

Halifax Explosion 100th Anniversary Advisory Committee Proposed Designated Grant Program

Overview

Under the proposed municipal commemorative program it has been suggested that a designated grant program be developed to provide financial assistance to projects initiated in relation to the forthcoming 100th Anniversary of the Halifax Explosion. Eligibility for grants is restricted to registered non-profit organizations located within HRM as per Administrative Order 2014-005-GOV.

A separate program is recommended due to the anticipated scope of interest, including submissions from organizations not usually funded under the existing municipal grant programs. Overall, the aim of grants funding would be to establish a legacy that will endure after the 100th Anniversary (2017) and to highlight aspects of the event and its aftermath that might not have been documented or publicized.

Anticipated Role of Advisory Committee

The committee's advice will be sought in regards to the design of the designated grant program:

- The intended outcomes to be assisted through municipal funding;
- Program budget;
- Eligible applicants, type of project and expenditures;
- Duration of grant program;
- Program launch and application deadline(s);
- Maximum \$ value of awards;
- Evaluation criteria/scoring method used by reviewers;
- Program identity in consultation with Corporate Communications;
- Other (e.g. Can a group apply to more than one municipal grant program?)

In combination with the guidance provided by the Committee, staff will draft an administrative order that sets out the eligibility criteria and procedures for the proposed *Halifax Explosion 100th Anniversary Commemorative Grant Program*. The policy must be approved by Regional Council. Once the policy is approved staff will develop the program materials. For example an application form, grant reporting form, guidelines for applicants. When the program is launched applications will be encouraged through newspaper advertising, the HRM web site etc.

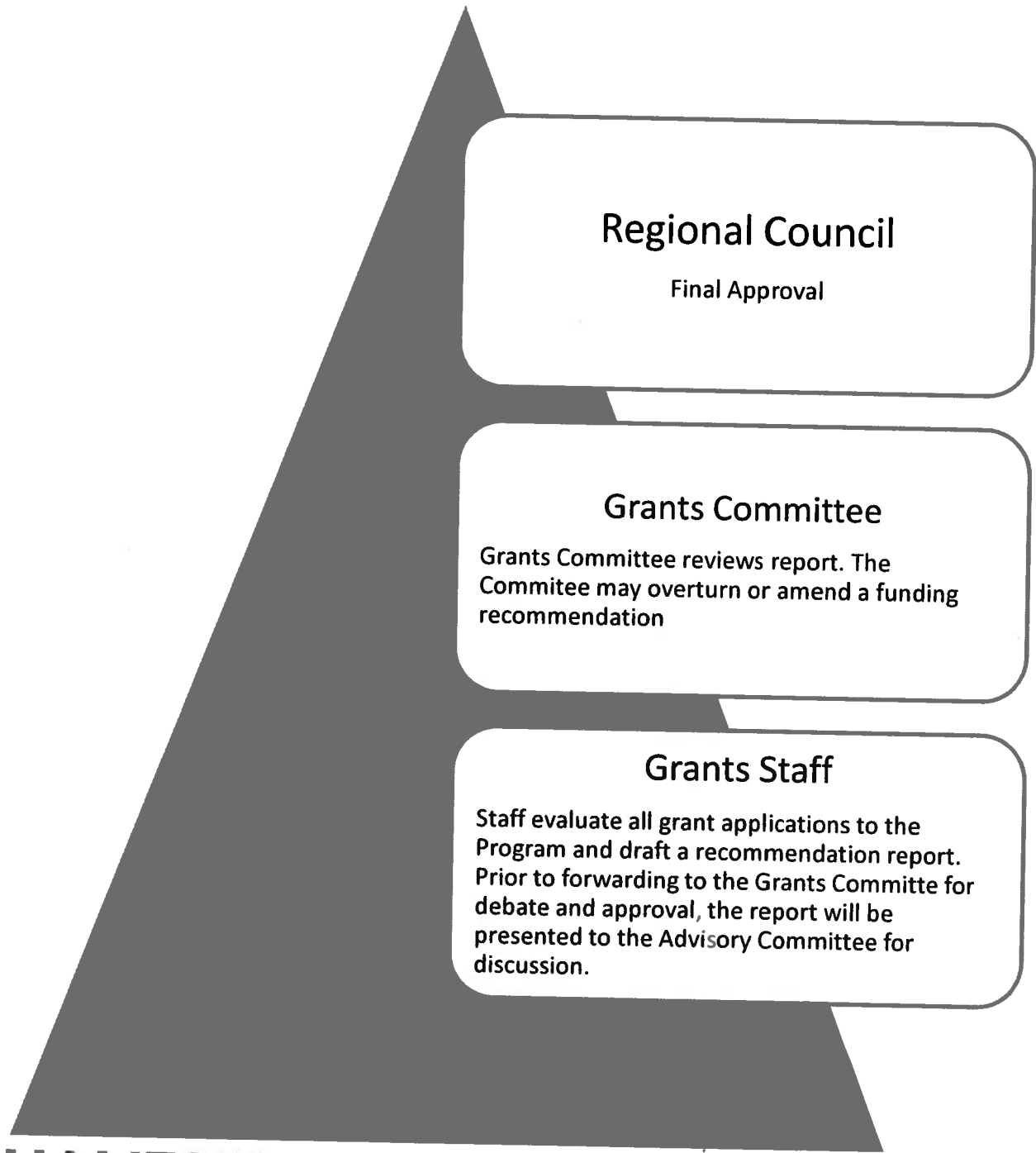


The following diagram illustrates the process required for the adoption of an Administrative Order (policy and procedures) for the Halifax Explosion 100th Anniversary Commemorative Grant Program.



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The following diagram illustrates the decision-making process for awards recommended under the Halifax Explosion 100th Anniversary Commemorative Grant Program.



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