

HALIFAX REGIONAL MUNICIPALITY

HALIFAX REGIONAL COUNCIL MINUTES January 21, 2003

PRESENT:

Mayor Peter J. Kelly
Deputy Mayor McInroy
Councillors: Stephen Streach
Gary Hines
Keith Colwell
Ron Cooper
Brian Warshick
Condo Sarto
Bruce Hetherington
Jim Smith
John Cunningham
Jerry Blumenthal
Dawn Sloane
Sue Uteck
Sheila Fougere
Russell Walker
Diana Whalen
Linda Mosher
Brad Johns
Robert P. Harvey
Len Goucher
Reg Rankin
Gary Meade

REGRETS:

Councillor Stephen D. Adams

STAFF MEMBERS:

Mr. Dan English, Acting Chief Administrative Officer
Mr. Wayne Anstey, Municipal Solicitor
Ms. Jan Gibson, Deputy Municipal Clerk
Ms. Patti Halliday, Legislative Assistant

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1. **INVOCATION**

Mayor Kelly called the meeting to order at 6:00 p.m. with the Invocation led by Deputy Mayor McInroy.

MOMENT OF SILENCE

A Moment of Silence was observed in memory of Mr. Walter Mitchell, a regular attendee of Council meetings since the early 1980s. Mayor Kelly agreed to write a letter of condolence to Mr. Mitchell's family on behalf of Council.

2. **APPROVAL OF MINUTES - JANUARY 7 & 14, 2003**

MOVED by Councillor Hetherington, seconded by Councillor Goucher, that the minutes of January 7 & 14, 2003 be approved, as circulated. MOTION PUT AND PASSED UNANIMOUSLY.

3. **APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

The following items were added to the agenda:

- 11.1 Property Matter - Land Exchange - A portion of the Willow Park Spur Lands
- 11.2 Legal Matter - Settlement of Claim

Information Item

- 1. Memorandum from Director, Financial Services, dated January 21, 2003 re: Budget 2003-2004: Public Participation.

Councillor Mosher requested that Item 9.6.1 Councillor Mosher - By-Law S-300 - Sidewalk Snow Removal be addressed following Petitions, as she had a community meeting to attend.

Councillor Whalen requested that Item 9.5.3 Request for Proposal #02-079 - All Weather Turf Facilities follow Presentations as it was a related item.

Councillor Cooper requested that the added Information Item - Memorandum from Director, Financial Services, dated January 21, 2003 re: Budget 2003-2004: Public Participation, be brought forward to the regular agenda as Item 11.3.

MOVED by Councillor Goucher, seconded by Councilor Hetherington, that the Order of Business, Additions and Deletions be approved. MOTION PUT AND PASSED UNANIMOUSLY.

4. BUSINESS ARISING OUT OF THE MINUTES

5. MOTIONS OF RECONSIDERATION - NONE

6. MOTIONS OF RESCISSION - NONE

7. CONSIDERATION OF DEFERRED BUSINESS - NONE

8. CORRESPONDENCE, PETITIONS & DELEGATIONS

8.1 Correspondence - None

8.2 Petitions

8.2.1 Councillor Mosher - Sidewalk Snow Clearing - Glenora Ave.

Councillor Mosher served a petition containing approximately 12 signatures of residents regarding By-Law S-300 Respecting Streets and the clearing of sidewalks on Glenora Ave., which she read into the record.

8.2.2 Councillor Mosher - Sidewalk Snow Clearing - Fleming Heights

Councillor Mosher served a petition containing approximately 48 signatures of residents of Fleming Heights requesting the following: (1) equal treatment respecting the clearing of residential sidewalks, (2) that HRM take on the responsibility of clearing all residential sidewalks in HRM, and, (3) that the costs be recouped from the existing General Residential Tax Rate. In the interim, the residents requested that during certain weather conditions, such as freeze/thaw cycles, that HRM exercise flexibility in the enforcement of By-law S-300 Respecting Streets.

As agreed to during Approval of the Order of Business, Council addressed Item 9.6.1 Councillor Mosher - By-Law S-300 - Sidewalk Snow Removal, next on the agenda.

