



**HALIFAX EXPLOSION 100TH ANNIVERSARY ADVISORY COMMITTEE
MINUTES
May 18, 2016**

- PRESENT:** Mr. Craig Walkington, Chair
Ms. Marilyn Elliott
Mr. William Robinson-Mushkat
Mr. Barry Cahill
Mr. Dan O'Brien
Ms. Renee Gruszecki
Councillor Jennifer Watts
- REGRETS:** Ms. Pat Jessup, Vice Chair
Mr. David Sutherland
- STAFF:** Ms. Elizabeth Taylor, Manager, Culture and Events
Mr. Jamie MacLellan, Community Developer, Parks and Recreation
Mr. Peter Greechan, Community Developer, Grants and Contributions
Mr. Billy Comer, Civic Events Coordinator, Parks and Recreation
Mr. Jonathan Wilkie, Marketing Manager, Corporate Communications
Ms. Peta-Jane Temple, Team Lead, Tax, Grants & Special Projects
Ms. Carolle Koziak-Roberts, Landscape Architect, Policy and Planning
Ms. Cathy Collett, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

The agenda, supporting documents, and information items circulated to the Halifax Explosion 100th Anniversary Advisory Committee are available online:

<http://www.halifax.ca/boardscom/explosion/160420heaac-agenda.php>

The meeting was called to order at 3:02 p.m., and adjourned at 4:26 p.m.

1. CALL TO ORDER

The Chair called the meeting to order at 3:02 p.m.

2. APPROVAL OF MINUTES – April 20, 2016

MOVED by Mr. Will Robinson-Mushkat, seconded by Ms. Renee Gruszecki

THAT the minutes of April 20, 2016 be approved as presented.

MOTION PUT AND PASSED

3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS

Additions:

- 9.1.3 Fort Needham – Update
- 9.1.4 Commemorative Emblem – Update
- 10.1 Discussion regarding Committee Report from November, 2015 – Mr. Craig Walkington

MOVED by Ms. Marilyn Elliott, seconded by Ms. Renee Gruszecki

THAT the agenda be approved as amended.

MOTION PUT AND PASSED.

2/3 majority vote required.

4. BUSINESS ARISING OUT OF THE MINUTES

4.1 Correspondence from Angela Archer dated March 16, 2016

This item will be discussed during item 9.1.1.

5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE

6. CONSIDERATION OF DEFERRED BUSINESS – NONE

7. CORRESPONDENCE, PETITIONS & DELEGATIONS

7.1 Correspondence

7.1.1 Correspondence from Ms. Ella W. Dodson

The following was before the Committee:

- Correspondence from Ms. Ella W. Dodson regarding a proposal for a commemorative walking tour.

The Committee reviewed the correspondence noting that the proposed walking tour would be a large-scale capital project. The Committee requested that the Legislative Assistant acknowledge the correspondence and that the correspondence be passed on to Staff.

7.2 Petitions - None

7.3 Presentations – None

8. INFORMATION ITEMS BROUGHT FORWARD – NONE

9. REPORTS/DISCUSSION

9.1 STAFF

9.1.1 Grants and Contribution Staff – Update

The following was before the Committee:

- The *Ireland 2016* website.

Ms. Peta-Jane Temple outlined the timeline and minor changes to the scoring for the proposed second launch of the Halifax Explosion Anniversary Special Grants Program. She commented that, ideally, the same panel of reviewers would evaluate the second intake of grants. Ms. Temple explained that staff would be asking Regional Council for a commitment of \$100,000 for this program. She noted that, tentatively, there could be a soft launch by September 1, 2016.

MOVED by Ms. Gruszecki, seconded by Ms. Elliott,

THAT the Halifax Explosion Anniversary Advisory Committee endorse the proposed timeline for the second Halifax Explosion Anniversary Grants Program.

MOTION PUT AND PASSED.

The Committee discussed the large number of requests and proposals received by the Committee from members of the public who are interested in participating in the commemoration in a variety of ways. The Committee and Staff discussed the role an interactive website could play in providing a venue for sharing stories and centralizing other forms of commemoration.

The Committee viewed the Ireland 2016 website <http://www.ireland.ie/> as a sample of an interactive website. Staff noted that the scale of this website is national, as opposed to municipal, and that if a website was created for the Halifax Explosion 100th Anniversary it would be of a standard that is appropriate to a civic event.

The Committee discussed the idea of a website and the importance of a high level of quality control for material shared through the site. Committee members acknowledged that a community directed website would play a crucial role in the civic commemoration of the 100th anniversary of the Halifax Explosion.

MOVED by Ms. Marilyn Elliott, seconded Mr. Dan O'Brien

THAT the Halifax Explosion Anniversary Advisory Committee indicate their support that Staff investigate the development of a Community Directed Narrative website.

MOTION PUT AND PASSED.

9.1.2 Halifax Explosion 100 Working Group – Update

Mr. Jonathan Wilkie, Corporate Communications, explained to the Committee that the working groups have been occurring over the past year with the participation of multiple stakeholders. He commented that two of the goals of the working group are to encourage Nova Scotians to remember the Halifax Explosion and to increase attendance at museums. He commented that if HRM was to create an interactive website, it would complement the website being initiated by Community, Culture, and Heritage,

not to duplicate it. Responding to questions from Committee members, Mr. Wilkie offered to share the minutes of the Halifax Explosion 100 Working Group meetings once they become available.

9.1.3 Ford Needham – Update

The following was before the Committee:

- An excerpt of the Ford Needham park plan entitled “Fort Needham Interpretative Themes.”

Ms. Carolle Koziak-Roberts informed the Committee that Ekistics is now working on the detailed design for the park that will further the development of the interpretative plan. She indicated that at a future meeting she would engage the Committee in their guidance for the development and refinement of the interpretative plan.

Responding to questions of clarification from Committee members, Ms. Koziak-Roberts explained that there will be focus groups and public engagement held for specific pieces of the detailed design such as the playground and the community garden.

The Committee thanked Ms. Koziak-Roberts for her update.

9.1.4 Commemorative Emblem – Update

Mr. Jonathan Wilkie informed the Committee that a creative partner has been selected and that, understanding that the Committee wishes to be involved with the process, he will discuss with his manager the options for how best to engage the Committee on the matter.

The Committee thanked Mr. Wilkie for his update.

9.2 COMMITTEE - NONE

10. ADDED ITEMS

10.1 Update on Committee Report to the Community Planning and Economic Development Standing Committee (CPED).

The Chair noted that he had submitted a report to CPED in November, 2015 and that he would appreciate a response from staff outlining what has happened since that report and the status of the recommendations contained in the report. He indicated that he would like feedback on the specific projects mentioned in the report.

Ms. Peta-Jane Temple responded that she would discuss with the other staff members the best method for providing feedback on this report and that a response will come forward at an upcoming meeting.

11. DATE OF NEXT MEETING - Wednesday, June 15, 2016, 3:00 – 5:00 p.m.

The Chair and several Committee members noted a conflict with the June 15 meeting date and the decision was made to change the meeting to June 22, 2016 at 3:00. The Legislative Assistant indicated she would find a venue for the meeting and notify the Committee accordingly. The Committee requested that the Legislative Assistant invite Janet Kitz to the June meeting as the main focus of this meeting is the proposed time capsule.

12. ADJOURNMENT

The meeting adjourned at 4:26 p.m.

Cathy Collett
Legislative Assistant