

HALIFAX REGIONAL MUNICIPALITY

POINT PLEASANT PARK ADVISORY COMMITTEE October 09, 2008 MINUTES

PRESENT: Mr. Allan Robertson, Chair
Ms. Gerrie Masters
Mr. Duncan Morum
Mr. Phillip Read
Mr. Harald Norve
Ms. Kate Greene
Councillor Sue Uteck

Honorary Member: Ms. Janet Kitz

ABSENT: Mr. Vivek Tomar (with regrets)
Mr. Paul Doane (with regrets)

STAFF: Mr. Stewart MacMillan, Landscape Architect, Infrastructure & Asset
Management
Ms. Sandra T. Riley, Legislative Assistant

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1. CALL TO ORDER

The Chair, Mr. Allan Robertson, called the *information* meeting to order at 4:05 pm. The Chair introduced the two members of the public, Jerry and Patricia, from the Department of National Defence.

With the arrival of Mr. Norve, the Chair called the *official* meeting to order at 4:26 pm.

2. APPROVAL OF MINUTES - June 12, 2008 and September 29, 2008 (Special Meeting)

MOVED by Mr. Norve, seconded by Mr. Read, that the minutes of June 12, 2008 be approved, as circulated. MOTION PUT AND PASSED

MOVED BY Ms. Masters, seconded by Mr. Read, that the minutes of the September 29, 2008 Special Meeting be approved, as circulated. MOTION PUT AND PASSED

3. APPROVAL OF ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS:

Additions:

- 7.1 Update on Signage
- 7.2 Cannon placement

MOVED BY Ms. Masters, seconded by Mr. Morum, that the order of business be approved, as amended. MOTION PUT AND PASSED

4. BUSINESS ARISING OUT OF THE MINUTES

4.1 Membership Replacements

Mr. Robertson advised the PPPAC that the Municipal Clerk's office has advertised over the past weekend for new members to fill vacancies for all boards and committees. As previously discussed with the acting Municipal Clerk, the ad will direct potential volunteers to the Point Pleasant Park website for information on the skill set sought for volunteers to this committee. Mr. Robertson pointed out that a demographic profile should have been pointed out, as well, to ensure a mixed age group.

A discussion ensued regarding traits that would be preferable for new members to the PPPAC, at which point Ms. Masters requested that the Legislative Assistant electronically

send a copy of the current membership [with term expirations] to all members of the PPPAC.

Mr. Robertson advised the PPPAC that he had spoken to Mayor Kelly regarding the appointment of new members (and the criteria) to the Committee, with favorable results to the discussion. The Committee requested that the Chair write a letter to the Mayor (cc to the Municipal Clerk's office and present members of PPPAC) to remind him of said conversation, for future reference in membership selection.

4.2 Advice to Council re: Use of Teleconferencing for PPPAC meetings

Mr. Robertson advised the Committee that Ms. Masters had drafted a letter for him, as Chair of the Point Pleasant Park Advisory Committee, to submit to the Mayor and Regional Council regarding teleconferencing for PPPAC meetings. A discussion ensued with all members reviewing the draft, with a minor alteration.

Councillor Uteck arrived at 4:18 pm.

This letter will be submitted to the Mayor's office, after which the Mayor will make the decision of what action will be taken. The Committee made the following motion:

**MOVED by Mr. Norve, seconded by Ms. Greene, that the Chair of PPPAC will send a letter to Mayor Peter Kelly regarding teleconferencing for boards and committees.
MOTION PUT AND PASSED**

4.3 Presentation to Council re: Approval of Point Pleasant Park Comprehensive Plan (PPPAC endorsement - electronically circulated)

The Chair advised the PPPAC that this presentation has been given, with himself giving a brief overview of all the people who worked on the Point Pleasant Park Comprehensive Plan and Mr. Peter Bigelow giving a full presentation of the Plan, itself.

Council, unanimously, approved the Point Pleasant Park Comprehensive Plan in the Regional Council session of Tuesday, October 07, 2008.

5. CONSIDERATION OF DEFERRED BUSINESS

5.1 From the June 12, 2008 minutes - Offleash areas of the park

The Chair advised that the PPPAC were awaiting a report from Mr. John Charles regarding this item. Councillor Uteck reminded the Committee that she and Mr. Charles had done

'flagging' in the park to mark where dogs 'droppings' had not been picked up by the owners. She further advised that there has been a lot of improvement since the flagging.

