



PROPOSED Halifax Regional Police 2014/15 Operating Budget Situation (Summary)

Updated December 6, 2013

Current Situation	
2013/14 Net Budget	- \$ 73,884,000
Forecasted Net Budget Requirement To Operate in 2014/15	- \$ 76,200,200
Budget Gap	- \$ (2,316,200)
Net Budget Increase	3.13%

Estimated Budget Pressures	
1. Collective agreement increases (annual (current estimate is 2.2068708% for HRP), step increases and service pay) (Contractual) . <i>*Increases for NSUPE 13, CUPE 4814 (Crossing Guards) are not known at this time as the contracts have expired. Non-union are also not known at this time. Estimated increases will be identified in the Fiscal Services budget and provided to business unit once rates are determined.</i>	- \$ (2,428,500)
2. Canadian Corps. Of Commissionaires Contract (estimate a 3% increase) (Contractual) .	- \$ (39,200)
3. Facility lease increases (Only an increase for the 264 Herring Cove Rd. Community Office required.) (Contractual) .	- \$ (1,600)
4. Lake Patrol Contract (Contractual) .	- \$ (1,100)
5. Secondment with CINS discontinued.	- \$ (94,200)
6. Overall decrease in secondments with 2 UN Missions budgeted in 2013/14 not occurring, 1 UN Mission returning; offset by minimal increases in recoveries due to HRP wage increase.	- \$ (255,000)
Total	<u>\$ (2,819,600)</u>

Service Enhancements	
1. Additional Functional Analysts (2 @ \$71,900)	- \$ (143,800)
Total	<u>\$ (143,800)</u>

Budget Efficiencies	
1. Legal Fees - Decrease in legal costs, largely due to HRP provided funding to HRM Legal Services in the 2013/14 budget for dedicated resources to address HRP legal matters.	- \$ 100,000
2. Vacancy Management - Based on previous year trends.	- \$ 482,300
3. Equipment Repairs & Maintenance for Rural Fire Radios - Not used in recent years. Fire Services advised.	- \$ 64,900
Total Budget Efficiencies	<u>\$ 647,200</u>

2013/14 Budget (Deficit)/Surplus	- <u>\$ 2,316,200</u>
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Proposed 2014/15 Halifax Regional Police Operating Budget

