



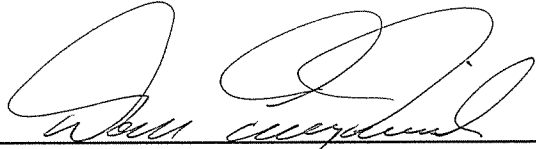
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Halifax Regional Council
April 13, 2004

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY:



Dan English, Acting Chief Administrative Officer

DATE: April 8, 2004

SUBJECT: **Award of Consulting Engineering Services, RFP 04-316**
Plymouth Road and Balcome Drive Pumping Stations

ORIGIN

Advanced funding approval of the proposed 2004/05 Capital Roads & Sidewalk Budget for Public Works and Transportation Services, the Capital Sewer Budget for Environmental Management Services and the Transit Fleet Bus Replacement for Real Property and Asset Management as approved at HRM Council on December 9, 2003.

RECOMMENDATION

It is recommended that Terrain Group Inc. be awarded the engineering design for the Plymouth Road and Balcome Drive Pumping Stations for an estimated cost of \$49,744 plus net HST for a total of \$52,942 from Capital Account No's: CGU00572, Plymouth Rd. Pumping Station and CGU00582, Balcome Dr. Pumping Station. Funding is to be authorized as per the Budget Implications section of this report.

BACKGROUND

HRM is in the process of completing a Wastewater Pumping Stations and Forcemains Study (WPSFS) for all of its pumping station infrastructure. The purpose of this consultant award is to complete the engineering design of various recommendations contained in the study that pertain to Plymouth Road Pumping Station and Balcome Drive Pumping Station. It is HRM's intention to complete the design by the summer of 2004 so that a Class A estimate can be completed for use in developing the proposed 2005/06 Capital Works Budget. Accordingly, it is anticipated that construction of these projects would occur during the 2005/06 construction season.

The Plymouth Road Pumping Station was constructed in 1975 and serves a small sewershed in the Westphal area of Dartmouth. Concerns regarding the general condition of the pumping station have led to the decision to implement the WPSFS recommendations. Generally, they involve the complete replacement of the pumping station.

The Balcome Drive Pumping Station was constructed in 1960 and serves a small sewershed adjacent to Chocolate Lake in Halifax. It is HRM's intent to implement all of the WPSFS recommendations. Generally they involve back-up power system, pump replacement, structural, mechanical and electrical repairs.

The purpose of this report is to award the design work to a consultant.

DISCUSSION

Terms of Reference outlining the scope of work were prepared and a Request for Proposals were invited and closed on January 28, 2004. Proposals were received from the following:

- | | |
|--|------------------|
| 1. Terrain Group Inc. | \$ 52,942. + HST |
| 2. O'Halloran Campbell Consultants Limited | \$ 69,157. + HST |
| 3. SGE | \$ 67,199. + HST |

The consultant evaluation process took place on February 11, 2004. The evaluation team consisted of staff from Design Services (Public Works & Transportation) and Procurement (Financial Services). The criteria used for the evaluation of the proposals included: expertise of firm and project team, methodology to complete the works, fees, as well as overall proposal quality and compliance with the Terms of Reference.

The final scoring for each firm is as follows:

Company	Scoring (max. 1000)
Terrain Group Inc.	870
O'Halloran Campbell Consultants Limited	852
SGE	713

Appendice "A" provides the detailed breakdown of the scoring.

BUDGET IMPLICATIONS

Funding for this project, in the amount of \$49,744 plus net HST for a total project cost of \$52,942. is available in the advanced funding approval of the proposed 2004/05 Approved Capital Budget Account No's. CGU00572, Plymouth Rd. Pumping Station in the amount of \$25,000 and CGU00582, Balcome Drive Pumping Station in the amount of \$27,942. The budget availability has been confirmed by Financial Services.

Budget Summary:

Capital Account No. CGU00572-Plymouth Rd. Pumping Station

Cumulative Unspent Budget	\$50,000
Less: RFP 04-316	<u>\$25,000</u>
	\$25,000

Capital Account No. CGU00582-Balcome Dr. Pumping Station

Cumulative Unspent Budget	\$30,000
Less: RFP 04-316	<u>\$27,942</u>
	\$ 2,058

The net HST has been included in the award amount. The Federal Government, in the recent speech from the throne, has proposed changes that would provide a GST rebate to Municipalities. This legislation, once approved, will affect the total cost of this award. Once the legislation is in place, and the actual amount determined, the value will be adjusted accordingly.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

There are no recommended alternatives.

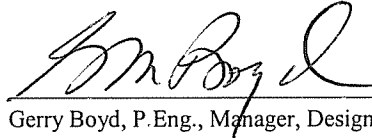
ATTACHMENTS

Appendix A - Proposal Evaluation Criteria

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

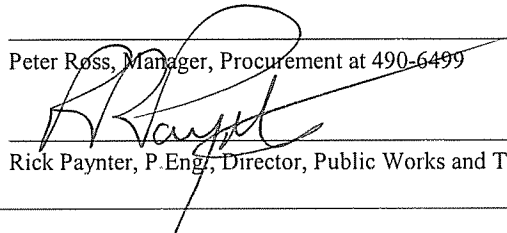
Report Prepared by: Ian Guppy, P.Eng., Design & Construction Services at 490-6824

Report Approved by:



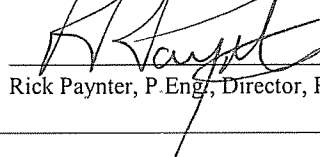
Gerry Boyd, P.Eng., Manager, Design & Construction Services at 490-4845

Report Approved by:



Peter Ross, Manager, Procurement at 490-6499

Report Approved by:



Rick Paynter, P.Eng., Director, Public Works and Transportation Services at 490-4855

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APPENDIX A : PROPOSAL EVALUATION CRITERIA

<p align="center">HALIFAX REGIONAL MUNICIPALITY</p> <p align="center">RFP 04-316</p> <p align="center">Plymouth Road and Balcome Drive Pumping Stations</p>						
Criteria	Max Score	Terrain	O'Halloran	SGE		
Expertise of Firm and Project Team	300	207	208	172		
Methodology	500	480	471	360		
Fee Schedule	150	150	140	148		
Overall Proposal Quality & TOR Compliance	50	33	33	33		
TOTAL	1000	870	852	713		
RANKING		1	2	3		