

BRIEFING FORM

SUBMITTED TO: Environment & Sustainability Standing Committee

MANAGER'S APPROVAL:



Gord Helm, Manager, Solid Waste Resources

DATE OF MEETING: July 7, 2011

SUBJECT: HRM's Super Sorter Program

ORIGIN

Staff

RECOMMENDATION/ DECISION REQUIRED

None required, for information only.

BACKGROUND

In February 2011, Halifax Regional Municipality hosted the 2011 Canada Games. Planning started in early 2010 and HRM's Solid Waste Resources staff were asked to contribute to the event which included working with various groups to form an Environmental Services Team. The goal of this team was to provide full source separation programs at all venues that met all provincial and municipal waste management regulations, no stand along garbage bins, clear bags for all waste streams and signage on all bins. In order to meet the needs of the venues, 65 Super Sorter bins were purchased which were cost shared between the Canada Games Committee and HRM.

Many of the bins have remained at various venues, some as legacy items and others were purchased by the venues as they saw the value in having multi-stream waste bins as a means to develop their waste management plan. After the Games ended, the remaining 18 bins were gathered. 6 of the Super Sorters are currently stored at Civic Events Warehouse 12 are stored at the HRM Depot located on Turner Drive in Dartmouth. All Super Sorter bins are available for not-for-profit events and community groups to borrow.

Small community events that require 6 or less Super Sorters, can borrow these bins by contacting Bill Comier with HRM Civic Events. Major events that require more than 6 bins, can borrow the bins by contacting Bill MacArthur with HRM Transportation & Public Works. Events are required to fill out a rental form and be present for a pre-inspection. If the bins are returned with damage, they are required to pay for the replacement of that bin. Availability is on a first come, first serve basis and delivery may be available at a fee. Groups that borrow the bins are not permitted to have stand-alone garbage bins on site, only Super Sorters and clustered bins to create sorting stations are allowed. Organizers are required to educate volunteers, staff and cleaning services on proper source separation and must organize proper source disposal. HRM Solid Waste Education staff can assist organizers with program design and volunteer education.

ALTERNATIVES AND ASSOCIATED RISKS

There is a small risk to HRM as the Super Sorter bins are being distributed to various groups. The contract that must be completed before bins are loaned to groups will ensure that bins are returned empty, clean, on time and in the same condition as they were picked up. If the contract is broken, the event will be charged a replacement fee of \$945 + taxes for each bin that did not meet the inspection upon being returned.

IMPACT/BENEFITS

Having multi-stream bins available for not-for-profit groups to borrow will assist them in providing a full recycling and composting program and achieve compliance with HRM's By-Law S-600.

COMMUNICATION ISSUES/OPPORTUNITIES

This communication will be sent out to all HRM Staff to ensure they are aware that this service is available. This information will also be added to www.halifax.ca so other not-for-profit groups may take advantage of this opportunity.

ATTACHMENTS

Small Community Events in HRM (Information Form)
Major Events in HRM (Information Form)
HRM Super Sorter Rental Form

KEY STAFF CONTACT: Gord Helm, Manager, Solid Waste Resources, 490-6606
Kathy Johnston, Waste Resource Education Officer, 490-2865

Small Community Events in HRM

Halifax Regional Municipality (HRM) has Multi-Stream waste separation containers available to assist events in providing a full recycling & composting program and achieving compliance with HRM By-Law S-600.



This “Super Sorter” has 4 different waste streams: garbage, recyclables, paper, and organics. These 4 waste streams (plus Corrugated Cardboard) are required at all Properties in HRM. Separation bins are required for the public at Events.

Eligible events:

- Small Community events can borrow these bins by placing down a deposit that will be returned when the bins are returned in the same condition as when picked up. Availability is on a first come first serve basis

The Event must:

- Make arrangements for pick up and return of the bins. Delivery may be available for an additional fee.
- Bins must be returned empty, clean, on time and in the same condition as they were picked up.
 - A contract/agreement must be signed at the time of pick up.
 - If the contract/agreement is broken, the event will be charged a replacement charge: \$945 + taxes/bin.
 - Waste from most small events can be disposed of by dividing it between organizers/volunteers and placing it with your household waste.
 - This material will count towards the current limit allowed on each collection day: 6 garbage bags, 1 green cart, and unlimited recyclables.
 - The same rules for sorting waste and placement apply. Material placed curbside becomes the responsibility of the person placing it for collection, including any rejections.
 - For details on curbside collection, visit www.halifax.ca/recycle or call 490-4000.
- All waste collected in these bins during the event is the events responsibility.
- Each bin must be lined with a clear bag (which is the event’s responsibility to purchase).

