

Harbour East Community Council
December 2, 2010

TO: Chair and Members of Harbour East Community Council

SUBMITTED BY: 
Cathy J. Mellett, Municipal Clerk

DATE: November 23, 2010

SUBJECT: 2011 Meeting Locations – Harbour East Community Council

INFORMATION REPORT

ORIGIN

The origin of this report is staff.

BACKGROUND

The Halifax Regional School Board's lease of HRM's facility at 90 Alderney Drive ended in November 2010. The Halifax Regional School Board offices and equipment have relocated to their new offices at 33 Spectacle Lake Drive, Dartmouth. As part of the move the sound equipment, owned by HRSB, was relocated to their new board room. All other fittings and equipment owned by HRM were maintained in the building.

The Harbour East Community Council has used the chambers/board room for Community Council meetings since amalgamation in 1996 and the chambers served the Council of the former City of Dartmouth.

The building at 90 Alderney Drive is currently under program development in association with HRM and the Dartmouth Heritage Museum. It is expected that the development of the building renovation program and related budget approvals will take a number of years. In the interim the building is currently vacant and being maintained by HRM facility management.

DISCUSSION

HRM staff investigated a number of alternative meeting locations available to the Harbour East Community Council. It is the expressed interest of the Harbour East Community Council to continue to meet at 90 Alderney Drive until such time as the Dartmouth Heritage Museum project undertakes renovation of the facility.

BUDGET IMPLICATIONS

To facilitate the Harbour East Community Council's use of 90 Alderney Drive, Dartmouth:
Supply & installation of sound system \$19,955 + HST (Account CBX01151)
Janitorial & related contract costs \$3,250/year (Account W203)

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Project and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Project and Operating reserves, as well as any relevant legislation.

COMMUNITY ENGAGEMENT

None

ATTACHMENTS

Attachment 1 – Chart of Proposed Meeting Location for the Harbour East Community Council and associated costs

A copy of this report can be obtained online at <http://www.halifax.ca/commcoun/cc.html> then choose the appropriate Community Council and meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared & Approved by: Cathy J. Mellett, Municipal Clerk (904) 490-6456 or melletc@halifax.ca and
Terry Gallagher, Manager Facility Services , Infrastructure & Asset Management

ATTACHMENT 1

Harbour East Community Council – Proposed Meeting Locations for 2011			
Locations	Facility Rental Costs	Equipment & Maintenance Costs	Total
Woodlawn Library Auditorium	\$0- Facility use at no charge to HRM	\$0 – Sound system & AV equipment comes with facility	\$0
New HRSB Board Room Spectacle Lake Dr, Dartmouth	Rate still TBD by HRSchool Board – approx.. \$250-\$300/meeting	\$0 – Sound equipment comes with facility	\$2,500-\$3,000/year to be confirmed by HRSB
East Dartmouth Recreation Centre	\$0 – Facility use at no charge to HRM	\$1,300 per meeting for sound system	Est. \$13,000/year (unbudgeted)
Dartmouth North Community Centre	\$0 - Facility use at no charge to HRM	\$1,300 per meeting for sound system	Est. \$13,000/year (unbudgeted)
90 Alderney Drive	\$0 - Facility use at no charge to HRM	Janitorial Services \$125/month = \$1,500/year (actual additional costs) Snow removal est. \$1000/ 5 months of the year (actual additional costs) Monthly Safety Inspections \$750.00/year Sound System: 1X purchase & installation cost: \$19,955.00 +HST Or rental at \$1,300/meeting for sound system	Annual ongoing Maintenance: \$3,250/year Sound System: Year 1 (to purchase) \$19,955 +HST (no ongoing costs) Or Est. \$13,000/ year (unbudgeted)