

PO Box 1749 Halifax, Nova Scotia B3J 3A5 Canada

Item No. 3

Halifax Regional Council September 25, 2007

TO:	Mayor I	Celly a	and N	Members	of Halifax	Regional	Council

SUBMITTED BY:

Councillor Bill Karsten, Co-Chair, Investment Policy Advisory

Derek Tynski, Co-Chair, Investment Policy Advisory Committee

DATE: September 12, 2007

SUBJECT: Investment Policy Advisory Committee Report - Quarter Ending June 30, 2007

INFORMATION REPORT

ORIGIN

The Halifax Regional Municipality Investment Policy requires that the Investment Policy Advisory Committee report to Council on compliance by staff with the Investment Objectives of the Investment Policy not less frequently than quarterly.

Investment Policy Advisory Committee Report

- Quarter Ending June 30, 2007

Council Report

September 25, 2007

BACKGROUND

The Halifax Regional Municipality Investment Policy (the Policy) was adopted by Council April 23, 2002 and was approved by the Minister of Service Nova Scotia and Municipal Relations (the Minister) on May 14, 2002. Amendments to the Policy, as recommended by the Investment Policy Advisory Committee (the Committee), were approved by Council and the Minister in 2005 and 2007. Policy approvals are in accordance with Section 100 of the *Municipal Government Act*.

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The mandate of the Committee is to recommend an investment policy to Council as well as provide ongoing monitoring of investment activities. Following adoption and approval of the Policy, the activities of the Committee have shifted to the monitoring role as well as annual reviews of the Policy.

DISCUSSION

The Investment Policy Advisory Committee is pleased to provide this report to Council under the provisions of the Policy. The primary focus of this report will be to report on compliance with the objectives of the Policy.

The six objectives of the Policy, stated in order of priority of importance, are as follows:

- 1. Adherence to Legal Requirements
- 2. Preservation of Capital
- 3. Liquidity
- 4. Diversification of Investment Portfolio
- 5. Competitive Return on Investments
- 6. Regular Review of Performance

Copies of the Sector Weight schedules recommended under the Policy are attached.

The Committee has reviewed the information provided by staff in the Treasurer's report to the Committee for the Quarter ending June 30, 2007 and accepts the report and the findings contained in the report that the investment activities reported for that Quarter are in compliance with the Policy.

BUDGET IMPLICATIONS

N/A

Investment Policy Advisory Committee Report

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FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ATTACHMENTS

Sector Weight Schedules @ June 30, 2007 (Schedules A, B, C, D & I	Sector	Weight	Schedules	@ June	30,	2007 (Schedules A	A, B	, C.	, D	& F)
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	be obtained online at http://www.halifax.ca/council/agendasc/cagenda.html thing the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.	en choose the appropriate
Report Prepared by :	Derek Tynski, Co-Chair, Investment Policy Advisory Committee	
Report Approved by:	Councillor Bill Karsten, Co-Chair, Investment Policy Advisory	490-7032
	Derek Tynski, Co-Chair, Investment Policy Advisory Committee	490-6471

