

Special Advisory Committee on the 100th Anniversary of the Halifax Explosion
Halifax Explosion 100th Anniversary Grants Program: Update as of November, 2015

INFORMATION REPORT

November 15, 2015

Introduction

This brief provides an update in regard to the official launch of the Halifax Explosion 100th Anniversary Grants Program, 2015, and tasks for completion.

Tasks Completed

- Production of application form and guide. Posted on-line at Grants & Contributions with link to Halifax Explosion Municipal Commemorative Program and HRM home page feature.
- Public notice in Chronicle-Herald to announce opening.
- Total of 200 copies of guide received and distributed to: (i) advisory committee, (ii) Grants Committee, (iii) staff review panel members, (iv) HRM Call Centre and customer service centres, (v) Councillors' Support Office.
- HRM Volunteer Conference Friday, November 20, Peter Greechan attending for panel discussion on municipal grants.
- Information sessions scheduled for Wednesday, November 25, at Alderney Library 6:30pm and Thursday, November 26, at Halifax North Memorial Library 6:30pm.
- Staff review panel approved by Director of Finance. Total of 8 persons representing: diversity and inclusion, education, heritage, arts.
- 2016 budget request for \$100,000 sent to Manager Financial Policy & Planning.
- Letters sent to inquiries received by advisory committee. Copies attached.

Tasks Outstanding

- Provide an orientation for members of the advisory committee re: evaluation and reporting on grant applications.
- Public notice in Chronicle-Herald to announce closed for applications.
- Revise program guide for 2016 proposed second intake. Remove photographs and captions and replace with new material with a focus on grant recipients. Add an appendix listing all centennial-related awards from all municipal grant programs, in chronological order with name of group, value of award and brief description of the funded project. Add section in resource appendices for works of fiction (books, poetry etc).
- Develop an evaluation protocol with member of the advisory committee.

Attachments

Correspondence sent by Grants & Contributions staff to inquiries/suggestions from the general public.