

FCM 2011 CONFERENCE COUNCIL ADVISORY COMMITTEE
MINUTES

June 30, 2011

PRESENT: Councillor Russell Walker, Chair
Councillor Bill Karsten
Councillor David Hendsbee
Councillor Lorelei Nicoll

REGRETS: Councillor Reg Rankin
Councillor Mary Wile
Deputy Mayor Jim Smith

STAFF: Ms. Marion Currie, Project Manager
Ms. Rhonda MacKinnon
Ms. Dee Milne
Ms. Lynn Matheson
Ms. Christen MacDonald
Ms. Cathie Barrington

Final meeting of Committee – minutes administratively approved

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1. CALL TO ORDER

The Chair called the meeting to order at 1:36 p.m.

2. APPROVAL OF MINUTES – May 19, 2011 and May 31, 2011

Quorum was not present. This was dealt with later in the meeting once quorum was achieved.

3. APPROVAL OF ORDER OF BUSINESS AND APPROVAL OF ADDITIONS
AND DELETIONS

There were no additions or deletions to the agenda.

4. BUSINESS ARISING OUT OF THE MINUTES/ DEFERRED BUSINESS: None

5. CORRESPONDENCE, PETITIONS & DELEGATIONS - None

6. CONFERENCE DEBRIEF DISCUSSION

A document entitled *FCM 2011 Debrief* was submitted.

Ms. Currie, Project Manager circulated a *Post Event Budget Update* as of June 30, 2011 and noted that she was preparing an information report for the Chair's signature to be submitted to Council in August.

Councillor Wile submitted a report on the Fundraising Committee for Women in Politics, FCM Annual Conference June, 2011.

Ms. Currie led the Committee debriefing session, with the subcommittee chairs providing updates in regard to their specific areas of responsibility.

At 1:38 p.m. Councillor Nicoll entered the meeting and quorum was achieved.

The following comments were noted:

- The final registration was 1850
- Those who participated in the study tours and companion tours were pleased with the quality and quantity of the tours. Postive comments were also received

in regard to the staff volunteers and the HRM councillors who participated in the tours

- There seemed to be confusion in determining which buses were for the study tours and those for the companion tours. It was noted that the ticket did not distinguish between the two and this also caused some difficulty.
- The number and calibre of volunteers was sufficient; there was some confusion of where FCM needed volunteers.
- The entertainment and food throughout the conference was excellent
- The Sunday night gala dinner went smoothly
- The Mayor reception cost \$124,000; it was noted that some of the food at the reception was not served early enough, and as a result there was a lot of food leftover at the end of the evening. It was also suggested that FCM needs to provide more clarification with the delegates that this is a reception and not a dinner.
- It was noted that this was the largest FCM Conference held to date.
- Registration changes resulted in having to put on extra buses, and incurring additional cost
- Concern was expressed with regard to the treatment that the Badge Checkers took; and it was suggested that FCM should hire security or have senior FCM staff work as badge checkers.
- Metro Transit was excellent in the service they provided.
- FCM needs to communicate to the delegates that even if a study tour is at capacity, there may be room with other delegates dropping out.
- \$2,739 was raised for the FCM Women In Politics Committee

With quorum present, the Committee dealt with the approval of the minutes

2. APPROVAL OF MINUTES

MOVED by Councillor Karsten, seconded by Councillor Nicoll that the minutes of May 19, 2011 and May 31, 2011 be approved. MOTION PUT AND PASSED.

7. NEW BUSINESS: None

8. ADDED ITEMS: None

9. ADJOURNMENT

Prior to adjourning, the Chair expressed his sincere appreciation to staff for a job well done, advising that it was a successful conference.

The meeting adjourned at 2:35 p.m.

Sheilagh Edmonds
Legislative Assistant