Total Investments Sector Weights @ June 30, 2007

	Catagory Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS				•			
Federal Government & its Guarantees Federal Government	Open Open	\$1 20,636,978 \$86,795,320	45 % 32%	\$269,418,599	100%	\$148,781,621	55%
Business Development Bank	Open Open	\$0 \$0	0% 0%				
Canada Mortgage & Housing Corp. Canadian Wheat Board	Open	\$10',195,882	4%				
Export Development Canada	Open	#02 64E 776	9%				
Farm Credit Corp	Open	\$23,645,776	970				
Provincial Governments & their Guarantees	R-1 Mid or Greater	\$92,641,252	34%	\$269,418,599		\$176,777,347	
Total Alberta (R-1 High)	Open Open	\$9,918,360 \$0	4%	\$67,354,650	25%	\$57,436,290	21%
Alberta (R-1 High) Alberta Capital Finance Authority (R-1 High)	Open	\$0 \$0					
Alberta Treasury Branches (R-1 High)	Open	\$9,918,360					
British Columbia (R-1 High)	Open	\$38,578,507	14%	\$67,354,650	25%	\$28,776,143	11%
Manitoba (R-1 Mid)	Open	\$3,979,600	1%	\$67,354,650	25%	\$63,375,050	
New Brunswick (R-1 Mid)	Open	\$0	0%	\$67,354,650 \$67,354,650	25% 25%	\$67,354,650 \$67,354,650	
New Brunswick Municipal Finance Corp (R-1 Mid) Nova Scotia (R-1 Low)	Open Closed			\$67,354,650	25%	\$67,354,650	
Nova Scotia (R-1 Low) Nova Scotia Municipal Finance Corp (R-1 Low)	Closed			\$67,354,650	25%	\$67,354,650	
Ontario (R-1 High)	Open	\$25,403,574	9%	\$67,354,650	25%	\$41,951,075	16%
Prince Edward Island (R-1 Low)	Closed			\$67,354,650	25%	\$67,354,650	
Quebec (R-1 Mid)	Open	\$14,761,210	5%	\$67,354,650	25%	\$52,593,440	
Saskatchewan (R-1 Mid)	Open		0%	\$67,354,650	25%	\$67,354,650	
Municipal Governments & their Guarantees*	R-1 Mid or Greater	, \$0		\$67,354,650	25%	\$67,354,650	25%
Calgary (R-1 High)	Open			\$26,941,860	10%	\$26,941,860	
Edmonton (R-1 High)	Open			\$26,941,860	10%	\$26,941,860	10%
	BA's Schedule A Canadian Banks R-						
Financial Institutions & their Guarantees	1 Mid	\$56,140,369	21%	\$67,354,650	25%	\$11,214,280	4%
Bank of Montreal (R-1 High)	Open	\$10,960,860	4%	\$26,941,860	10%	\$15,981,000	
Bank of Nova Scotia (R-1 High)	Open	\$12,940,520	5%	\$26,941,860	10%	\$14,001,340	
Canadian Imperial Bank of Commerce (R-1 High) National Bank of Canada (R-1 Mid)	Open Closed	\$23,349,720	9%	\$26,941,860 \$26,941,860	10% 10%	\$3,592,140 \$26,941,860	1%
Royal Bank (R-1 High)	Open	\$7,975,140	1%	\$26,941,860	10%	\$24,019,711	9%
Royal Bank - Effective Cash	- (-\$5,052,991					
Toronto Dominion (R-1 High)	Open	\$5,967,120	2%	\$26,941,860	10%	\$20,974,740	8%
Corporations & their Guarantees	Closed						
Total Cash and Equivalents	-	\$269,418,599	100%				
FIXED (Bonds, etc. over one year) Province of Nova Scotia (A-Low) Federal Government	Open (Special)	\$11,400,000 \$17,161,700	6%				
Total Fixed	_	\$28,561,700					
EQUITIES							
Bank of Montreal		\$6,410					
TOTAL EQUITIES		\$6,410					
TOTAL INVESTMENTS		\$297,986,709					
Interest Bearing Bank Accounts - O/S Cheque Covera	ge	\$16,083,187					
TOTAL INVESTMENTS & O/S Cheques Coverage	=	\$314,069,896					

