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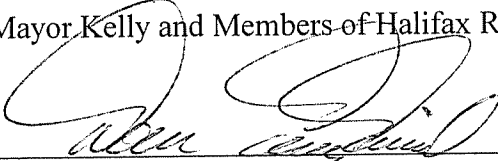


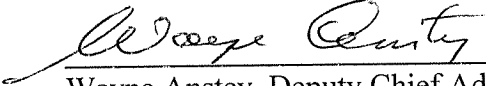
PO Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

**Halifax Regional Council**  
**October 31, 2006**

**TO:** Mayor Kelly and Members of Halifax Regional Council

**SUBMITTED BY:**

  
\_\_\_\_\_  
Dan English, Chief Administrative Officer

  
\_\_\_\_\_  
Wayne Anstey, Deputy Chief Administrative Officer - Operations

**DATE:** October 6, 2006

**SUBJECT:** **RFP# 06-109 - Consulting Services - HRM Regional Transit Plan - Park & Ride, Express and Rural Transportation Services**  
\_\_\_\_\_

**ORIGIN**

2006/07 Capital Budget

**RECOMMENDATION**

It is recommended that HRM approve the award of RFP 06-109, Consulting Services - HRM Regional Transit Plan - Park & Ride, Express and Rural Transportation Services, to the highest scoring proponent, Entra Consultants Inc. at a cost of \$136,060.84 (net HST included) from Capital Account # CVU00877 - Strategic Transit Projects, with funding approved as outlined in the Budget Implications section of this report.

## **BACKGROUND**

On June 27, 2006, Halifax Regional Municipality approved the Regional Municipality Planning Strategy integrating land use and planning activities and directing growth to specific compact centres as a guide for future development of the HRM.

The Plan focuses on the development of economic hubs, protecting rural resource lands and encouraging economic opportunities across HRM.

The Plan outlines directions and policies in the transportation sector to reach the goals of the shared vision for the future of HRM. Integrated lands use and public transportation planning is a fundamental component of this plan.

The need for public transportation extends well beyond the major metropolitan area into smaller suburban and rural communities. Residents in these areas recognize the benefits of public transit in providing greater freedom and independence in which to live and work; to allow more choice in how they travel; and to provide greater access to a variety of destinations such as school, shopping, and medical facilities as well as commuting into the CBD for work, education and other purposes.

HRM's vision for transit service outside the Core Urban area currently served by public transit consists of three components:

1. Strategically located Park & Ride facilities at the periphery of the Urban Core,
2. Express services serving the Park & Ride facilities linking suburban and rural communities to the Urban Core, and
3. Local feeder services providing service in suburban and rural communities to take residents to Community Hubs where they can connect to rural express links and other transit services in the urban core

## **DISCUSSION**

A Terms of Reference setting the scope of work was prepared and a Request for Proposals was issued and closed on August 30, 2006 for RFP # 06-109, Consulting Services for Park & Ride, Express and Rural Transportation Services. The overall objective of this project is to develop a phasing and implementation strategy for rural express services and a 'cook book' to assist HRM staff in developing a variety of potential local feeder services in consultation with individual communities through upcoming visioning exercises. This study is broken into two phases. Phase One, which addresses Express Services, will focus on establishing peripheral, suburban and remote park and ride facilities and express corridors from three major areas identified in the

Regional Plan into the downtown. In Phase Two, focussing on Local Feeder Services, the study will examine longer term opportunities to providing transit service to smaller and rural areas outside the urban transit service area where population and transit demand are sufficient to justify fixed route or demand responsive services connecting Transit Hubs and feeding Express Services to the downtown. Communities within rural HRM will use this information to assist them in selecting the type of service delivery options appropriate to their community through participation in community visioning exercises as the Regional Transit Plan unfolds.

**RFP RESPONSES:**

Proposals were received from the following firms:

- Entra
- IBI Group
- Delphi MRC
- Dillon Consulting
- Marshall Macklin Monaghan Ltd
- iTrans

A team consisting of staff of Regional Transportation, Metro Transit, and Procurement evaluated the proposals based on the criteria listed in Appendix A - Evaluation Scorecard:

The final scoring for all proponents is as follows:

Company	Scoring ( max. 100)
<b>Entra</b>	<b>89</b>
delphi MRC	85
Dillon Consulting	85
Marshall Macklin Monaghan Ltd	83
i-Trans	80
IBI Group	76

**BUDGET IMPLICATIONS**

Based on Entra's quoted cost of \$136,060.84, funds are available from Capital Account #CVU00877 - Strategic Transit Projects. The budget availability has been approved by Financial Services

<b>Budget Summary</b>	<b>Account #CVU00877 - Strategic Transit Projects</b>	
	Cumulative Unspent Budget	\$548,114
	<b>Less RFP 06-109</b>	<b><u>\$136,061</u></b>
	Uncommitted Budget	\$412,053

The original proposed budget for this study was \$150,000.00. The remaining funds will be used for continued strategic projects in the 2006/2007 fiscal year,

**FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN**

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

**ALTERNATIVES**

There are no recommended alternatives.

**ATTACHMENTS**

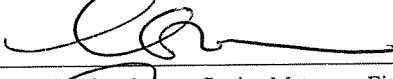
Appendix "A" - Summary of Evaluation Criteria

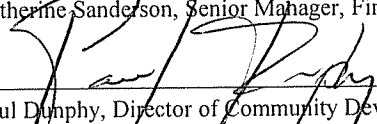
A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/agenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

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Procurement Review:   
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Finance Approval:   
Catherine Sanderson, Senior Manager, Financial Services, 490-1562

Report Approved by:   
Paul Dunphy, Director of Community Development

RFP #06-109 - Consulting Services - HRM Regional Transit Plan, Park & Ride, Express and Rural Transportation Services

**Appendix 'A'  
Summary of Evaluation Criteria**

**HALIFAX REGIONAL MUNICIPALITY  
Request for Proposals RFP#: 06-109  
Consulting Services - HRM Regional Transit Plan, Park & Ride, Express and Rural Transportation Services**

ITEM	MAX SCORE	Entra*	IBI Group	delphi MRC	Dillon	Marshall Macklin Monaghan Ltd.	iTrans	
1	Skills and Experience -Relevant skills -Recent experience -Stakeholder consultation skills & experience -references /results for other clients	40	36	27	33	32	31	32
2	Methodology -stated methodology addresses objectives and deliverables -innovativeness of proposed methodology	30	25	22	26	26	25	22
3	Submission Quality	10	8	7	7	8	8	7
4	Cost (including net HST)	20	20 (\$136,060.84)	20 (\$136,090.78)	19 (\$140,071.82)	19 (\$144,720.95)	19 (\$141,326.41)	19 (\$144,697.17)
<b>Total Score Max 100</b>			89	76	85	85	83	80

\* Recommended Proponent