	Budget 2013/2014	% of Total Expenses	Proposed 2014/2015	% of Total Expenses	Variance	
Revenues						
False Alarm	(105,000)		(105,000)		-	
NSLC Offences	(16,000)		-		16,000	
Sales of Services	(545,000)		(545,000)		-	
Recovery	(6,308,800)		(5,975,600)		333,200	
Misc.	(614,000)		(614,000)		-	
	(7,588,800)		(7,239,600)		349,200	
Expenses						
Salary - Regular	58,058,100		59,377,700		1,319,600	115,000
Overtime	2,643,000		2,643,000		-	
Court time	1,187,500		1,187,500		-	
Shift	403,700		403,700		-	
Extra	400,000		400,000		-	
Other Allowances	17,000		17,000		-	
Benefits	10,346,800		11,561,000		1,214,200	25,800
	73,056,100	89.67%	75,589,900	90.59%	2,533,800	
Vacancy	(317,700)	-0.39%	(800,000)	-0.96%	(482,300)	
Retirement Incentive	560,000	0.69%	601,700	0.72%	41,700	1,200
Workers Compensation	457,800	0.56%	454,600	0.54%	(3,200)	1,800
Clothing Allowance	418,100	0.51%	418,100	0.50%	-	143,800
Comp & Ben InterDept	450,500	0.55%	450,500	0.54%	-	
Telephone	373,000	0.46%	373,000	0.45%	-	
Courier	29,100	0.04%	29,100	0.03%	-	
Office Furniture	111,700	0.14%	111,700	0.13%	-	
Computer Software & Licenses	118,000	0.14%	118,000	0.14%	-	
Printing	3,600	0.004%	3,600	0.00%	-	
Supplies	147,200	0.18%	147,200	0.18%	-	
Legal Fees	176,400	0.22%	76,400	0.09%	(100,000)	
Consulting Fees	37,900	0.05%	37,900	0.05%	-	
Janitorial	52,000	0.06%	52,000	0.06%	-	
Refuse Collection	15,000	0.02%	15,000	0.02%	-	
Outside Policing	450,000	0.55%	450,000	0.54%	-	
Contract Services	1,794,400	2.20%	1,834,700	2.20%	40,300	
Uniforms	164,100	0.20%	164,100	0.20%	-	
Patrol Equipment & Supply	342,000	0.42%	342,000	0.41%	-	
Photo Supply	20,000	0.02%	20,000	0.02%	-	
Cleaning	5,700	0.01%	5,700	0.01%	-	
Other supplies	4,900	0.01%	4,900	0.01%	-	
Electricity	6,400	0.01%	6,400	0.01%	-	
Other Building	66,100	0.08%	66,100	0.08%	-	
Equipment Purchases	123,500	0.15%	123,500	0.15%	-	
Computer Equipment	9,500	0.01%	9,500	0.01%	-	
Equipment Rental	1,800	0.002%	1,800	0.002%	-	
Equipment R&M	190,500	0.23%	125,600	0.15%	(64,900)	
Computer R&M	8,700	0.01%	8,700	0.01%	-	
Mechanical Equip.	4,100	0.01%	4,100	0.005%	-	
Communications	429,500	0.53%	429,500	0.51%	-	
Comm Circuits	50,000	0.06%	50,000	0.06%	-	
Airtime	750,200	0.92%	750,200	0.90%	-	
Mobile Data	60,000	0.07%	60,000	0.07%	-	
Site Rental	19,000	0.02%	19,000	0.02%	-	
Fuel - Diesel	10,000	0.01%	10,000	0.01%	-	
Fuel - Gas	1,000	0.001%	1,000	0.001%	-	
Membership	27,200	0.03%	27,200	0.03%	-	
Conferences	19,200	0.02%	19,200	0.02%	-	
Travel - Local	25,900	0.03%	25,900	0.03%	-	
Travel - Out of Town	149,200	0.18%	149,200	0.18%	-	
Training	195,000	0.24%	195,000	0.23%	-	
Licences	14,000	0.02%	14,000	0.02%	-	
Facilities Rental	778,200	0.96%	779,800	0.93%	1,600	
Advertising	20,500	0.03%	20,500	0.02%	-	
Research Data Acquis	1,500	0.002%	1,500	0.002%	-	
Books	10,400	0.01%	10,400	0.01%	-	

2 New Functional Analysts
(Figures are factored into the Proposed 2014/15 Budget)

	Budget 2013/2014	% of Total Expenses	Proposed 2014/2015	% of Total Expenses	Variance
Meals	27,300	0.03%	27,300	0.03%	-
Special Projects	23,300	0.03%	23,300	0.03%	-
Committee Expenses	500	0.001%	500	0.001%	-
Rewarding Excellence	9,000	0.01%	9,000	0.01%	-
Internal Trfr Other	(500)	-0.001%	(500)	-0.001%	-
Internal Trfr Record Check	(3,300)	-0.004%	(3,300)	-0.004%	-
Insurance Pol/Prem	84,600	0.10%	84,600	0.10%	-
Transfers - To/From Reserves	(109,300)	-0.13%	(109,300)	-0.13%	-
	81,472,800		83,439,800		1,967,000
Net	73,884,000		76,200,200		2,316,200

% Change from 2013/14 to 2014/15

Decrease in Revenues	-4.60%
Increase in Expenses	2.41%
Overall Net Budget Increase	3.13%

Assumptions

1.) An official (signed off) 2014/15 Wage Model will not be available from HRM until mid. December, early January. Compensation figures identified above may change at that time. **CHANGES ARE ESTIMATED TO BE MINIMAL.**

2.) Includes an increase in expected vacancy savings of \$482,300, to bring the total expected savings from vacancies in 2014/15 to \$800,000. Based on reporting from HRM's Position Management unit, total vacancy savings for the 2013/14 fiscal year (to date) is approx. **\$936,000**; largely due to the significant time taken to evaluate requirements to fill vacancies and receive approvals.