9.6.1 Councillor Mosher - By-Law S-300 - Sidewalk Snow Removal

Councillor Mosher expressed concern regarding the sidewalk snow removal requirements of By-Law S-300, noting residents in her area have been consistently removing snow from their

sidewalks, yet they have been visited by By-Law Enforcement staff and cited for not clearing the snow wide enough or to the bare pavement or concrete. The Councillor stated it is almost impossible to remove the ice from the top of snow during freeze/thaw cycles. Councillor Mosher also expressed concern on behalf of Councillor Adams for businesses in Spryfield where By-Law Enforcement staff visited businesses who had cleared the snow to ensure it met all the requirements rather than businesses who had not performed any snow removal.

Councillor Mosher questioned how HRM can expect the residents to consistently comply with the By-Law when there are cases when the Municipality itself has not, and put forth the following motion:

MOVED by Councillor Mosher, seconded by Councillor Sloane, that:

- C Council receive a presentation from staff (Mr. Gordon Hayward) in one to two weeks regarding what residents can do to meet the requirements for snow removal.**
- C HRM comply with By-Law S-300 Respecting Streets**
- C The issue of sidewalk snow removal be referred to the HRM By-Law Rationalization Working Group for an assessment to see if some flexibility can be provided during certain weather conditions.**

Mr. Dan English, Acting Chief Administrative Officer, stated a staff presentation could be made at Committee of the Whole in the next week or two regarding Councillor Mosher's request for information regarding current practices. He noted that a staff report examining the broader issue of sidewalk snow removal will be coming to Council in the spring of this year, as indicated to Council last fall. Mr. English also advised that the report from the By-Law Rationalization Group could come back to Council in two weeks.

Mr. Rick Paynter, Director, Public Works and Transportation Services, stated it is his understanding that Councillors of Districts 16, 17, and 18 wish to have some public information meetings in late February on the issue of responsibility for sidewalk snow removal, and he stated staff will assist in this process. Councillor Sloane requested that District 12 and the Capital District be added to the list for these public information meetings.

In discussion of the motion, members of Council requested that the following issues also be addressed:

- C Councillor Blumenthal requested information as to what HRM expects of Halifax in terms of clearing sidewalks to the bare pavement as compared to other areas of HRM. The Councillor also inquired what would be the increase to the general tax rate to have all sidewalks in HRM cleared.**

- C Councillor Sloane inquired, as part of the referral to the By-Law Rationalization Working Group, if it would be possible to generate a list of absentee landowners and check these properties after every snow event to ensure the snow removal is being conducted.
- C As part of current practices, Councillor Uteck requested that the staff presentation provide information as to responsibility of curb snow removal where the sidewalk intersects the street line as well as the issue of snow clearance around parking meters. As part of the referral to the By-Law Rationalization Working Group, Councillor Uteck requested that it include staff comment on the winter parking ban itself and the fact the Land Use By-Law does not permit the rental of parking spaces for a fee.
- C Councillor Fougere requested that the wording in Part 1, Section 4, Subsection 1 “shall remove all snow and ice” be addressed in the report as this is not realistically possible. The Councilor also requested that corner lots and streets that have no storage space between the streets and sidewalks be addressed as they are recurring issues.
- C Councillor Smith requested if one of the staff reports addresses comparisons between areas, that it reference standards, as certain standards are different (ie. streets with no sidewalks and snow clearing to the curb).
- C Councillor Whalen suggested the standards should be adjusted to what HRM can comply to itself and more common sense should be applied. She requested that the staff report coming to Council in the spring address the issue of costs of enforcement of this by-law, noting By-Law Enforcement officers are being brought in from other areas to address complaints regarding this By-Law resulting in a significant cost which should be reflected when considering the cost for HRM providing this service itself.
- C In preparation of the spring staff report, Councillor Hines stated staff have to take perception into consideration noting there is a great variation in terms of what HRM should apply in terms of standards, performance expectations and due diligence. The Councillor suggested it has to be clearly communicated to the residents what HRM strives to meet with respect to this issue.
- C Councillor Johns noted 80 percent of his District does not have sidewalks and requested that one of the staff reports provide justification for charging these residents for sidewalk snow removal if it is decided to add this cost to the general tax rate.

Deputy Mayor McInroy clarified that the former City of Halifax took the position not to provide sidewalk snow clearing. The Deputy Mayor stated Council should not be talking about adding any expanded service to general tax rate, rather it should be the urban tax rate.

MOTION PUT AND PASSED UNANIMOUSLY.

