



**HERITAGE ADVISORY COMMITTEE  
MINUTES  
February 24, 2016**

PRESENT: Mr. Jason Cooke, Chair  
Mr. David Williamson  
Mr. Brian Cuthbertson  
Ms. Aurora Camaño, Vice Chair  
Mr. Derek Bellemore  
Mr. Scott Smith  
Ms. Janet Morris  
Mr. William Breckenridge  
Councillor David Hendsbee

REGRETS: Mr. Dylan Ames  
Mr. Benjamin LeBlanc  
Deputy Mayor Matt Whitman

STAFF: Ms. Sheilagh Edmonds, Legislative Assistant  
Ms. Shilo Gempton, Heritage Planner

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, supporting documents, and information items circulated to the Heritage Advisory Committee are available online: <http://www.halifax.ca/boardscom/hac/index.php>*

*The meeting was called to order at 2:00 p.m. and adjourned at 3:26 p.m.*

**1. CALL TO ORDER**

The Chair called the meeting to order at 2:00 p.m. in Halifax Hall, City Hall.

**2. APPROVAL OF MINUTES – January 28, 2016**

Mr. Williamson pointed out a typographical error under *Call to Order* of the January 28, 2016 minutes. He noted that it should state that four new members were welcomed to the Committee instead of three. With this correction it was

MOVED by Ms. Camaño, seconded by Mr. Williamson

**That the minutes of January 28, 2016 be approved.**

**MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

There were no additions or deletions to the agenda.

MOVED by Ms. Camaño, seconded by Councillor Hendsbee,

**That the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

**4. BUSINESS ARISING OUT OF THE MINUTES - NONE**

**5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS - NONE**

**6. CONSIDERATION OF DEFERRED BUSINESS – NONE**

**7. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**7.1 Correspondence - None**

**7.2 Petitions - None**

**7.3 Presentation**

**7.3.1 Staff presentation – Conflict of Interest**

The following was before the Committee:

- Section 5.7 of the Public Appointment Policy- Governing citizen appointments to HRM Agencies, Boards, Committees and Commissions and to External Bodies
- Section 4.3 'Conflict of Interest Guidelines for Members of Councils and Local Boards' from the Local Government Resource Handbook Service Nova Scotia and Municipal Relations
- A presentation on Conflict of Interest

The Chair advised that he asked staff from Legal Services to provide a brief presentation to the Committee on Conflict of Interest guidelines for Committee members. He noted that there have been occasions in the past when members questioned whether they or another member may have a conflict of

interest pertaining to a matter under consideration, and he believed it would be beneficial for the Committee to be briefed and to clarify any questions they may have.

Mr. Martin Ward, Acting Director of Legal Services addressed the Committee and provided a presentation with regard to Conflict of Interest guidelines for members of Regional Council's committees and responded to questions. A copy of his presentation can be found in the official file of this meeting.

**8. INFORMATION ITEMS BROUGHT FORWARD – NONE**

**9. REPORTS**

**9.1 STAFF**

**9.1.1 Case H00414: Request to Register 280 Portland Street, Dartmouth as a Municipal Heritage Property**

The following was before the Heritage Advisory Committee:

- A staff recommendation/information report dated January 18, 2016

Ms. Shilo Gempton, Heritage Planner, provided the presentation on the application by Allison Chubbs to have her property located at 280 Portland Street, Dartmouth, registered as a municipal heritage property.

The Committee evaluated the application and scored it as follows:

Criterion	Highest Possible Score	Score Awarded
1. Age	25	9
2. a) Relationship to Important Occasions, Institutions, Personages or Groups OR 2. b) Important/Unique Architectural Style or Highly Representative of an Era	20	18
3. Significance of Architect/Builder	10	2
4. a) Architectural Merit: Construction type/building technology	10	5
4. b) Architectural Merit: Style	10	9
5. Architectural Integrity	15	12
6. Relationship to Surrounding Area	10	9
<b>Total</b>	<b>100</b>	<b>64</b>

**SCORE NECESSARY FOR DESIGNATION**

**50**

Designation Recommended?

YES

NO

MOVED by Ms. Morris, seconded by Mr. Williamson

**That the Heritage Advisory Committee recommend Regional Council:**

1. **Set a date for a heritage hearing to consider the heritage registration; and**
2. **Approve the registration of 280 Portland Street, as shown on Map 1, of the January 18, 2016 staff report, as a municipal heritage property.**

**MOTION PUT AND PASSED.**

**9.2 HCD STAKEHOLDER STEERING COMMITTEES UPDATES (VERBAL)**

**9.2.1 Old South Suburb Heritage Conservation District Stakeholder Steering Committee**

Ms. Camaño advised that since her last update to the Heritage Advisory Committee, the Stakeholder Steering Committee has not met.

On a point of information, Councillor Hendsbee advised the Committee that Regional Council recently passed a motion to take steps that would enable Council to place a moratorium on potential development while establishing a Heritage Conservation District. He indicated that it requires Provincial approval. With the approval of Council's recommendation, it has moved on to the next step which is to the Province for consideration.

Councillor Hendsbee suggested the Legislative Assistant forward the web-link of the report to the Committee for information.

The Chair thanked Councillor Hendsbee for the update and advised that this was positive news.

**9.2.2 Schmidville Heritage Conservation District Stakeholder Steering Committee**

Ms. Morris advised that there have been no public meetings held since the last Heritage Advisory Committee meeting. She added that the Stakeholder Steering Committee held a special meeting to discuss how to proceed with the recommendations. Ms. Morris noted that the process is at the stage where heritage staff will take the information from the public input and draft a plan. She pointed out that Stakeholders want to be consulted during the drafting of the Plan, and in this regard the Stakeholder Committee has agreed to have e-mail discussions rather than more meetings because it will speed things up in regard to recommendations in the Plan. Ms. Morris added that, currently, Mr. McGreal is working on the Old South Suburb Plan, and it is their intent that when he is able to turn his attention to the Schmidville Plan, the Stakeholder Committee will have its recommendations completed.

Councillor Hendsbee advised that recently Council approved the development of the Margarett site, and he questioned if it was an opportune time for the Stakeholder Committee to dialogue with the developer about the possibility of using the courtyard of the proposed development as a place to erect interpretative panels which would tell the story of Schmidville. Mr. Breckenridge spoke in support of the idea and noted that the Stakeholder Committee has suggested to staff that Clyde Street be emphasized as a pedestrian corridor. He added that there were a number of photographs available that could show how Schmidville evolved through the years and that an interpretative panel placed in the courtyard would be a public benefit and provide a good transition to the conservation district.

**9.3 COMMITTEE MEMBER UPDATES**

**9.3.1 Meeting Time**

Mr. Breckenridge advised that he was encountering difficulty in getting to the meetings from his workplace at the appointed time of 2:00 p.m. He indicated it would be more feasible for him if the meetings began later in the afternoon, and he questioned if Committee members would be amenable to changing the meeting time.

A brief discussion ensued with no one expressing concern about moving the meeting time. **It was agreed** that, on a trial basis, the Committee would meet beginning at 3:00 p.m. for the next few months.

**10. ADDED ITEMS – NONE**

**11. DATE OF NEXT MEETING** – March 23, 2016 at 3:00 p.m.

**13. ADJOURNMENT**

The meeting adjourned at 3:26 p.m.

Sheilagh Edmonds  
Legislative Assistant