



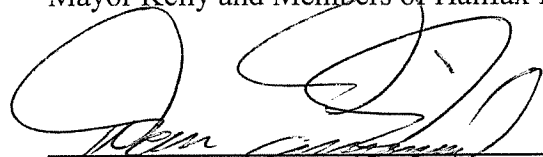
PO Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 10.1.4

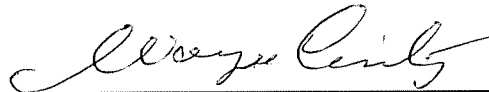
**Halifax Regional Council
September 18, 2007**

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY:



Dan English, Chief Administrative Officer



Wayne Anstey, Deputy Chief Administrative Officer - Operations

DATE: August 29, 2007

SUBJECT: Award of RFP No. 07-153, Professional Consulting Services,
Former CA Beckett School and Surrounding Properties

ORIGIN

Approved 2007/08 Capital Supplementary Budget Account No. CBU01004 – Former CA Beckett School, Soil Remediation.

RECOMMENDATION

It is recommended that Council award Request For Proposal No. 07-153 to Jacques Whitford for a Total Tender Price of \$336,409.02 (net HST included) with funding from Capital Account No. CBU01004 - Former CA Beckett School, Soil Remediation as outlined in the Budget Implications section of this report.

BACKGROUND

The former CA Beckett School property at 23 Fenerty Road, Halifax, and surrounding properties, have been adversely affected by fuel oil which leaked from an underground tank while the property was occupied as a school. Some remediation work was undertaken following the discovery of the leak in 1993; however, the contamination spread to adjacent properties. A cost sharing arrangement with Halifax Regional School Board has been approved by HRM Council on April 3, 2007 for the remediation of the properties with HRSB bearing 90% of the costs and HRM 10%. HRM agreed to carry out the remediation.

This Professional Consulting Services RFP includes service for project management, environmental management and site remediation management in preparing a comprehensive Remediation Action Plan, consultation with relevant stakeholders, preparing tender documents for the remediation, and managing the sites during remediation.

DISCUSSION

The RFP for Professional Consulting Services was publicly advertised on June 27 & 30, 2007 and closed on July 27, 2007. There were two consultant submissions, summarized as follows:

Company	Score (max 100)
Jacques Whitford *	89.5
Strum Environmental	69.0

* Recommended award.

An evaluation committee, which comprised of staff members from TPW Capital Projects, HRM Procurement and the Halifax Regional School Board, Operations Services, assessed the submissions. Based on an evaluation that weighted the quality of the proposal and composition of the consulting team in categories of Team, Approach, Submission Quality and Fee, the evaluation team unanimously considered that Jacques Whitford differentiated their team as the best proponent for this project. The evaluation team believed that Jacques Whitford had the team with the capacity to successfully deliver the project to HRM and HRSB.

A detailed evaluation is attached to this report.

BUDGET IMPLICATIONS

Budget Summary: Capital Account No. CBU01004 – Former CA Beckett School, Soil Remediation

Cumulative Unspent Budget	\$1,574,249.00
Less: RFP No. 07-153	\$ 336,409.02
Balance	\$1,237,839.98

* This project was estimated in the Approved 2007/08 Capital Budget at \$2,000,000. The balance of funds will be used for the soil remediation, landscape and underground services restoration, legal services, and property acquisition and restoration.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality’s Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

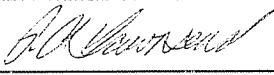
Council could choose to not award this RFP. This action would result in the project not being able to move forward to design and tendering phase. This is not the recommended alternative.

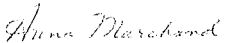
ATTACHMENTS

07-153 Proposal Evaluation

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/agenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Larrv Oakes, TPW Project Manager, 490 - 4148

Report Approved by: 
Phillip Townsend, Manager Capital Projects, 490-7166

Financial Approval by: 
For, Catherine Sanderson, Senior Manager, Financial Services, 490-1562

Report Approved by: 
Mike Labrecque, Director of Transportation & Public Works, 490-4825

HALIFAX REGIONAL MUNICIPALITY

Request for Proposals RFP#: 07-153

FORMER CA BECKETT SCHOOL SITE - PROFESSIONAL CONSULTING SERVICES

ITEM	MAX SCORE	SUBMISSION	
		Jacques Whitford	Strum Environmental
<p>1. Proponents Team:</p> <ul style="list-style-type: none"> team composition and representation by all necessary disciplines, including estimating (10 points) relevant experience in completing assignments of similar scope and complexity (10 points) experience of proponent and key personnel with similar facilities and the range of specified services (10 points) <p>Organization and Personnel</p> <ul style="list-style-type: none"> completeness of team and experience of individual team members (10 points) organizational structure and team coordination (5 points) availability of back-up personnel, if necessary (5 points) 	50	43.5	34
<p>2. Proposed Methodology:</p> <ul style="list-style-type: none"> approach to scope of work (10 points) management of project and suitability of proposed work plan including work breakdown (10 points) Gantt chart of schedule and contribution matrix of all personnel showing anticipated hours of involvement (5 points). 	25	22	17
3. Submission Quality:	5	4	3.5
4. Fee Proposal	20	\$325,256.00 (20 points)	\$415,500.00 (14.5 points)
Total Score (100)		89.5	69.0