8.3 Presentations

8.3.1 Artificial Turf Soccer Facilities

(i) Judi Phillips, Soccer by the Sea

Ms. Phillips made a presentation to Council regarding artificial turf soccer facilities. Copies of her presentation were provided to Council.

(ii) George Athanasiou, Executive Director, Soccer Nova Scotia

Mr. Athanasiou made a presentation to Council regarding artificial turf soccer facilities. Copies of his presentation were provided to Council.

Mayor Kelly and Councillor Whalen expressed thanks to Ms. Phillips and Mr. Athanasiou for their presentations.

9.5.3 Request for Proposal #02-079 - All Weather Turf Facilities

C A staff report prepared for Dan English, Deputy Chief Administrative Officer, regarding the above, was before Council for its consideration.

CONFLICT OF INTEREST

Councillor Streach declared a **Conflict of Interest** on this matter due to a business connection and removed himself from the discussion.

MOVED by Councillor Whalen, seconded by Councillor Hetherington, that Halifax Regional Council:

- 1. Award RFP # 02-079 to Turf Masters Landscaping Limited in the amount of \$1,978,360, net of taxes, for the design and construction of one double size artificial field on the Halifax Mainland Common to be completed by July 2003 for a total project cost of \$ 2,131,196, as outlined in the Budget Implications portion of this report;**

2. **Approve a withdrawal of \$348,196 from the Capital Reserve Pool (Crespool) and \$433,000 from the Capital Surplus Account Q103 to be used to fund the double size Artificial Field on the Halifax Mainland Common;**
3. **Staff secure a letter of commitment from Soccer Nova Scotia for \$ 150,000 as a condition for this project to proceed; and**
4. **Staff undertake a review of the capital planning process used to scope the artificial turf project, with a view to making future improvements to the capital budget planning and implementation process.**

In response to a question of Councillor Cooper regarding seating for this field, Mr. Peter Bigelow, Manager, Real Property Planning, stated seating from other fields will be brought in on a temporary basis for the week long national tournament in October. The Councillor inquired why the seating was not included in this project. In response, Mr. Bigelow stated the staff recommendation does not include some amenities which could follow in a later phase after the field is in place. The total cost for the extra amenities would be \$512,000 which includes \$85,000 for seating. Councillor Cooper stated he would like Council to consider including the amount for the seating at this time.

With respect to the extra amenities, Mr. English stated they will be back to Council as part of a subsequent budget as there is nothing left in this year's budget for anything more for this field. However, he noted the main commitment next year will be for a Dartmouth field. With respect to the sale of the Halifax West property, the yield on the sale cannot be determined until it is known what density will be permitted on that site. He noted that staff will be back to Council at a later date with regard to zoning and density options. Although the sale of Halifax West may not realize what was originally anticipated, it will not affect how this project will now be funded.

Mr. Bigelow responded to various questions of Council regarding this field as well as the future Dartmouth field.

Councillor Fougere expressed thanks to staff and the soccer community for their effort in this project.

MOVED by Councillor Cooper, seconded by Councillor Smith, that \$85,000 for seating be added to this project.

Mayor Kelly stated this request would have to be referred to staff for a report as it involves extra expenditures. Mr. English indicated that staff could come back with a report with respect to locating additional funding. Mr. Mike Labrecque, Director, Real Property and

Asset Management, proposed that staff could look to any remaining funds of the \$102,000 allocated for miscellaneous costs to be put towards the cost of the seating.

Councillor Cooper inquired if this additional funding could be approved by Council at this meeting. In response, Mr. Wayne Anstey, Municipal Solicitor, advised there is a requirement that any expenditure issue requires a report from the Chief Administrative Officer. Based on this information, **the motion regarding the additional funding was taken off the floor.**

In response to a question of Councillor Warshick, Mr. Labrecque stated the proceeds from the sale of Halifax West will be driven by how the property is marketed. The rezoning process is proceeding now and it is anticipated the property will be on the market in three to six months. With respect to the Dartmouth field, Councillor Warshick stated a single field will not be adequate to meet the needs, and, therefore, he strongly suggested that funding be brought forward for a double field.

With respect to the sale of Halifax West, Councillor Walker stated the community is very involved in this issue, and he stated he would like to be informed of any reduced expectations in the proceeds from this sale before the matter goes to the second public information meeting.

MOTION PUT AND PASSED UNANIMOUSLY. (Councillor Streach did not vote as he declared a Conflict of Interest.)