Operating Fund Sector Weights @ June 30, 2007

	Catagory Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees Federal Government	Open Open	\$40,864,184 \$29,400,769	45% 32% 0%	\$91,261,994	100%	\$50,397,810	55%
Business Development Bank Canada Mortgage & Housing Corp. Canadian Wheat Board	Open Open Open Open	\$0 \$0 \$3,453,720	0% 4%				
Export Development Canada Farm Credit Corp	Open	\$8,009,695	9%				
Provincial Governments & their Guarantees Total Alberta (R-1 High) Alberta (R-1 High) Alberta Capital Finance Authority (R-1 High)	R-1 Mid or Greater Open Open Open	\$31,381,001 \$3,359,714 \$0 \$0	34% 4%	\$91,261,994 \$22,815,499	100% 25%	\$59,880,993 \$19,455,785	
Alberta Treasury Branches (R-1 High) British Columbia (R-1 High) Manitoba (R-1 Mid) New Brunswick (R-1 Mid)	Open Open Open Open	\$3,359,714 \$13,067,960 \$1,348,037 \$0	14% 1% 0%	\$22,815,499 \$22,815,499 \$22,815,499	25% 25% 25%	\$9,747,538 \$21,467,462 \$22,815,499	11%
New Brunswick Municipal Finance Corp (R-1 Mid) Nova Scotia (R-1 Low) Nova Scotia Municipal Finance Corp (R-1 Low) Ontario (R-1 High)	Open Closed Closed Open	\$8,605,126	9%	\$22,815,499 \$22,815,499 \$22,815,499 \$22,815,499	25% 25% 25% 25%	\$22,815,499 \$22,815,499 \$22,815,499 \$14,210,373	16%
Prince Edward Island (R-1 Low) Quebec (R-1 Mid) Saskatchewan (R-1 Mid)	Closed Open Open	\$5,000,165	5% 0%	\$22,815,499 \$22,815,499 \$22,815,499	25% 25% 25%	\$22,815,499 \$17,815,334 \$22,815,499	
Municipal Governments & their Guarantees* Calgary (R-1 High) Edmonton (R-1 High)	R-1 Mid or Greater Open Open	\$0		\$22,815,499 \$9,126,199 \$9,126,199	25% 10% 10%	\$22,815,499 \$9,126,199 \$9,126,199	10%
	BA's Schedule A Canadian Banks			= vi + - tr			
Financial Institutions & their Guarantees Bank of Montreal (R-1 High) Bank of Nova Scotia (R-1 High) Canadian Imperial Bank of Commerce (R-1 High) National Bank of Canada (R-1 Mid) Royal Bank (R-1 High) Royal Bank - Effective Cash	R-1 Mid Open Open Open Closed Open	\$19,016,809 \$3,712,847 \$4,383,430 \$7,909,409 \$2,701,473 } -\$1,711,634 }	21% 4% 5% 9% 0% 3% -2%	\$22,815,499 \$9,126,199 \$9,126,199 \$9,126,199 \$9,126,199 \$9,126,199	25% 10% 10% 10% 10% 10%	\$3,798,689 \$5,413,353 \$4,742,769 \$1,216,790 \$9,126,199 \$8,136,360	4% 6% 5% 1% 9%
Toronto Dominion (R-1 High)	Open	\$2,021,283	2%	\$9,126,199	10%	\$7,104,916	8%
Corporations & their Guarantees	Closed						
FIXED (Bonds, etc. over one year)	Closed			*			
TOTAL INVESTMENTS	_	\$91,261,994	100%				
Interest Bearing Bank Accounts - O/S Cheque Covera	ge	\$16,083,187					
TOTAL INVESTMENTS & O/S Cheques Coverage	===	\$107,345,181					

Capital Funds
Sector Weights
@ June 30, 2007

	Catagory Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees	Open	\$0	0%	\$0	100%	\$0	0%
Federal Government	Open	\$0	0%				
Business Development Bank	Open	\$0	0%				
Canada Mortgage & Housing Corp.	Open	\$0	0%				
Canadian Wheat Board	Open	\$0	0%				
Export Development Canada	Open	\$0	0%				
Farm Credit Corp	Open	\$0	0%				
Provincial Governments & their Guarantees	R-1 Mid or Greater	\$0	0%		100%	\$0	0%
Total Alberta (R-1 High)	Open	\$0	0%	\$0	25%	\$0	0%
Alberta (R-1 High)	Open	\$0	0%				
Alberta Capital Finance Authority (R-1 High)	Open	\$0	0				
Alberta Treasury Branches (R-1 High)	Open	\$0	0%				
British Columbia (R-1 High)	Open	\$0	0%	\$0	25%	\$0	0%
Manitoba (R-1 Mid)	Open	\$0	0%	\$0	25%	\$0	
New Brunswick (R-1 Mid)	Open	\$0	0%	\$0	25%	\$0	
New Brunswick Municipal Finance Corp (R-1 Mid)	Open			\$0	25%	, \$0	
Nova Scotia (R-1 Low)	Closed			\$0	25%	\$0	
Nova Scotia Municipal Finance Corp (R-1 Low)	Closed			\$0	25%	\$0	
Ontario (R-1 High)	Open	\$0	0%	\$0	25%	\$0	0%
Prince Edward Island (R-1 Low)	Closed			\$0	25%	\$0	
Quebec (R-1 Mid)	Open	\$0	0%	\$0	25%	\$0	
Saskatchewan (R-1 Mid)	Open		0%	\$0	25%	\$0	
Municipal Governments & their Guarantees*	R-1 Mid or Greater	\$0		\$0	25%	\$0	0%
Calgary (R-1 High)	Open			\$0	10%	\$0	0%
Edmonton (R-1 High)	Open			\$0	10%	\$0	0%
	BA's Schedule A Canadian Banks						
Financial Institutions & their Guarantees	R-1 Mid	\$0	0%	\$0	25%	\$0	0%
Bank of Montreal (R-1 High)	Open	\$0	0%	\$0	10%	\$0	0%
Bank of Nova Scotia (R-1 High)	Open	\$0	0%	\$0	10%	\$0	0%
Canadian Imperial Bank of Commerce (R-1 High)	Open	\$0	0%	\$0	10%	** \$0	0%
National Bank of Canada (R-1 Mid)	Closed		0	\$0	10%	\$0	7
Royal Bank (R-1 High)	Open	\$0	0%	\$0	10%	\$0	0%
Royal Bank - Effective Cash	,	\$0 [:]	0%				
Toronto Dominion (R-1 High)	Open	\$0	0%	\$0	10%	\$0	0%
Corporations & their Guarantees	Closed						
FIXED (Bonds, etc. over one year)	Closed						
Times (portion oto: oto: otto Jose)							
Total Cash and Equivalents	-	\$0	0%				

