



PROPOSED Halifax Regional Police 2015/16 Operating Budget Situation (Summary)

Updated: December 5, 2014

Current Situation

2014/15 Net Budget	-	\$ 76,094,700
Forecasted Net Budget Requirement To Operate in 2015/16	-	\$ 77,300,000
Budget Gap	-	\$ (1,205,300)
Net Budget Increase		1.58%

Estimated Budget Pressures

1. Wage Model pressures including 3% annual increase for CUPE 4814 (School Crossing Guards), HRPWA Wage Step Increases, non union adjustments/ISA's approved in 2014/15 fiscal year, and one additional working day in 2015/16 fiscal year compared to 2014/15 fiscal year. (Contractual)	-	\$ (456,900)
<i>*Annual wage increases for HRPWA and NSUPE 13 are not known at this time as the contracts are due to expire. Non-union ISA increases for 2015/16 are also not known at this time. Estimated increases will be identified in the HRM Fiscal Services budget and transfers to business units will take place once new rates are determined.</i>		
2. Funding for Public Safety Coordinator position.	-	\$ (136,500)
3. Secondment with Correctional Services Canada discontinued.	-	\$ (109,400)
4. Rising travel costs associated with training and criminal investigations. (Increases in the past 3 years were achieved through internal budget adjustments.)	-	\$ (100,000)
5. Ballistic Body Armour 5 year replacement cycle. (Policy Pressure)	-	\$ (75,000)
6. Rising training costs. (Increases in past years were achieved through internal budget adjustments.)	-	\$ (50,000)
7. Commissionaires of Nova Scotia service agreement (estimate a 3% increase). (Contractual)	-	\$ (40,300)
8. Facility operating costs (Estimate 3% increase on all leased facilities). (Contractual)	-	\$ (22,600)
Total		\$ (990,700)

Service Enhancements

1. Conversion of 8 Part Time Intercept Monitors (\$48,900 total) to 4 Full Time Intercept Monitors. (4 @ \$46,100 including all associated benefits)	-	\$ (135,500)
2. Research and Development Specialist. (1 @ \$125,000 incl. all associated benefits)	-	\$ (125,000)
3. Crime Analyst. (1 @ \$73,700 incl. all associated benefits)	-	\$ (73,700)
4. Junior Communications Advisor. (1 @ \$64,000 incl. all associated benefits)	-	\$ (64,000)
5. Updating/replacement of covert and tactical investigation tools and equipment.	-	\$ (60,000)
6. Bomb/Chemical disposal suits. (Requesting one year funding through a withdrawal from reserve Q205)	-	\$ (60,000)
7. Long term Firearms Training Range solution.	-	\$ (50,000)
8. Body Worn Cameras. (Pilot Study)	-	\$ (10,000)
Total		\$ (578,200)

Revenue/Cost Recovery Increases

1. UN Missions pending approval.	-	\$ 256,200
2. SOT Cancellation Fees.	-	\$ 80,000
3. Additional recoveries for RCMP portion of 1874 Brunswick Street Lease and Operational Costs.	-	\$ 27,400
Total Revenue/ Cost Recovery Increases		\$ 363,600

2015/16 Budget (Deficit)/Surplus

	-	<u><u>-\$ 1,205,300</u></u>
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% Change from 2014/15 to 2015/16

Increase in Revenues/Recoveries	3.51%
Increase in Expenses	1.75%
Overall Net Budget Increase	1.58%



Operating Budget Work Paper (2014/15 to 2015/16 Comparison)