- Educate volunteers, staff, and /or contracted cleaning services:
 - Keeping the bins clean, emptying waste, classifying public waste, keeping waste streams separated, and placing waste for separate collection by your contracted waste hauler.
 - Free education can be provided by contacting Kathy Johnston, HRM Solid Waste Educator at 490-2865

Guidelines for Super Sorter placement:

- Place a Super Sorter where waste is being generated (i.e: canteen, picnic areas, etc)
- Place a Super Sorter in high traffic areas (i.e: by grandstands, in walkways, etc)
- No stand alone garbage bins are permitted. If the event is using bins in addition to the Super Sorters, they must be clustered together to create a sorting station. Equal access to all waste streams is required.

How to get Super Sorters:

1. If your Event needs 6 or less Super Sorters, please contact Billy Comer, HRM Civic Events (490-6394, comerbi@halifax.ca)
2. If your Event needs 7 or more Super Sorters, please contact Bill MacArthur, HRM Transportation & Public Works (490-6029, macartb@halifax.ca)

Major Events in HRM

Halifax Regional Municipality (HRM) has Multi- Stream Waste separation containers available to assist events in providing a full recycling & composting program and achieving compliance with HRM By-Law S-600.



This “Super Sorter” has 4 different waste streams: garbage, recyclables, paper, and organics. These 4 waste streams (plus Corrugated Cardboard) are required at all Properties in HRM. Separation bins are required for the public at Events.

Eligible events:

- Major not-for-profit events being held within HRM. Availability is on a first come first serve basis.
- We do not support “For Profit” Events, as we do not compete with the Private Sector.

The Event must:

- Must make arrangements for pick up and return of the bins. Delivery may be available for a fee.
- Bins must be returned empty, clean, on time and in the same condition as they were picked up.
 - A contract/agreement must be signed at the time of pick up.
 - If the contract/agreement is broken, the event will be charged a replacement charge: \$945 + taxes
- All waste collected in these bins during the event is the events responsibility.
- Each bin must be lined with a clear bag (which is the event’s responsibility to purchase).
- Educate volunteers, staff, and /or contracted cleaning services:
 - Keeping the bins clean, emptying waste, classifying public waste, keeping waste streams separated, and placing waste for separate collection by your contracted waste hauler.
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- Place a Super Sorter in high traffic areas (i.e: by grandstands, in walkways, etc)
- No stand alone garbage bins are permitted. If the event is using other bins in addition to the Super Sorters, they must be clustered together to create a sorting station. In other words, equal access to all waste streams is required.

How to get Super Sorters:

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HRM Super Sorter Rental Form



Event Information

Event:			
Location:			
Start Date:		End Date:	
Expected number of participants:			

Contact Information

Name:	
Position with Event:	
Phone Number(s):	

Super Sorter Equipment Information

Total number of Super Sorters (including signs):						
Super Sorter ID numbers	1.	4.	7.	10.	13.	16.
	2.	5.	8.	11.	14.	17.
	3.	6.	9.	12.	15.	18.

Existing condition: Check if any existing damage is present (To be filled out by Bill MacArthur or designate)

<input type="checkbox"/> Hinges in tact	<input type="checkbox"/> Graffiti
<input type="checkbox"/> Signage Frame	<input type="checkbox"/> Hole opening
<input type="checkbox"/> Sign	<input type="checkbox"/> Interior bins

Notes:

Initials: _____

Agreement for Super Sorter Loan

- Events are responsible for the proper disposal of all waste collected. Super Sorters are to be completely empty of all waste prior to return.
- Clear bags must be used to line all waste bins. Events are responsible for obtaining clear bags.
- If the Super Sorters are not returned on time, the event will be invoiced the replacement charge of \$945.00 + tax.
- If the Super Sorter is returned with significant damage, the event will be invoiced the replacement charge of \$945.00 + tax.

Date Picked up:		Date to be returned:	
Time Picked up:		Time to be returned:	

I _____ understand and accept the terms of the agreement.

Date:

Signature:

Return of Super Sorters

(To be filled out by Bill MacArthur or designate)

Date Returned:		
Return Inspection (Check if damaged)		
<input type="checkbox"/> Hinges	<input type="checkbox"/> Graffiti	<input type="checkbox"/> Not clean
<input type="checkbox"/> Signage Frame	<input type="checkbox"/> Hole opening	
<input type="checkbox"/> Sign	<input type="checkbox"/> Interior bins	
Notes:		
Signature:		