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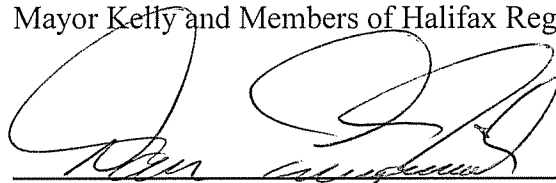


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**Halifax Regional Council**  
**July 13, 2004**

**TO:** Mayor Kelly and Members of Halifax Regional Council

**SUBMITTED BY:**



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Dan English, Acting Chief Administrative Officer

**DATE:** July 5, 2004

**SUBJECT:** **Consultant Award – Detailed Design Herring Cove Water and Sewer Servicing, RFP 04-321**

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**ORIGIN**

2003/04 Approved Capital Budget.

**RECOMMENDATION**

It is recommended that Regional Council award CBCL Limited the engineering design for RFP 04-321, Detailed Design - Herring Cove Water and Sewer Servicing, for an estimated cost of \$146,435, plus net HST for a total of \$151,456 with funding from Capital Account No. CSE00398, Harbour Solutions Project: Herring Cove Community Integration Fund (CIF) with funding authorized as per the Budget Implications section of this report.

## **BACKGROUND**

The Community of Herring Cove has been selected as the site of a future Wastewater Treatment Facility as part of the Halifax Harbour Solutions Project (HHSP). The HHSP allows for funding to be available to the host community for enhancements in the form of a community integration fund (CIF). In December 2000 a planning and servicing report, entitled “Herring Cove Area - Settlement and Servicing Strategy” was completed. This report concluded that central water and sewer services are a high priority for the Community of Herring Cove, and recommended that the community integration fund be used to reduce the cost of providing these services.

The Halifax Regional Municipality has recently completed the “Pre-Design Study - Herring Cove Water and Sewer”. This report generally defined the size and layout of infrastructure required to service the community. The report also provided cost estimates and evaluated and discussed a number of community servicing options. The next step in the process is to complete a detailed design and prepare a tender. The community consultation process and development of the Local Improvement By-Law will occur in parallel to the design.

The design work of phases 1A/B, 2 and 3 and the water reservoir requires the services of consultant. The purpose of this report is to award the design work to a consultant.

## **DISCUSSION**

Terms of Reference outlining the scope of work were prepared and a Request for Proposals was advertised and closed on June 17, 2004 . Five (5) proposals were received from the following:

1. ABL Environmental Consultants Limited
2. CBCL Limited
3. Dillon Consulting
4. O’Halloran Campbell Consultants Limited
5. SNC Lavalin Inc.

The consultant evaluation process took place on June, 30, 2004. The evaluation team consisted of two staff from Design Services (PW&T), and one from Environmental Services (EMS). The criteria used for the evaluation of the proposals included: project team, firm’s experience on similar works and performance on past HRM projects, understanding of the scope of works and methodology to complete the works, considerations of options, project schedule and fees, as well as overall proposal quality and compliance with the Terms of Reference.

The final scoring for each firm is as follows:

<b>Company</b>	<b>Scoring (max 1000)</b>
ABL Environmental Consultants Limited	733
CBCL Limited	853
Dillon Consulting	594
O’Halloran Campbell Consultants Limited	751
SNC Lavalin Inc.	785

Appendices “A” and “B” provide the detailed breakdown of the total scoring and fees.

Following the design of this project, approval by Nova Scotia Department of Environment and Labour, and amendment of the LIC By-Law, tenders can be issued for construction in Spring 2005.

### **BUDGET IMPLICATIONS**

Funding for this project in the amount of \$146,435, plus net HST for a total of \$151,456 is available in Capital Account No. CSE00398, Herring Cove Community Integration Fund. The Herring Cove Community Liaison Committee (CLC) endorsed the use of the CIF for Detailed Design at their meeting of May 13, 2004. The budget availability has been approved by Financial Services.

#### **Budget Summary:**

##### **Capital Account No. CSE00398, Harbour Solutions Project: Herring Cove Community Integration Fund**

Cumulative Unspent Budget	\$4,947,858
<b>Less: RFP 04-321</b>	<u>\$ 151,456</u>
	\$4,796,402

The remaining funds in this account are required for the construction phase of this project, subject to alternative funding proposals being brought forward by the Herring Cove CLC that are subsequently approved by Regional Council.

**FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN**

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation, and supports the corporate scorecard themes on Healthy, Sustainable Vibrant Communities and Excellence in Service Delivery.

Environmental Management Services, who co-ordinated the development of the project and its inclusion in the Capital budget, have reviewed this report and concur with its recommendations.

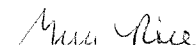
**ALTERNATIVES**

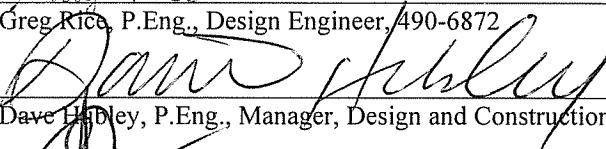
There are no recommended alternatives.


**ATTACHMENTS**

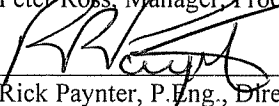
Appendix A - Proposal Evaluation Criteria.  
Appendix B - Proposal Fees

Additional Copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

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GR:su

**APPENDIX A : PROPOSAL EVALUATION CRITERIA**

<b>HALIFAX REGIONAL MUNICIPALITY</b>						
<b>RFP 04-321</b>						
<b>Detailed Design - Herring Cove Water and Sewer Servicing</b>						
Criteria	Max Score	ABL	CBCL	Dillon	O'Halloran	SNC
Project Team	100	62	82	70	75	82
Previous Experience	100	68	88	80	77	78
Past Experience on HRM Projects	100	63	78	73	75	80
Understanding of Project	150	112	121	103	110	114
Methodology	150	112	127	107.5	108	115
Consideration of Options/Solutions	100	80	87	65	72	77
Work Schedule	50	32	34	31	27	27
Fee Schedule	200	171	200	37	178	183
Overall Proposal Quality & TOR Compliance	50	33	36	27.5	29	29
<b>TOTAL</b>	<b>1000</b>	<b>733</b>	<b>853</b>	<b>594</b>	<b>751</b>	<b>785</b>
<b>RANKING</b>		<b>4</b>	<b>1</b>	<b>5</b>	<b>3</b>	<b>2</b>

Appendix B: Proposal Fees

Halifax Regional Municipality

RFP 04-321

Detailed Design - Herring Cove Water and Sewer Servicing  
Phases 1A, 1B, 2 & 3

Consultant	Design Fees
ABL	\$268,475.83
CBCL	\$151,456.26
Dillon	\$436,400.05
O'Halloran	\$290,519.65
SNC	\$254,222.28

Notes: All costs include net HST