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PO Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

**Halifax Regional Council**  
**March 23, 2004**

**TO:** Mayor Kelly and Members of Halifax Regional Council

**SUBMITTED BY:**   
\_\_\_\_\_  
Dan English, Acting Chief Administrative Officer

**DATE:** March 16, 2004

**SUBJECT:** Award RFP #04-151, Halifax Public Gardens Main Gate Restoration

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**ORIGIN**

Donations received as part of the Maritime Broadcasting Radio-thon and administered by the Public Gardens Foundation.

**RECOMMENDATION**

It is recommended that:

1. Regional Council authorize the creation of a capital account for Halifax Public Gardens Main Gate Restoration with funding from Operating Account No. #2160-HRM Infrastructure Renewal Fund.
2. It is recommended that RFP #04-151, Halifax Public Gardens Main Gate Restoration be awarded to the highest ranking evaluated proposal, RKO Steel Limited for a project cost of \$158,384 plus applicable HST for a total project cost of \$168,567 from the Capital Account to be assigned.

**BACKGROUND**

The Halifax Public Gardens was significantly damaged as a result of Hurricane Juan on September 28<sup>th</sup> 2003. On October 21<sup>st</sup> Council passed a motion recommending the establishment of the Public Gardens Foundation to raise funds for the restoration of the Public Gardens and to oversee the monies raised as part of the Maritime Broadcasting Radio-thon. On December 16, 2003 Regional Council approved recommendations from the Halifax Public Gardens Restoration Foundation working group regarding how the fundraising should be expended to restore the Public Gardens. Part of that program includes the restoration to operating condition of the main entry gates at the corner of South Park Street and Spring Garden Road and repairs to the iron fencing which encompasses the Gardens. RFP #04-151 was issued to address this work.

**DISCUSSION**

An expression of interest was advertised in the local newspaper for repairs to the main gates at the Public Gardens. Five respondents were short listed to four proponents. These proponents submitted responses to a request for proposals, RFP 04-151, which closed on February 18, 2004 to carry out design and construction work associated with the Public Gardens Main Gates Restoration. The scope of the work includes stabilization, conservation and rehabilitation of the main gates to operating condition and repairs/replacement of damaged sections of the surrounding iron fencing. This work will include the removal of the main gates from the supporting columns and their transportation to a workshop where the majority of the work on the gates will take place in a controlled environment. At that time the full scope of the repairs required to the gates will be determined. Decades of paint currently obscure the detail of the gates and may prevent detection of significant additional repairs that will be required to stabilize the gates.

Proposals were received from the following firms:

King Metal Fabricators Limited  
RKO Steel Limited

An evaluation team consisting of a Public Gardens Foundation member, staff of Real Property and Asset Management, and Procurement evaluated the submissions based on :

- Project Team, Organization and Personnel
- Approach
- Submission Quality
- Costs

The final scoring for each firm is as follows:

Company	Scoring (max. 100)
RKO Steel Limited	90
King Metal Fabricators Limited	67

Appendix "A" provides the detailed breakdown of the total scoring and fees.

**BUDGET IMPLICATIONS**

Following Councils approval of the creation of a capital account, funding in the amount of \$158,384 plus net HST for a total project cost of \$168,567 is available. This capital project will be funded through the HRM Infrastructure Recovery Account no. 2160, and is from monies collected as part of the Maritime Broadcasting Radio-thon and administered by the Public Gardens Foundation. The Foundation is recommending this expenditure as part of the overall restoration of the Public Gardens.

The availability of funds has been confirmed by Financial Services.

The net HST has been included in the award amount. The Federal Government, in the recent speech from the throne, has proposed changes that would provide a GST rebate to Municipalities. This legislation, once approved, will affect the total cost of this award. Once the legislation is in place, and the actual amount determined, the value will be adjusted accordingly.

**FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN**

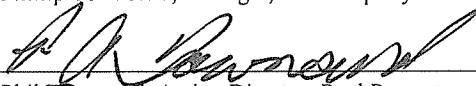
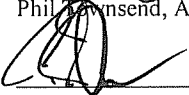
This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

**ALTERNATIVES**

Council could choose not to award this project at this time. This is not the recommended course of action.

**ATTACHMENTS**

Appendix "A" - Summary of Evaluation Criteria

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.	
Report Prepared by:	Phillip Townsend, Manager, Real Property Planning (490-7166)
Report Approved by:	 Phillip Townsend, Acting Director, Real Property and Asset Management (490-7166)
Report Approved by:	 Peter Ross, Manager, Procurement (490-6499)

Appendix 'A'

<b>HALIFAX REGIONAL MUNICIPALITY</b> Halifax Public Gardens Main Gates Restoration PROPOSAL EVALUATION RFP # 04-151			
EVALUATED BY: Public Gardens Foundation, Real Property and Asset Management, and Procurement			
CRITERIA	MAX. SCORE	SUBMISSION	
		King Metal	RKO
<b>PROPOSERS TEAM:</b> * team composition * experience -similar scope -complexity * experience of proponent and team  <b>ORGANIZATION AND PERSONNEL</b> * completeness and experience * org structure and team org * back up personnel *references	40	31	35
<b>APPROACH:</b> * scope of services * project management * work plan	35	26	32
<b>SUBMISSION QUALITY:</b>	5	4	3
<b>COST PROPOSAL::</b> * proposal submission form * additional work fee * terms and conditions	20	6	20
		\$269,000	\$158,384
<b>TOTAL</b>		67	90
<b>RANKING</b>		2	1