	Budget 2014/2015	% of Total Expenses	Proposed 2015/2016	% of Total Expenses	Variance			Updated: December 5, 2014
Revenues								
False Alarm	(105,000)		(105,000)	-0.12%	-			
NSLC Offences			-		-			
Sales of Services	(545,000)		(625,000)	-0.74%	(80,000)			
Recovery	(5,975,600)		(6,149,800)	-7.25%	(174,200)			
Misc.	(614,000)		(614,000)	-0.72%	-			
	(7,239,600)		(7,493,800)		(254,200)			
Expenses								
Salary - Regular	59,534,600		60,355,000		820,400			
Overtime	2,618,000		2,618,000		-			
Court time	1,187,500		1,187,500		-			
Shift	403,700		403,700		-			
Extra	612,400		612,400		-			
Other Allowances	17,000		17,000		-			
Benefits	11,581,500		11,766,300		184,800			
	75,954,700	91.14%	76,959,900	90.76%	1,005,200			
Vacancy	(800,000)	-0.96%	(800,000)	-0.94%	-			
Retirement Incentive	602,600	0.72%	576,900	0.68%	(25,700)			
Workers Compensation	457,000	0.55%	469,100	0.55%	12,100			
Clothing Allowance	418,100	0.50%	418,100	0.49%	-			
Comp & Ben InterDept	459,500	0.55%	459,500	0.54%	-			
Telephone	168,500	0.20%	168,500	0.20%	-			
Courier	29,100	0.03%	29,100	0.03%	-			
Office Furniture	101,700	0.12%	101,700	0.12%	-			
Computer Software & Licenses	118,000	0.14%	118,000	0.14%	-			
Printing	3,600	0.004%	3,600	0.00%	-			
Supplies	134,200	0.16%	134,200	0.16%	-			
Legal Fees	60,400	0.07%	60,400	0.07%	-			
Consulting Fees	37,900	0.05%	37,900	0.04%	-			
Janitorial	52,000	0.06%	52,000	0.06%	-			
Security	15,000	0.02%	15,000	0.02%	-			
Refuse Collection	15,000	0.02%	15,000	0.02%	-			
Outside Policing	432,500	0.52%	432,500	0.51%	-			
Contract Services	2,250,100	2.70%	2,290,400	2.70%	40,300	See assumption 4 below.		
Uniforms	189,200	0.23%	189,200	0.22%	-			
Patrol Equipment & Supply	376,400	0.45%	376,400	0.44%	-			
Photo Supply	20,000	0.02%	20,000	0.02%	-			
Cleaning	5,700	0.01%	5,700	0.01%	-			
Other supplies	4,900	0.01%	4,900	0.01%	-			
Electricity	6,400	0.01%	6,400	0.01%	-			
Other Building	47,300	0.06%	47,300	0.06%	-			
Equipment Purchases	427,000	0.51%	622,000	0.73%	195,000	See assumption 5 below.		
Computer Equipment	9,500	0.01%	9,500	0.01%	-			
Equipment Rental	1,800	0.002%	1,800	0.002%	-			
Equipment R&M	193,500	0.23%	193,500	0.23%	-			
Computer R&M	8,700	0.01%	8,700	0.01%	-			
Mechanical Equip.	4,100	0.00%	4,100	0.005%	-			
Communications	301,400	0.36%	301,400	0.36%	-			
Comm Circuits	50,000	0.06%	50,000	0.06%	-			
Airtime	494,200	0.59%	494,200	0.58%	-			
Mobile Data		0.00%	-	0.00%	-			
Site Rental	19,000	0.02%	19,000	0.02%	-			
Fuel - Diesel	3,000	0.00%	3,000	0.00%	-			
Fuel - Gas	1,000	0.001%	1,000	0.001%	-			
Membership	27,200	0.03%	27,200	0.03%	-			
Conferences	19,200	0.02%	19,200	0.02%	-			
Travel - Local	25,900	0.03%	25,900	0.03%	-			
Travel - Out of Town	222,700	0.27%	322,700	0.38%	100,000	See assumption 6 below.		
Training	225,700	0.27%	275,700	0.33%	50,000	See assumption 7 below.		
Licences	14,000	0.02%	14,000	0.02%	-			
Facilities Rental	779,800	0.94%	852,400	1.01%	72,600	See assumption 8 below.		
Advertising	20,500	0.02%	20,500	0.02%	-			
Research Data Acquis	1,500	0.002%	11,500	0.014%	10,000	See assumption 9 below.		
Books	10,400	0.01%	10,400	0.01%	-			
Meals	27,300	0.03%	27,300	0.03%	-			

COMPENSATION ADJUSTMENTS

Pressures

New Positions

See assumptions 2 - 3 below.