MOVED by Councillor Cooper, seconded by Councillor Sloane, that Council request a staff report in two weeks indicating where financing of \$85,000 can be found for the seating for the field to be added to the project and that Notice of Motion be served for that addition to the project in two weeks.

Councillor Fougere noted Council has already been advised there is no money left in this year's budget. Also, the Councillor stated the national tournament will be held six months into the coming budget year. Therefore, Councillor Fougere suggested this request should be included in the Capital Budget for 2003/04. Councillor Cooper clarified he did not specify that the money come from this year's budget. Councillor Sloane suggested staff should be looking for any surplus funding available in this year's budget for this additional project cost.

MOTION PUT AND PASSED. (Deputy Mayor McInroy, Councillors Sarto, Cunningham, Mosher, Rankin and Meade voted against the motion. Councillor Streach did not vote as he declared a Conflict of Interest.)

(Councillor Mosher left the meeting at this time to attend a community meeting.)

9. REPORTS

9.1 PENINSULA COMMUNITY COUNCIL

9.1.1 Case 00455: Application to amend the Halifax Municipal Planning Strategy and Land Use By-Law for 1252-54-56 Hollis Street

C A report from the Peninsula Community Council, regarding the above, was before Council for its consideration.

C A staff report prepared for Paul Dunphy, Director, Planning and Development Services, dated December 18, 2002, was before Council for its consideration.

MOVED by Councillor Sloane, seconded by Councillor Blumenthal, that Regional Council give First Reading to the proposed amendments to the Halifax Municipal Planning Strategy and the Halifax Peninsula Land Use By-Law, presented as Attachment V of the December 18, 2002 staff report, and schedule a Public Hearing for February 11, 2003. MOTION PUT AND PASSED. (Councillors Hetherington, Smith, Harvey and Rankin voted against the motion. Councillor Mosher was absent.)

9.2 HERITAGE ADVISORY COMMITTEE

9.2.1 Case H00061: Application for Registration of the Musquodoboit Railway Museum (Heritage Hearing)

C A report from the Heritage Advisory Committee, dated December 11, 2002, regarding the above, was before Council for its consideration.

C A staff report prepared for Austin French, Manager, Community/Regional Planning Services, dated March 6, 2002, regarding the above, was before Council for its consideration.

Mr. Kevin Barrett, Heritage Planner, presented the report to Council.

MOVED by Councillor Streach, seconded by Councillor Colwell, that 7895 Highway No. 7, Musquodoboit Harbour, be registered under the HRM Heritage Property Program, as outlined in the staff report dated March 6, 2002. MOTION PUT AND PASSED. (Councillors Cooper and Johns voted against the motion. Councillor Mosher was absent.)

9.3 DISTRICT BOUNDARIES ADVISORY COMMITTEE

9.3.1 Request for Time Extension - Final Report to Council

- C A report from the District Boundaries Advisory Committee, dated January 13, 2003, regarding the above, was before Council for its consideration.

Deputy Mayor McInroy stated it is his view that any report being taken to a public process should be brought to Council first, similar to what took place for the tax structure review. Mr. Paul Hyland, Chair, District Boundaries Advisory Committee, stated its work on boundaries is just about complete, and it was the intent to provide the draft map to Councillors before going to the public. Following the public process, a final report would be brought to Council for its consideration. In response, Deputy Mayor McInroy suggested Council should have input before the public process takes place. Mr. Hyland stated the Committee will finalize its work next Monday, and it is hoped the map will be ready two or three days following that meeting.

MOVED by Deputy Mayor McInroy, seconded by Councillor Walker, that a presentation be provided to Council by the District Boundaries Committee before the issue is taken forward to the public process.

Councillor Walker expressed concern with the public meeting schedule, noting it is very Halifax/Dartmouth oriented. The Councillor suggested the process should be more outreaching to obtain public input. In response, Mr. Hyland stated the locations were chosen based on where the community councils meet.

Councillor Uteck stated the recommendation from the Committee regarding boundaries should go directly to the Nova Scotia Utility and Review Board and not come back to Council for debate. Councillors Streach, Blumenthal, Harvey, Goucher, and Hines voiced similar concerns.

With respect to the location of meetings, Councillor Streach stated did not see the need for more than one meeting in District 1.