5.2 Roadway Surfacing

Mr. Morum raised this issue, stating that it had been discussed in previous meetings. Mr. MacMillan advised that road width and surfacing of the roads has been included in the Comprehensive Plan.

The Committee discussed the issue and stated it would be raised again in a future meeting with quorum.

Quorum was achieved with the arrival of Mr. Harald Norve at 4:26 p.m.

5.3 The Friends of Point Pleasant Park - Volunteer Program

The Chair gave an informal update to the PPPAC, with Councillor Uteck explaining budgetary procedures. Councillor Uteck advised that she would find a copy of the MOU and bring it to the Chair in the next meeting of the Committee. The following motion was passed:

MOVED By Councillor Uteck, seconded by Ms. Masters, that the Point Pleasant Park Advisory Committee will review the MOU of The Friends of Point Pleasant Park for the next meeting, and request that Holly Richardson, Coordinator, to attend and bring an update to the PPPAC. MOTION PUT AND PASSED

Ms. Kitz reminded the PPPAC that Mr. MacMillan had made the suggestion in a prior meeting that perhaps student volunteers would be a possibility.

5.4 Report from Supervisor of Point Pleasant Park

Mr. Read advised the PPPAC that they had previously discussed having reports from the Point Pleasant Park Supervisor. A discussion ensued and the Committee decided that it would be a good idea to have a quarterly operational report from the Supervisor for the Park. The Committee requested an information report from Staff, on a regular basis, in the future.

Mr. MacMillan advised that information on Point Pleasant Park is available through the website and the focus, right now, is to shift from using paper to having information available electronically. In response to a question from Mr. Read, Mr. MacMillan further advised that booking of the Park will also be done in this manner. He pointed out that there have been, in the past, parties who have used the Park without booking in advance. He also advised

that there is an 'events calendar' posted to the Point Pleasant Park website (this Summer being the first year) for all interested members of the public to view.

6. NEW BUSINESS

6.1 Review of Comprehensive Plan recommendations regarding operations of the Point Pleasant Park Advisory Committee

The Chair electronically circulated, to the members of the PPPAC, a list of PPPAC recommendations and what the committee needs to promote. He advised that, now that the Comprehensive Plan has been approved by Council, it is important for the PPPAC to observe and attempt to have this list carried out.

6.2 Confirmation of PPPAC regular meeting times/venue

Upon the advice of Councillor Uteck, the PPPAC decided that this item would be deferred to a future meeting pending the decision of the Municipal Clerk's office to combine some of the boards and committees together.

6.3 Succession Planning; appointment of Vice-Chair

Succession Planning was previously discussed in item 4.1 Membership Replacements. Volunteer applications were handed out to the members whose term will expire in November 2008 for their consideration of re-application to the PPPAC.

6.4 PPPAC Terms of Reference (TOR) - Review/Rewrite

The Chair advised that, now that the Comprehensive Plan has been approved by Regional Council, it would be a good time to have the Terms of Reference for the PPPAC reviewed. The Chair requested that Ms. Greene and Ms. Masters work on items 6.1, 6.3, and 6.4, and bring them back to the Committee.

7. ADDED ITEMS

7.1 Update on Signage

The PPPAC expressed concerns with some of the new signage in Point Pleasant Park. They expressed concern that they were not consulted on these signs prior to their usage and questioned why they are an 'advisory committee' when the PPPAC's advice was not sought prior to the placement of these signs. Mr. MacMillan requested that the PPPAC give a clear indication of what the Committee would like to see happen regarding this matter. The PPPAC advised that they would like to have a special meeting with members of Staff

to express this concern and request that the PPPAC are consulted during the creation of signage and prior to placement. Mr. MacMillan agreed that this would be the best solution to the signage concerns.

7.2 Cannon placement

Ms. Kitz gave a brief overview of the placement of the cannon. A discussion ensued with clarification from Staff.

7.3 Point Pleasant Park - Information Card

Mr. MacMillan circulated a copy of a draft information card for future distribution to assist in directing patrons of the Park. This draft contained Point Pleasant Park Advisory Committee contact information.

8. NEXT REGULAR MEETING DATE

The next regular meeting of the Point Pleasant Park Advisory Committee is scheduled for November 13, 2008 at 4:00 p.m. at Shakespeare-by-the-Sea building, lower parking lot.

9. ADJOURNMENT

Councillor Uteck retired from the meeting at 5 pm.

There being no further business, the meeting adjourned at 5:18p.m.

Sandra T. Riley
Legislative Assistant