Operating Budget Work Paper (2014/15 to 2015/16 Comparison)

Updated: December 5, 2014

	Budget 2014/2015	% of Total Expenses	Proposed 2015/2016	% of Total Expenses	Variance			
Special Projects	23,300	0.03%	23,300	0.03%	-			
Committee Expenses	500	0.001%	500	0.001%	-			
Rewarding Excellence	9,000	0.01%	9,000	0.01%	-			
Internal Trfr Other	(500)	-0.001%	(500)	-0.001%	-			
Internal Trfr Record Check	(3,300)	-0.004%	(3,300)	-0.004%	-			
Int Trf Extra Duty	(212,400)	-0.255%	(212,400)	-0.250%	-			
Insurance Pol/Prem	54,100	0.06%	54,100	0.06%	-			
Transfers - To/From Reserves	(583,600)	-0.70%	(583,600)	-0.69%	-			
	83,334,300		84,793,800		1,459,500			
Net	76,094,700		77,300,000		1,205,300			

% Change from 2014/15 to 2015/16

Increase in Revenues/Recoveries	3.51%
Increase in Expenses	1.75%
Overall Net Budget Increase	1.58%

Assumptions

- 1.) An official (signed off) 2015/16 Wage Model will not be available from HRM until mid. December, early January. Compensation figures identified above may change at that time. **CHANGES ARE ESTIMATED TO BE MINIMAL.**
- 2.) Includes compensation related pressures of \$593,400 which includes 3% annual increase for CUPE 4814 (School Crossing Guards), HRPWA Wage Step Increases/Service Pay, non-union adjustments/ISA's approved in 2014/15 fiscal year, an increase to fund the Public Safety Coordinator position, and an increase to allow for the additional working day in 2015/16 from 261 to 262 working days.
- 3.) Includes compensation related service enhancements of \$398,200 to convert 8 Part Time Intercept Monitors to 4 Full Time Intercept Monitors (\$135,500) and to create the following new positions: A) Research & Development Specialist (\$125,000), B) Crime Analyst (\$73,700) and C) Junior Communications Advisor (\$64,000).
- 4.) Includes an estimated contractual increase of 3% for services provided by the Commissionaires of Nova Scotia. Exact percentage increase will be known closer to the end of the annual service agreement in March 2015.
- 5.) Includes budget pressures associated with the on going ballistic body armour 5 year replacement policy (\$75,000), service enhancements related to updating/replacement of covert and tactical investigation tools/equipment (\$60,000) and bomb & chemical disposal suits (\$60,000). Requesting a one-time withdrawal from reserve Q205 (Police Vehicles & Equipment Reserve), to the 2015/16 Operating Budget for the bomb & chemical disposal suits, as these two suits only have to be replaced every 7 years, therefore funding for this purpose is not required annually.
- 6.) Includes budget pressures directly related to the rising costs of travel relative to training (\$50,000) and criminal investigations (\$50,000). In previous years rising costs were absorbed internally through operating savings identified throughout the year.
- 7.) Includes budget pressure directly related to rising training costs (\$50,000). In previous years, rising costs were absorbed internally through operating savings identified throughout the year.
- 8.) Includes an estimated 3% budget pressure directly related to facility operating costs (\$22,600). Exact percentage for individual leased facilities will be known at the end of March 2015. Also includes a requested enhancement in service through the development of a long term independent firearms training range solution (\$50,000).
- 9.) Includes a funding request under service enhancements pertaining to officer body worn cameras, to maintain knowledge base relative to this field and the associated and developing legal aspects (\$10,000).
- 10.) Does not include operating increases for the Youth Advocate or Soul Strong programs (if any), as these costs are not known at this time, and financially managed by another business unit.



