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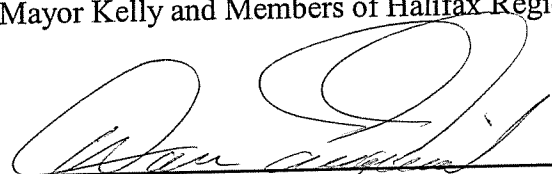


PO Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

**Halifax Regional Council**  
**November 23, 2004**

**TO:** Mayor Kelly and Members of Halifax Regional Council

**SUBMITTED BY:**

  
for George McLellan, Chief Administrative Officer

**DATE:** November 18, 2004

**SUBJECT:** 2005 Regional Council Meeting Schedule

**ORIGIN**

It has been the practice for Regional Council to adopt a schedule outlining meetings of Regional Council for the forthcoming year. The proposed meeting schedule for 2005 is now before Council for consideration.

**RECOMMENDATION**

It is recommended that Council adopt the 2005 Regional Council Meeting Schedule as attached.

**BACKGROUND / DISCUSSION**

In accordance with Administrative Order Number 1 Section 8 (2), regular Council sessions are held every Tuesday commencing at 6:00 pm. Where there are five Tuesdays in a month, meetings are not scheduled for the fifth Tuesday. This practice is presented for Council's consideration for May and November 2005, where there are five Tuesdays, hence there is no meeting scheduled on the last Tuesday in either of these months.

It has been the practice of Council to recess during March break, four weeks during the summer and two weeks over the holiday season in December. The attached schedule proposes two three week breaks during the months of July and August, with meetings scheduled for August 2<sup>nd</sup> and 9<sup>th</sup>. The schedule reflects March 15<sup>th</sup> as March Break, July 12<sup>th</sup>, 19<sup>th</sup>, 26<sup>th</sup>, August 16<sup>th</sup>, 23<sup>rd</sup> and 30<sup>th</sup> as summer break, and December 20<sup>th</sup> and 27<sup>th</sup> as the Holiday Season. Additionally, to provide sufficient travel time for elected officials to return from attending the Federation of Canadian Municipalities Conference and to ensure sufficient time is allocated to engage in activities surrounding the Union of Nova Scotia Municipalities Conference, meetings have not been scheduled for June 7<sup>th</sup> and October 4<sup>th</sup>, 2004.

**Committee of the Whole**

Committee of the Whole have been scheduled for the second and fourth Tuesdays each month as required.

**BUDGET IMPLICATIONS**

There are no budget implications to the recommended course of action.

**FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN**

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

**ALTERNATIVES**

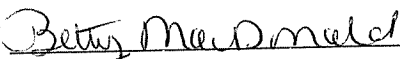
In keeping with past practice with respect to Council breaks, there are no alternatives being presented at this time.

**ATTACHMENTS**

Halifax Regional Council Meeting Schedule January to December 2005.

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Jan Gibson, Municipal Clerk 490-6483

Report Approved by:   
Betty MacDonald, Director, Governance & Strategic Initiatives 490-4769

# HALIFAX REGIONAL COUNCIL MEETING SCHEDULE JANUARY TO DECEMBER, 2005

APPROVED BY COUNCIL

MONTH	DATE	MEETING	TIME	MONTH	DATE	MEETING	TIME
January	Jan 4	Regular Session	6:00 pm	July	July 5	Regular Session	6:00 pm
	Jan 11	COW Regular Session	TBA 6:00 pm		July 12	<b>Summer Break</b>	
	Jan 18	Regular Session	6:00 pm		July 19		
	Jan 25	COW Regular Session	TBA 6:00 pm		July 26		
February	Feb 1	Regular Session	6:00 pm	August	Aug 2	Regular Session	6:00 pm
	Feb 8	COW Regular Session	TBA 6:00 pm		Aug 9	COW Regular Session	TBA 6:00 pm
	Feb 15	Regular Session	6:00 pm		Aug 16	<b>Summer Break</b>	
	Feb 22	COW Regular Session	TBA 6:00 pm		Aug 23		
March	Mar 1	Regular Session	6:00 pm		Aug 30		
	Mar 8	COW Regular Session	TBA 6:00 pm	September	Sept 6	Regular Session	6:00 pm
	Mar 15	<b>March Break</b>			Sept 13	COW Regular Session	TBA 6:00 pm
	Mar 22	COW Regular Session	TBA 6:00 pm		Sept 20	Regular Session	6:00 pm
	Mar 29	Regular Session	6:00 p.m.		Sept 27	COW Regular Session	TBA 6:00 pm
April	April 5	Regular Session	6:00 pm	October	Oct 4	<b>No Meeting (UNSM-Halifax)</b>	
	April 12	COW Regular Session	TBA 6:00 pm		Oct 11	COW Regular Session	TBA 6:00 pm
	April 19	Regular Session	6:00 pm		Oct 18	Regular Session	6:00 pm
	April 26	COW Regular Session	TBA 6:00 pm		Oct 25	COW Regular Session	TBA 6:00 pm
May	May 3	Regular Session	6:00 pm	November	Nov 1	Regular Session	6:00 pm
	May 10	COW Regular Session	TBA 6:00 pm		Nov 8	COW Regular Session	TBA 6:00 pm
	May 17	Regular Session	6:00 pm		Nov 15	Regular Session	6:00 pm
	May 24	COW Regular Session	TBA 6:00 pm		Nov 22	COW Regular Session	TBA 6:00 pm
	May 31	<b>No Meeting (5<sup>th</sup> Week)</b>			Nov 29	<b>No Meeting (5<sup>th</sup> Week)</b>	
June	June 7	<b>No Meeting (FCM- St. John's)</b>		December	Dec 6	Regular Session	6:00 pm
	June 14	COW Regular Session	TBA 6:00 pm		Dec 13	COW Regular Session	TBA 6:00 pm
	June 21	Regular Session	6:00 pm		Dec 20	<b>Holiday Season</b>	
	June 28	COW Regular Session	TBA 6:00 pm		Dec 27		

Note: COW - Committee of the Whole Meetings every second Tuesday of the Month as required.