Councillor Rankin supported the idea of providing a Council with a copy of the map as a courtesy but stated if the intent is for Council to deliberate the issue before it goes to the public, it will unfairly biases the process and jeopardize the integrity of obtaining public input. The Councillor stated individual Councillors can attend the public meetings to provide input if so desired.

Councillor Sloane clarified the purpose of the presentation to Council would be for information purposes only and not for debate or discussion. Councillor Walker added it would be a presentation similar to what was done for the tax structure issue before it went to the public. The Councillor stated he would support a presentation so Councillors will be aware of what is being taken to public.

Councillor Smith stated he would support a presentation only if it was held during a regular televised Council session. Mayor Kelly indicated this would be the intent.

Both the Mover and Seconder of the motion agreed to reword the motion as follows:

MOVED by Deputy Mayor McInroy, seconded by Councillor Walker, that a non-debatable presentation be provided to Council by the District Boundaries Committee at a regular Council session on February 4, 2003 to provide Council with the information that will be taken forward to the public during the public process.

Mr. Hyland inquired if the Committee could still go to the public as scheduled. Mayor Kelly responded that Council had no issue with the Committee's schedule.

MOTION PUT AND PASSED. (Councillors Hetherington, Uteck and Fougere voted against the motion. Councillor Mosher was absent.)

MOVED by Councillor Fougere, seconded by Councillor Goucher, that the recommendation of the District Boundaries Advisory Committee respecting the delineation of the appropriate district boundaries be forwarded to Regional Council on or before March 25, 2003. MOTION PUT AND PASSED.

9.4 AUDIT COMMITTEE

9.4.1 Miscellaneous Trust Funds

(i) Audited Financial Statements - Miscellaneous Trust Funds March 31, 2002

C A report from the Audit Committee, dated January 15, 2003, regarding the above, was before Council for its consideration.

MOVED by Councillor Cooper, seconded by Councillor Blumenthal, that the audited financial statements of the Halifax Regional Municipality - Miscellaneous Trust Funds for the year ended March 31, 2002, be approved, and that the Mayor and Municipal Clerk be authorized to sign the financial statements on behalf of Council.

MOTION PUT AND PASSED. (Councillors Hetherington, Sloane, Harvey and Rankin voted against the motion. Councillor Mosher was absent.)

(ii) Miscellaneous Donation Accounts - Operating Fund (Information Item #4)

C An Information Report prepared for S. Dale MacLennan, Director, Financial Services, regarding the above, was before Council for its information.

Ms. Dale MacLennan, Director, Financial Services, and Mr. Peter Bigelow, Manager, Real Property Planning, responded to questions of Councillor Cunningham regarding the Dillman Park Fund.

9.5 CHIEF ADMINISTRATIVE OFFICER

9.5.1 Award of Tenders - Fleet Vehicles

C A staff report prepared for Dan English, Deputy Chief Administrative Officer, regarding the above, was before Council for its consideration.

MOVED by Councillor Blumenthal, seconded by Councillor Goucher, that Regional Council authorize the award of Tenders #02-129, 02-130, 02-132, 02-134, 02-135R, 02-137 to the lowest bidders meeting specifications as shown in the staff report dated January 7, 2003, with funding in the amount of \$554,887.81 authorized from Capital Account CVD00279, Fleet Replacement (more than 10 years). MOTION PUT AND PASSED. (Councillors Hetherington and Rankin voted against the motion. Councillor Mosher was absent.)

9.5.2 Quotation #Q02C295 - Janitorial Services: Scotia Square Operators

C A staff report prepared for Dan English, Deputy Chief Administrative Officer, dated January 16, 2003, regarding the above, was before Council for its consideration.

MOVED by Councillor Smith, seconded by Councillor Warshick, that Regional Council authorize the award of Quotation #Q02C295 for Janitorial Services for the above locations to Federated Building Services Limited for a three (3) year period at a total cost of \$270,206.20 (tax included) with funding outlined in the Budget Implications section of this report. All prices include the non-refundable portion of the HST. MOTION PUT AND PASSED. (Councillors Hetherington, Smith, Cunningham, Uteck and Rankin voted against the motion. Councillor Mosher was absent.)

9.5.3 Request for Proposal #02-079 - All Weather Turf Facilities

This item was addressed earlier in the meeting.

9.5.4 Aerotech Park/Halifax International Airport Water/Sewer Rate Increase

C A staff report prepared for Dan English, Deputy Chief Administrative Officer, dated January 13, 2003, regarding the above, was before Council for its consideration.