Reserve Funds
Sector Weights

@ June 30, 2007

	Catagory Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees	Open	\$78,520,102	21%	\$175,358,967	100%	\$96,838,865	55%
Federal Government	Open	\$56,493,270	15%			ı	
Business Development Bank	Open	\$0 \$0	0% 0%				
Canada Mortgage & Housing Corp	Open Open	\$6,636,288	2%				
Canadian Wheat Board Export Development Canada	Open	ψ0,000,200	270	+			
Farm Credit Corp	Open	\$15,390,544	4%				
Provincial Governments & their Guarantees	R-1 Mid or Greater	\$60,298,265	16%	\$175,358,967	100%	\$115,060,701	66%
Total Alberta (R-1 High)	Open	\$6,455,654	2%	\$43,839,742	25%	\$37,384,087	21%
Alberta (R-1 High)	Open	\$0					
Alberta Capital Finance Authority (R-1 High)	Open	\$0					
Alberta Treasury Branches (R-1 High)	Open Open	\$6,455,654 \$25,109,949	7%	\$43,839,742	25%	\$18,729,793	11%
British Columbia (R-1 High)	Open	\$2,590,239	1%	\$43,839,742	25%	\$41,249,503	1170
Manitoba (R-1 Mid) New Brunswick (R-1 Mid)	Open	\$0	0%	\$43,839,742	25%	\$43,839,742	
New Brunswick Municipal Finance Corp (R-1 Mid)	Open			\$43,839,742	25%	\$43,839,742	
Nova Scotia (R-1 Low)	Closed			\$43,839,742	25%	\$43,839,742	
Nova Scotia Municipal Finance Corp (R-1 Low)	Closed			\$43,839,742	25%	\$43,839,742	
Ontario (R-1 High)	Open	\$16,534,659	4%	\$43,839,742	25%	\$27,305,083	16%
Prince Edward Island (R-1 Low)	Closed	#0 007 70F	20/	\$43,839,742	25% 25%	\$43,839,742	
Quebec (R-1 Mid)	Open Open	\$9,607,765	3% 0%	\$43,839,742 \$43,839,742	25%	\$34,231,977 \$43,839,742	
Saskatchewan (R-1 Mid)	Open			Ψ40,000,742	2070	Ψ40,000,142	
Municipal Governments & their Guarantees*	R-1 Mid or Greater	\$0		\$43,839,742	25%	\$43,839,742	
Calgary (R-1 High)	Open Open			\$17,535,897 \$17,535,897	10% 10%	\$17,535,897 \$17,535,897	
Edmonton (R-1 High)	Ореп			. #17,550,097	1070	w17,000,097	1076
	BA's Schedule A						
	Canadian Banks R-			F			
Financial Institutions & their Guarantees	1 Mid	\$36,540,600	10%	\$43,839,742	25%	\$7,299,142	4%
Bank of Montreal (R-1 High)	Open	\$7,134,196	2%	\$17,535,897	10%	\$10,401,701	6%
Bank of Nova Scotia (R-1 High)	Open Open	\$8,422,716 \$15,197,847	2% 4%	\$17,535,897 \$17,535,897	10% 10%	\$9,113,181 \$2,338,049	5% 1%
Canadian Imperial Bank of Commerce (R-1 High) National Bank of Canada (R-1 Mid)	Closed	\$15,197,047	470	\$17,535,897	10%	\$17,535,897	170
Royal Bank (R-1 High)	Open	\$5,190,853 }	1%	\$17,535,897	10%	\$15,633,930	9%
Royal Bank - Effective Cash	17	-\$3,288,887 }	-1%				
Toronto Dominion (R-1 High)	Open	\$3,883,874	1%	\$17,535,897	10%	\$13,652,022	8%
Corporations & their Guarantees	Closed						
				•			
Total Cash and Equivalents	-	\$175,358,967	87%				
FIXED (Bonds, etc. over one year)							
Province of Nova Scotia (A-Low)	Open (Special)	\$11,400,000					
Federal Government		\$17,107,525					
	son qui		1000				
Total Investments	=	\$203,866,491	13%				

