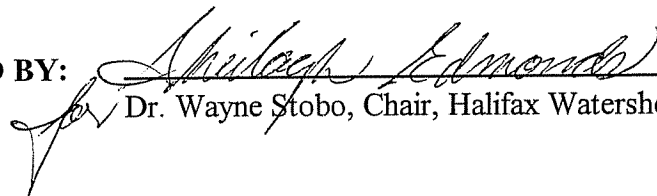




PO Box 1749
Halifax, Nova Scotia
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TO: Western Region Community Council
North West Community Council
Marine Drive Valley & Canal Community Council
Peninsula Community Council
✓ Chebucto Community Council

SUBMITTED BY: 
Dr. Wayne Stobo, Chair, Halifax Watershed Advisory Board

DATE: August 8, 2005

SUBJECT: Halifax Watershed Advisory Board - Amendment to Terms of Reference

ORIGIN

June 15, 2005 meeting of Halifax Watershed Advisory Board.

RECOMMENDATION

It is recommended that Community Council approve the revised Terms of Reference of the Halifax Watershed Advisory Board as outlined in Attachment 'A' to this report.

BUDGET IMPLICATIONS

None.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

Maintain the status quo with regard to the Board's Terms of Reference. This is not recommended.

ATTACHMENTS

Attachment 'A' - Terms of Reference (revisions noted in italics)

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Sheilagh Edmonds, Legislative Assistant

HALIFAX WATERSHED ADVISORY BOARD

TERMS OF REFERENCE

1.0 PURPOSE

- 1.1 The Halifax Watershed Advisory Board is established to advise Community or Regional Council on all matters related to the management and alteration of the lakes, rivers, watercourses, coastal inlets and their watersheds within Halifax Regional Municipality¹, and to act as an advisory resource in providing Community or Regional Council with recommendations for their sustainable use.

Without limiting the generality of the above, the Board shall have the following principal responsibilities:

- (a) To provide leadership, promote public awareness and education, and identify issues and action on matters related to the Municipality's lakes, rivers, watercourses and coastal inlets (to the citizens of Halifax Regional Municipality);
- (b) To provide input to Community or Regional Council and the Community Planning Advisory Committees, on all applications for development agreements, rezonings, amendments to any land use by-law, and major project proposals of the Halifax Regional Water Commission, with regard to potential impact on the Municipality's lakes, rivers, watercourses and coastal inlets;
- (c) To monitor studies being conducted and regulations being formulated by various levels of government and comment and provide recommendations to Community or Regional Council on these with respect to their impact on the Municipality's lakes, rivers, watercourses and coastal inlets;
- (d) To cooperate with other similar agencies in addressing issues affecting directly or indirectly the Municipality's lakes, rivers, watercourses and coastal inlets;

¹ Where the words "Halifax Regional Municipality" or "the Municipality" are stated, this shall refer to those areas as defined on the accompanying map setting out the area of jurisdiction of the Board.

4.2 The Board shall elect a Vice-Chairperson from among its members, who shall hold office for a period of one year from the date of election or for the remainder of his/her term of office as a member of the Board, whichever is less. The Vice-Chairperson shall act as Chairperson at all times when the Chairperson is absent.

4.3 A person designated by the Municipal Clerks Office shall act as the Recording Secretary for the Board.

5.0 MEETINGS

5.1 The Board shall meet monthly or at the call of the Chair.

5.2 Where a development application has been referred to the Board pursuant to Section 1.1 (b), time shall be of the essence.

6.0 RULES OF ORDER

6.1 All meetings of the Board shall be open to the public and shall include a public participation component. The Board shall function by consensus, but where necessary the Board shall follow the Rules of Order approved for the Committee of Council. In the absence of such approved Rules of Order, the rules shall be identical to those for Community Councils.

7.0 RELATIONSHIP TO COMMUNITY OR REGIONAL COUNCIL

7.1 The Board shall act only in an advisory manner to Community or Regional Council. Any plan, program or proposed development activity within any watershed likely to have an effect on any lake, river waterway or coastal inlet shall be referred to the Board for its consideration and subsequent recommendations to Community or Regional Council.

8.0 RELATIONSHIP TO INTERNAL AND EXTERNAL BOARDS, COMMITTEES, COMMISSIONS AND DEPARTMENTS

8.1 The Board may, with the approval of Community or Regional Council, advise and/or appoint a representative to serve as a liaison with any internal or external board, committee, or department.

12.2 If the resignee is a citizen appointee, Community or Regional Council on the recommendation of the Board, shall select an appropriate replacement from the list of volunteers, or shall actively seek a replacement from the community. Such replacement to fill a vacancy shall complete only the unexpired term, but shall be eligible for re-appointment.

13.0 ABSENTEEISM

*13.1 *In the event a member fails to attend three meetings without reasonable cause, membership will cease.*

(July, 2005)