3.) Does not take into consideration increase costs in training and travel that were experienced in the current fiscal year. These increases will be absorbed within the existing budget at a cost of approx. \$115,000.

4.) Includes an increase of 2 Functional Analysts as was proposed to the Police Board on November 18th at a cost of \$143,800 in 2014/15.

5.) Does not take into consideration increase costs associated with the revised body armour 5 year replacement policy. These increases will be absorbed within the existing budget at a cost of approx. \$40,000.

6.) Does not include operating increases for the Youth Advocate or Soul Strong programs (if any), as these costs are not known at this time, and financially managed by another business unit.



2014/2015 Budget Work Paper (3 Year History)

	Actual 2010/2011	Actual 2011/2012	Actual 2012/2013	Actual 2013/2014 To Date	Budget 2013/2014	% of Total Expenses	Proposed 2014/15	% of Total Expenses	Variance
Revenues									
Area Rate	(13,500)	(14,400)	(14,500)	-	-		-		-
False Alarm	(122,500)	(118,000)	(116,200)	(75,200)	(105,000)		(105,000)		-
NSLC Offences	(15,200)	(13,400)	(14,100)	-	(16,000)		-		16,000
Sales of Services	(456,700)	(586,400)	(558,200)	(365,800)	(545,000)		(545,000)		-
SOT Cancel Fees	(81,600)	(1,400)	-	-	-		-		-
Recovery	(6,755,500)	(6,476,900)	(7,252,200)	(4,481,700)	(6,308,800)		(5,975,600)		333,200
Misc	(608,100)	(562,000)	(584,900)	(419,500)	(614,000)		(614,000)		-
	(8,053,100)	(7,772,500)	(8,540,100)	(5,342,200)	(7,588,800)		(7,239,600)		349,200
Expenses									
Salary - Regular	50,037,500	51,884,400	54,928,600	34,517,000	58,058,100		59,377,700		1,319,600
Overtime	2,561,100	2,461,300	2,564,200	1,301,700	2,643,000		2,643,000		-
PDP Increase	(90,500)	(93,000)	(68,500)	(79,000)	-		-		-
Court Time	1,157,500	1,082,100	1,003,300	706,500	1,187,500		1,187,500		-
Shift Agreements	60,600	60,300	60,700	66,500	-		-		-
Shift Differential	298,600	302,200	297,700	265,900	403,700		403,700		-
Extra Duty	381,700	528,800	575,500	342,000	400,000		400,000		-
Vacation Payout	-	171,100	71,000	34,100	-		-		-
Other Allowances	54,900	96,000	-	-	17,000		17,000		-
Benefits	9,043,800	9,952,100	10,121,700	6,263,800	10,346,800		11,561,000		1,214,200
	63,505,200	66,445,300	69,554,200	43,418,500	73,056,100	89.67%	75,589,900	90.59%	2,533,800
Vacancy	878,300	617,200	-	-	(317,700)	-0.39%	(800,000)	-0.96%	(482,300)
Honorariums	-	2,000	-	-	-		-		-
Retirement incentive	345,800	375,500	511,600	363,000	560,000	0.69%	601,700	0.72%	41,700
Severance	-	-	280,900	200	-		-		-
Workers Compensation	206,400	204,800	190,900	112,700	457,800	0.56%	454,600	0.54%	(3,200)
Overtime Meals	100	-	200	-	-		-		-
Clothing Allowance	427,300	425,900	422,800	265,600	418,100	0.51%	418,100	0.50%	-
Stipends	1,500	1,500	5,000	-	-		-		-