MOVED by Councillor Hines, seconded by Councillor Goucher, that Council approve a \$0.222 per cubic meter increase to the Aerotech Park/Halifax International Airport water and sewer rate, effective April 1, 2003. MOTION PUT AND PASSED. (Councillors Hetherington, Cunningham and Rankin voted against the motion. Councillor Mosher was absent.)

9.5.5 Repairs to 5594-5596 Morris Street from Reserve Account Q112

C A staff report prepared for Dan English, Deputy Chief Administrative Officer, dated January 7, 2003, regarding the above, was before Council for its consideration.

MOVED by Councillor Sloane, seconded by Councillor Blumenthal, that Council approve an increase to the 02/03 Capital Budget in the amount of \$22,074.00 with funding available from reserve account Q112, 5594-96 Morris Street. This amount is required to fund capital repairs as described in the Discussion Section of the staff report dated January 7, 2003. MOTION PUT AND PASSED. (Councillors Smith, Hetherington, Harvey and Rankin voted against the motion. Councillor Mosher was absent.)

9.5.6 SAP HR Project - SAP Canada Contract

C A staff report prepared for Dan English, Deputy Chief Administrative Officer, dated January 13, 2003, regarding the above, was before Council for its consideration.

MOVED by Councillor Streach, seconded by Councillor Sloane, that Halifax Regional Council approve an expenditure of approximately \$148,350.00 CDN plus net HST for a total cost of \$157,888.00, excluding travel and lodging, for technical consulting expertise for the SAP HR project. The total will be funded through existing capital account number CIN00200 SAP HR Project and with funding authorized as per the Budget Implications Section of the staff report dated January 13, 2003.

Ms. Julie Gibson, Project Manager, and Ms. Geri Kaiser, Director, Shared Services, responded to questions of Council regarding this contract, making the following points:

- C Not having the SAP expertise available to HRM during the switch over of the payroll system would increase HRM's risk.
- C Some contingency was built into the capital project account.
- C Changes have been made to collective agreements since this project was approved which have had an impact on the cost of this project.
- C Without access to the SAP consulting expertise, significant staff overtime would be required and staff would be lacking the required knowledge to complete the transfer.

- C The total project cost is over \$1 million and the fact it was sole sourced is related to the product itself. The total cost is still within the budget piece originally anticipated.

MOTION PUT AND PASSED. (Councillors Hetherington, Smith and Rankin voted against the matter. Councillor Mosher was absent.)

9.6 MEMBERS OF COUNCIL

9.6.1 Councillor Mosher - By-Law S-300 - Sidewalk Snow Removal

This item was addressed earlier in the meeting.

10. MOTIONS

11. ADDED ITEMS

11.1 Property Matter - Land Exchange - A Portion of the Willow Park Spur Lands

- C This matter was discussed during an In Camera session held prior to the Regular Session and was now before Council for ratification.

MOVED by Councillor Blumenthal, seconded by Councillor Fougere, that Council authorize the withdrawal of \$8,532.90 from the Parkland Reserve Account, Q107 to cover the requested HST remittance in connection with the exchange of lands between the Halifax Regional Municipality and Nova Scotia Power Inc. approved by Regional Council on March 5, 2002, and further that this report be released to the public. MOTION PUT AND PASSED UNANIMOUSLY.

11.2 Legal Matter - Settlement of Claim

- C This matter was discussed during an In Camera session held prior to the Regular Session and was now before Council for ratification.

MOVED by Councillor Sarto, seconded by Councillor Warshick, that Halifax Regional Council settle this claim brought by the Plaintiff, as set out in the January 10, 2003 Private and Confidential staff report, in the amount of \$14,000 as settlement in full upon obtaining a full release from the Plaintiff from any further claims arising out of the accident which occurred on December 19, 2001. MOTION PUT AND PASSED UNANIMOUSLY.

11.3 Information Item - Memorandum from Director, Financial Services, dated January 21, 2003 re: Budget 2003-2004: Public Participation

Councillor Cooper requested that when this matter goes to the Community Councils, that it be the last item on the agenda before the regular Public Participation sessions and that a fairly good record of the comments made by the residents at each Community Council be kept. Council agreed to the request.

12. NOTICES OF MOTION

13. ADJOURNMENT

There being no further business, the meeting adjourned at 8:30.

Jan Gibson
Deputy Municipal Clerk