2015/2016 Operating Budget Work Paper (3 Year History)

Updated: December 5, 2014

	Actual 2011/2012	Actual 2012/2013	Actual 2013/14	Actual 2014/2015 To Date	Budget 2014/2015	% of Total Expenses	Proposed 2015/16	% of Total Expenses	Variance
Revenues									
Area Rate	(14,400)	(14,500)	-	-	-		-		-
Fines Fees				(100)					
False Alarm	(118,000)	(116,200)	(115,900)	(63,900)	(105,000)		(105,000)		-
NSLC Offences	(13,400)	(14,100)	-				-		-
Sales of Services	(586,400)	(558,200)	(514,400)	(295,500)	(545,000)		(545,000)		-
SOT Cancel Fees	(1,400)	-	(30,000)	(46,700)	-		(80,000)		(80,000)
Recovery	(6,476,900)	(7,252,200)	(6,516,900)	(3,384,700)	(5,975,600)		(6,149,800)		(174,200)
Misc	(562,000)	(584,900)	(564,800)	(474,200)	(614,000)		(614,000)		-
	(7,772,500)	(8,540,100)	(7,742,000)	(4,265,100)	(7,239,600)		(7,493,800)		(254,200)
Expenses									
Salary - Regular	51,884,400	54,928,600	55,782,700	35,708,000	59,534,600		60,355,000		820,400
Overtime	2,461,300	2,564,200	2,201,700	1,970,900	2,618,000		2,618,000		-
PDP Increase	(93,000)	(68,500)	(79,000)	(107,500)	-		-		-
Court Time	1,082,100	1,003,300	1,086,100	786,800	1,187,500		1,187,500		-
Shift Agreements	60,300	60,700	71,000	60,200	-		-		-
Shift Differential	302,200	297,700	284,700	276,400	403,700		403,700		-
Extra Duty	528,800	575,500	498,000	402,700	612,400		612,400		-
Vacation Payout	171,100	71,000	49,600	20,900	-		-		-
Other Allowances	96,000	-	-	-	17,000		17,000		-
Benefits	9,952,100	10,121,700	10,690,900	6,822,200	11,581,500		11,766,300		184,800
	66,445,300	69,554,200	70,585,700	45,940,600	75,954,700	91.14%	76,959,900	90.76%	1,005,200
Vacancy	617,200	-	-	-	(800,000)	-0.96%	(800,000)	-0.94%	-
Honorariums	2,000	-	-	3,800	-		-		-
Retirement incentive	375,500	511,600	572,600	351,200	602,600	0.72%	576,900	0.68%	(25,700)
Severance	-	280,900	119,700	-	-		-		-
Workers Compensation	204,800	190,900	184,600	112,500	457,000	0.55%	469,100	0.55%	12,100
Overtime Meals	-	200	-	-	-		-		-
Clothing Allowance	425,900	422,800	417,900	264,600	418,100	0.50%	418,100	0.49%	-
Stipends	1,500	5,000	1,500	-	-		-		-
WCB Recov Earnings	(200)	(8,300)	-	-	-		-		-
Comp & Ben Interdept	(112,700)	(506,100)	387,400	247,000	459,500	0.55%	459,500	0.54%	-
HR CATS Wages	48,200	49,900	46,600	11,700	-		-		-
HR CATS OT	(6,600)	(9,600)	4,900	-	-		-		-
Telephone	366,200	416,700	407,300	96,400	168,500	0.20%	168,500	0.20%	-
