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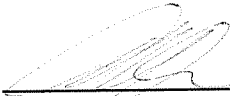


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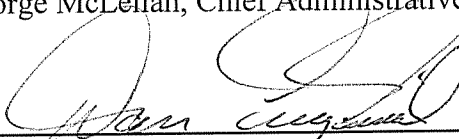
Halifax Regional Council
3 February 2004

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY:



George McLellan, Chief Administrative Officer



Dan English, Deputy Chief Administrative Officer

DATE: 21 January 2004

SUBJECT: Award -2003M884, Transit Passenger Shelters

ORIGIN

Approved 03/04 Capital Budget
Approved Operating Budget

RECOMMENDATION

It is recommended that Regional Council authorize the award of 2003M884 to Daytech Mfg. Ltd to supply and install passenger shelters for \$54,100.00 plus net HST for a total project cost of \$57,578.09 from Capital Account No. CBT00438, New Bus Shelters and Operating Account No. PJUAN001-R928-8902, Hurricane Juan, as outlined in the Budget Implications section of this report.

BACKGROUND

The Halifax Regional Municipality advertised for the:

- supply and installation of ten (10) passenger bus shelters at new locations
- supply and installation of one (1) replacement passenger shelter at an existing location
- relocation of one (1) existing bus passenger shelter to a new location.

These new shelters are part of the Metro Transit Strategy to increase the percentage of bus stops with shelters to conform with the shelter standards identified in the strategy. The replacement shelter was destroyed by Hurricane Juan.

DISCUSSION

A tender for this project was advertised and closed on November 12, 2003. The following bid was received.

<u>Bidder</u>	<u>Total Bid Price (excl. taxes)</u>	<u>Total Bid Price (incl. net HST)</u>
Daytech Mfg. Ltd.	\$54,100.00	\$57,578.09

Daytech Mfg Ltd. is one of the few companies in Canada that can manufacture and provide the required shelters directly. Staff advise that the single bid received is in line with costs associated with previous bus shelter purchases.

BUDGET IMPLICATIONS

Based on the amount of \$54,100.00 plus net HST for a total project cost of \$ 57,578.09, funding in the amount of \$ 53,661.50 from Capital Account No. CBT00438, New Bus Shelters and \$ 3,916.59 from Operating Account No. PJUAN R928-8902, Hurricane Juan, is available and has been confirmed by Financial Services.

Budget Summary: Account No: CBT00438, New Bus Shelters

Cumulative Unspent Budget	\$ 60,000.00
Less: 2003M884	\$ 53,661.50
Balance	\$ 6,338.50

The balance of the funds in the amount of \$3,916.59 inclusive of net HST is available in PJUAN001 R928-8902. A claim for these costs associated with Hurricane Juan, will be submitted for Recovery.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

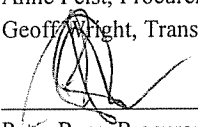
This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

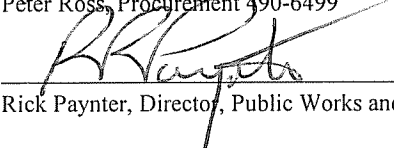
ALTERNATIVES

Council could decide not to accept this bid and reissue the tender for the project. This is not the recommended action.

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

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