional Council for \$100,000 in funding (including unspecified sound equipment) is unknown.

Shakespeare by the Sea Theatre Society

\$2,959.20 requested towards the purchase of 80 folding chairs (\$36.99+HST/unit). Ability to self-fund through rentals and phased purchasing.

Society for Art Presentation

\$9,822.72 requested to fully fund the purchase of a replacement projection screen and assorted audio equipment. No cost-share: proposed fully funded by government.