Courier	25,900	29,200	32,100	20,100	29,100	0.03%	29,100	0.03%	-
Office Furniture	66,400	53,600	92,100	168,200	101,700	0.12%	101,700	0.12%	-
Computer Software & Licenses	164,400	74,300	120,700	56,300	118,000	0.14%	118,000	0.14%	-
Printing	2,900	5,300	5,900	-	3,600	0.004%	3,600	0.004%	-
Supplies	154,200	123,700	132,700	88,000	134,200	0.16%	134,200	0.16%	-
Other	-	400	200	-	-		-		-
Legal Fees	109,400	80,900	52,600	42,500	60,400	0.07%	60,400	0.07%	-
Consulting	3,800	-	143,000	25,100	37,900	0.05%	37,900	0.04%	-
Janitorial	48,100	49,500	53,500	37,300	52,000	0.06%	52,000	0.06%	-
Security	100	1,800	26,700	54,100	15,000		15,000		-
Refuse Collection	2,500	18,500	21,200	13,200	15,000	0.02%	15,000	0.02%	-
Outside Policing	-	263,200	208,900	141,700	432,500	0.52%	432,500	0.51%	-
Contract Services	2,543,200	1,755,400	1,810,000	1,085,300	2,250,100	2.70%	2,290,400	2.70%	40,300
Uniforms	200,000	127,700	185,800	227,500	189,200	0.23%	189,200	0.22%	-
Medical & First Aid	1,100	-	-	1,300	-		-		-
Patrol Equipment & Supply	237,800	215,800	257,700	304,900	376,400	0.45%	376,400	0.44%	-
Rec Supplies	-	-	400	-	-		-		-
Photo Supply	25,300	41,000	23,000	14,100	20,000	0.02%	20,000	0.02%	-
Cleaning	4,300	3,900	6,900	3,300	5,700	0.01%	5,700	0.01%	-
Other Supplies	4,900	3,300	3,100	500	4,900	0.01%	4,900	0.01%	-
Chemicals	200	200	-	-	-		-		-
Hardware	100	-	-	900	-		-		-
Stone and Gravel	-	-	100	-	-		-		-
Paint	100	7,300	800	1,000	-		-		-
Electrical	-	6,100	-	3,000	-		-		-
Electricity	7,900	6,700	7,900	3,300	6,400	0.01%	6,400	0.01%	-
Building - Exterior	-	-	100	-					-
Building - Interior	-	-	200	-					-
Other Building Costs	84,600	71,700	38,200	35,100	47,300	0.06%	47,300	0.06%	-
Equipment Purchases	143,100	150,700	365,700	623,300	427,000	0.51%	366,000	0.43%	(61,000)
Small Tools	2,500	-	-	-	-		-		-
Computer Equipment	2,700	6,400	2,300	300	9,500	0.01%	9,500	0.01%	-
Equipment Rental	4,600	4,700	3,300	900	1,800	0.002%	1,800	0.002%	-
Equipment R&M	106,400	106,500	127,500	88,600	193,500	0.23%	193,500	0.23%	-
Computer R&M	18,300	5,800	8,300	5,800	8,700	0.01%	8,700	0.01%	-
Plumbing and Heating	1,100	-	-	-	-		-		-
Mechanical Equipment	4,200	2,400	800	1,500	4,100	0.005%	4,100	0.005%	-
Communications	13,200	45,500	103,100	260,100	301,400	0.36%	301,400	0.36%	-
Comm. Circuits	48,500	48,600	48,500	-	50,000	0.06%	50,000	0.06%	-



