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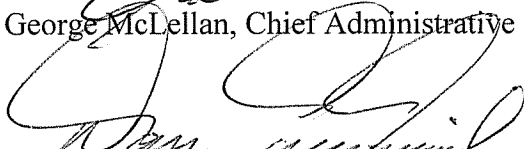
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Halifax Regional Council
April 27, 2004

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY:


George McLellan, Chief Administrative Officer


Dan English, Deputy Chief Administrative Officer

DATE: April 19, 2004

SUBJECT: **Request for Proposals # 04-070 - Property Pesticide Application Assessment Program**

ORIGIN

Request for Proposals #04-070 - Property Pesticide Application Assessment Program.

RECOMMENDATION

It is recommended that Regional Council approve the award of Request for Proposals #04-070 to the Ecology Action Centre in the amount of \$71,791.44 (plus net HST) from Operating Accounts # D940-6999 and D945-6999. Funding is to be authorized as per the Budget Implications section of this report.

BACKGROUND

By-law P-800, Respecting the Regulation of Pesticides, Herbicides and Insecticides was approved by Regional Council in August 2000. Section 6 of this By-law contains provisions where pesticide applications may be permitted if certain conditions exist.

In 2001, HRM put a pesticide application permit process in place to administer this part of the By-law.

DISCUSSION

The permit assessment process, since its inception, has been carried out by an independent qualified third party. This has proven to be cost and operationally effective.

At the Regional Council meeting of April 6, 2004, Council unanimously approved the staff recommendation to continue to support an enhanced, qualified third party pesticide permitting approach.

Terms of Reference outlining the scope of work were prepared and a Request for Proposals was invited and closed on April 2, 2004. The Request for Proposals was evaluated on the following criteria:

<u>Criteria</u>	<u>Score</u>
1. Experience of Work Team	25
2. Technical Qualifications, Support Capabilities	25
3. Methodology and Work plans proposed	25
4. Costs	<u>25</u>
Total	100

Two Proposals were received and Environmental Management Services staff has reviewed and scored each as follows:

Proponent	Proposed Costs (plus HST)	Criteria 1 25%	Criteria 2 25%	Criteria 3 25%	Criteria 4 25%	Total 100%
Clean Nova Scotia	\$139,600	19	17.75	15.5	7.0	59.25
Ecology Action Centre	\$71,791.44	20	20	16.5	16.5	73.0 *

* Recommended Proponent

BUDGET IMPLICATIONS

Funding for the Property Pesticide Application Assessment Program is budgeted for in the Environmental Management Services proposed 2004/5 Operating Budget. For this RFP funding will come from:

D940 6999 - \$40,000.00

D945 6999 - \$31,791.44

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

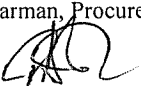
Regional Council on April 6, 2004, approved the staff recommendation to continue to support an enhanced, qualified third party pesticide permitting approach, therefore other alternatives are not proposed.

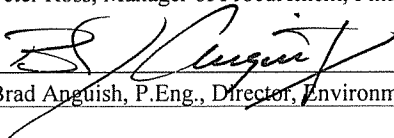
ATTACHMENTS

None

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

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