WCB Recov Earnings	-	(200)	(8,300)	-	-		-		-
Comp & Den Intercept	(163,700)	(112,700)	(506,100)	217,800	450,500	0.55%	450,500	0.54%	-
HR CATS Wages	59,500	48,200	49,900	29,200	-		-		-
HR CATS OT	(6,900)	(6,600)	(9,600)	2,500	-		-		-
Telephone	419,500	366,200	416,700	204,400	373,000	0.46%	373,000	0.45%	-
Courier	24,000	25,900	29,200	21,600	29,100	0.04%	29,100	0.03%	-
Office Furniture	94,600	66,400	53,600	53,600	111,700	0.14%	111,700	0.13%	-
Computer Software & Licenses	151,200	164,400	74,300	75,400	118,000	0.14%	118,000	0.14%	-
Printing	5,300	2,900	5,300	5,500	3,600	0.004%	3,600	0.004%	-
Supplies	155,600	154,200	123,700	83,000	147,200	0.18%	147,200	0.18%	-
Other	-	-	400	-	-		-		-
Legal Fees	183,800	109,400	80,900	20,700	176,400	0.22%	76,400	0.09%	(100,000)
Consulting	-	3,800	-	87,600	37,900	0.05%	37,900	0.05%	-
Janitorial	45,400	48,100	49,500	35,700	52,000	0.06%	52,000	0.06%	-
Security	-	100	1,800	12,400	-		-		-
Refuse Collection	-	2,500	18,500	13,400	15,000	0.02%	15,000	0.02%	-
Outside Policing	-	-	263,200	99,600	450,000	0.55%	450,000	0.54%	-
Contract Services	2,241,800	2,543,200	1,755,400	1,186,600	1,794,400	2.20%	1,834,700	2.20%	40,300
Uniforms	220,600	199,900	128,100	157,300	164,100	0.20%	164,100	0.20%	-
Medical & First Aid	200	1,100	-	-	-		-		-
Patrol Equipment & Supply	172,600	237,800	215,800	188,900	342,000	0.42%	342,000	0.41%	-
Rec Supplies	-	-	-	200	-		-		-
Photo Supply	33,900	25,300	41,000	12,200	20,000	0.02%	20,000	0.02%	-
Cleaning	4,300	4,300	3,900	3,800	5,700	0.01%	5,700	0.01%	-
Other Supplies	5,500	4,900	3,300	1,800	4,900	0.01%	4,900	0.01%	-
Chemicals	-	200	200	-	-		-		-
Hardware	1,000	100	-	-	-		-		-
Stone and Gravel	-	-	-	100	-		-		-
Paint	-	100	7,300	800	-		-		-
Electrical	-	-	6,100	-	-		-		-
Taxes	500	-	-	-	-		-		-
Electricity	6,000	7,900	6,700	4,100	6,400	0.01%	6,400	0.01%	-
Other Building Costs	179,000	84,600	71,700	25,500	66,100	0.08%	66,100	0.08%	-
Equipment Purchases	56,500	143,100	150,700	351,800	123,500	0.15%	123,500	0.15%	-
Small Tools	-	2,500	-	-	-		-		-
Computer Equipment	6,600	2,700	6,400	1,200	9,500	0.01%	9,500	0.01%	-
Equipment Rental	9,100	4,600	4,700	2,300	1,800	0.002%	1,800	0.002%	-
Equipment R&M	113,900	106,400	106,500	95,500	190,500	0.23%	125,600	0.15%	(64,900)
Computer R&M	11,800	18,300	5,800	4,900	8,700	0.01%	8,700	0.01%	-
Plumbing and Heating	-	1,100	-	-	-		-		-
Mechanical Equipment	4,800	4,200	2,400	800	4,100	0.01%	4,100	0.005%	-
Communications	421,300	13,200	45,500	76,900	429,500	0.53%	429,500	0.51%	-
Comm. Circuits	36,300	48,500	48,600	28,300	50,000	0.06%	50,000	0.06%	-
Airtime	279,800	740,300	725,100	501,300	750,200	0.92%	750,200	0.90%	-
Mobile Data	54,800	57,000	57,000	38,000	60,000	0.07%	60,000	0.07%	-
Site Rental	17,900	6,800	18,500	11,800	19,000	0.02%	19,000	0.02%	-



2014/2015 Budget Work Paper (3 Year History)