Trust Funds Sector Weights @ June 30, 2007

	Catagory Status	Cumulative Amount Invested @ Book Value	%	, Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS '							
Federal Government & its Guarantees Federal Government Business Development Bank Canada Mortgage & Housing Corp. Canadian Wheat Board	Open Open Open Open Open	\$1,252,692 \$901,281 \$0 \$0 \$105,874	44% 32% 0% 0% 4%	\$2,797,638	100%	\$1,544,946	55%
Export Development Canada Farm Credit Corp	Open Open	\$245,537	9%				
Provincial Governments & their Guarantees Total Alberta (R-1 High) Alberta (R-1 High) Alberta Capital Finance Authority (R-1 High) Alberta Treasury Branches (R-1 High)	R-1 Mid or Greater Open Open Open Open	\$961,985 \$102,992 \$0 \$0 \$102,992	34% 4%	\$2,797,638 \$699,409	25%	\$1,835,653 \$596,417	
British Columbia (R-1 High) Manitoba (R-1 Mid) New Brunswick (R-1 Mid) New Brunswick Municipal Finance Corp (R-1 Mid) Nova Scotia (R-1 Low) Nova Scotia Municipal Finance Corp (R-1 Low)	Open Open Open Open Closed Closed	\$400,599 \$41,324 \$0	14% 1% 0%	\$699,409 \$699,409 \$699,409 \$699,409 \$699,409	25% 25% 25% 25% 25% 25%	\$298,811 \$658,085 \$699,409 \$699,409 \$699,409	11%
Ontario (R-1 High) Prince Edward Island (R-1 Low) Quebec (R-1 Mid) Saskatchewan (R-1 Mid)	Open Closed Open Open	\$263,790 \$153,280	9% 5% 0%	\$699,409 \$699,409 \$699,409 \$699,409	25% 25% 25% 25%	\$435,619 \$699,409 \$546,129 \$699,409	16%
Municipal Governments & their Guarantees* Calgary (R-1 High) Edmonton (R-1 High)	R-1 Mid or Greater Open Open	\$0		\$699,409 \$279,764 \$279,764	25% 10% 10%	\$699,409 \$279,764 \$279,764	10%
	BA's Schedule A Canadian Banks R						
Financial Institutions & their Guarantees Bank of Montreal (R-1 High) Bank of Nova Scotia (R-1 High) Canadian Imperial Bank of Commerce (R-1 High) National Bank of Canada (R-1 Mid) Royal Bank (R-1 High) Royal Bank - Effective Cash Toronto Dominion (R-1 High)	1 Mid Open Open Open Closed Open	\$582,961 \$113,817 \$134,374 \$242,463 \$82,814 } -\$52,470 } \$61,962		\$699,409 \$279,764 \$279,764 \$279,764 \$279,764 \$279,764	25% 10% 10% 10% 10% 10%	\$249,420	6% 5% 1% 9%
Corporations & their Guarantees	Closed						
Total Cash and Equivalents		\$2,797,638	98%				
FIXED (Bonds, etc. over one year)							
Federal Government		\$54,175	2%				
Total Fixed		\$54,175					
EQUITIES							
Bank of Montreal		\$6,410					
TOTAL EQUITIES		\$6,410	0%				
TOTAL INVESTMENTS	===	\$2,858,223	100%				