2015/2016 Operating Budget Work Paper (3 Year History)

Updated: December 5, 2014

	Actual 2011/2012	Actual 2012/2013	Actual 2013/14	Actual 2014/2015 To Date	Budget 2014/2015	% of Total Expenses	Proposed 2015/16	% of Total Expenses	Variance
Airtime	740,300	725,100	729,600	495,500	494,200	0.59%	750,200	0.88%	256,000
Mobile Data	57,000	57,000	52,300	-	-		-		-
Site Rental	6,800	18,500	18,400	-	19,000	0.02%	19,000	0.02%	-
Equipment Transfer	-	(11,200)	-	-	-		-		-
Vehicle R&M	1,800	1,200	-	-	-		-		-
Fuel - Diesel	3,100	2,600	2,100	4,200	3,000	0.004%	3,000	0.004%	-
Fuel - Gas	400	800	100	900	1,000	0.001%	1,000	0.001%	-
Tires and Tubes	500	-	-	-	-		-		-
Fleet Rentals	75,400	-	-	-	-		-		-
Other Vehicle Exp	-	-	200	-	-		-		-
Membership	14,700	29,300	25,200	23,600	27,200	0.03%	27,200	0.03%	-
Conferences	10,400	48,200	20,900	15,400	19,200	0.02%	19,200	0.02%	-
Travel - Local	19,600	12,900	27,800	16,200	25,900	0.03%	25,900	0.03%	-
Travel - Out of Town	144,900	210,700	268,900	243,400	222,700	0.27%	322,700	0.38%	100,000
Training	208,200	126,000	270,200	168,700	225,700	0.27%	275,700	0.33%	50,000
Licences	30,400	36,300	30,400	200	14,000	0.02%	14,000	0.02%	-
Commission Fees	-	-	-	100	-		-		-
Facilities Rental	659,200	673,200	742,700	575,000	779,800	0.94%	852,400	1.01%	72,600
Advertising	33,400	10,000	51,200	28,800	20,500	0.02%	20,500	0.02%	-
Recruiting	-	-	-	200	-		-		-
Research Data Acquis	-	-	-	-	1,500	0.002%	11,500	0.014%	10,000
Books	10,200	5,700	9,600	7,400	10,400	0.01%	10,400	0.01%	-
Meals	27,100	20,200	23,300	9,500	27,300	0.03%	27,300	0.03%	-
Special Projects	3,400	1,600	30,100	18,600	23,300	0.03%	23,300	0.03%	-
Committee Expenses	-	-	-	-	500	0.001%	500	0.001%	-
Corporate Training	2,300	1,800	400	700	-		-		-
Rewarding Excellence	6,300	3,700	8,800	7,000	9,000	0.01%	9,000	0.01%	-
Other Goods	9,800	5,100	5,100	400	-		-		-
Interdept Equipment	2,064,400	-	-	-	-		-		-
Other Interdept	214,500	-	-	-	-		-		-
Interdept Expenses	37,100	-	-	-	-		-		-
Inter Trfr Paper Recyc	7,100	14,300	-	-	-		-		-
Int Tsfr IT & Com	8,000	2,600	-	-	-		-		-
Inter Trfr Other	15,700	400	(18,900)	6,100	(500)	-0.001%	(500)	-0.001%	-
Inter Trfr Insur Funds	-	-	1,000	-	-		-		-
Inter Trfr Record Check	(7,500)	(4,700)	(5,100)	(6,200)	(3,300)	-0.004%	(3,300)	-0.004%	-
Inter Trfr Extra Staff	(44,000)	(44,500)	(191,900)	(185,500)	(212,400)		(212,400)		-
Inter Trfr Extra Vehicle	(400)	-	-	-	-		-		-
Inter Trfr Facility Rent	1,100	400	600	100	-		-		-
Trf Interdept Vehicle	-	(27,000)	-	-	-		-		-
PM Shop Expenses	44,200	25,700	-	-	-		-		-
PM Labour - Reg	200	400	400	400	-		-		-
Insurance POL	94,600	66,400	47,000	44,800	54,100	0.06%	54,100	0.06%	-
Transfers - Reserves	1,108,300	1,040,700	643,100	-	(583,600)	-0.70%	(583,600)	-0.69%	-
	78,007,400	77,271,700	79,405,000	51,810,500	83,334,300		84,793,800		1,459,500
Net	\$ 70,234,900	\$ 68,731,600	\$ 71,663,000	\$ 47,545,400	\$ 76,094,700		\$ 77,300,000		\$ 1,205,300