	Actual 2010/2011	Actual 2011/2012	Actual 2012/2013	Actual 2013/2014 To Date	Budget 2013/2014	% of Total Expenses	Proposed 2014/15	% of Total Expenses	Variance
Equipment Transfer	-	-	(11,200)	-	-	-	-	-	-
Vehicle R&M	400	1,800	1,200	-	-	-	-	-	-
Fuel - Diesel	1,800	3,100	2,600	2,100	10,000	0.01%	10,000	0.01%	-
Fuel - Gas	3,000	400	800	-	1,000	0.001%	1,000	0.001%	-
Tires and Tubes	1,500	500	-	-	-	-	-	-	-
Fleet Rentals	136,800	75,400	-	-	-	-	-	-	-
Vehicle Leases	1,000	-	-	-	-	-	-	-	-
Other Vehicle Exp	-	-	-	200	-	-	-	-	-
Membership	14,300	14,700	29,300	20,900	27,200	0.03%	27,200	0.03%	-
Conferences	16,900	10,400	48,200	11,900	19,200	0.02%	19,200	0.02%	-
Travel - Local	10,600	19,600	12,900	15,700	25,900	0.03%	25,900	0.03%	-
Travel - Out of Town	207,100	144,900	210,700	153,000	149,200	0.18%	149,200	0.18%	-
Training	157,000	208,200	126,000	146,300	195,000	0.24%	195,000	0.23%	-
Licences	30,500	30,400	36,300	-	14,000	0.02%	14,000	0.02%	-
Facilities Rental	643,700	659,200	673,200	522,100	778,200	0.96%	779,800	0.93%	1,600
Advertising	29,300	33,400	10,000	19,200	20,500	0.03%	20,500	0.02%	-
Research Data Acquis	-	-	-	-	1,500	0.002%	1,500	0.002%	-
Books	9,800	10,200	5,700	7,200	10,400	0.01%	10,400	0.01%	-
Meals	28,500	27,100	20,200	13,000	27,300	0.03%	27,300	0.03%	-
Special Projects	100	3,400	1,600	14,900	23,300	0.03%	23,300	0.03%	-
Committee Expenses	-	-	-	-	500	0.001%	500	0.001%	-
Corporate Training	5,500	2,300	1,800	400	-	-	-	-	-
Rewarding Excellence	9,200	6,300	3,700	3,500	9,000	0.01%	9,000	0.01%	-
Other Goods	33,000	9,800	5,100	1,100	-	-	-	-	-
Interdept Equipment	1,871,400	2,064,400	-	-	-	-	-	-	-
Other Interdept	214,500	214,500	-	-	-	-	-	-	-
Interdept Expenses	37,100	37,100	-	-	-	-	-	-	-
Inter Trfr Paper Recyc	-	7,100	14,300	-	-	-	-	-	-
Int Tsfr IT & Com	-	8,000	2,600	-	-	-	-	-	-
Inter Trfr Other	-	15,700	400	(19,000)	(500)	-0.001%	(500)	-0.001%	-
Inter Trfr Insur Funds	-	-	-	1,000	-	-	-	-	-
Inter Trfr Record Check	-	(7,500)	(4,700)	(4,100)	(3,300)	-0.004%	(3,300)	-0.004%	-
Inter Trfr Extra Staff	-	(44,000)	(44,500)	(169,200)	-	-	-	-	-
Inter Trfr Extra Vehicle	-	(400)	-	-	-	-	-	-	-
Inter Trfr Facility Rent	-	1,100	400	100	-	-	-	-	-
Trf Interdept Vehicle	-	-	(27,000)	-	-	-	-	-	-
PM Shop Expenses	46,800	44,200	25,700	-	-	-	-	-	-
PM Labour - Reg	200	200	400	200	-	-	-	-	-
Insurance POL	80,500	94,600	66,400	46,100	84,600	0.10%	84,600	0.10%	-
Transfers - Reserves	307,500	1,108,300	1,040,700	(109,300)	(109,300)	-0.13%	(109,300)	-0.13%	-
	74,109,100	78,007,300	77,272,100	48,493,800	81,472,800		83,439,800		1,967,000
Net	\$ 66,056,000	\$ 70,234,800	\$ 68,732,000	\$ 43,151,600	\$ 73,884,000		\$ 76,200,200		\$ 2,316,200