



PO Box 1749  
Halifax, Nova Scotia  
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## Item No. 10.1.1

Halifax Regional Council  
December 11, 2008

**TO:** Mayor Kelly and Members of Halifax Regional Council

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**SUBMITTED BY:**

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Dan English, Chief Administrative Officer

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Geri Kaiser, Deputy CAO, Corporate Services & Strategy

**DATE:** November 6, 2007

**SUBJECT:** Award - RFP 07-142 Risk Assessment and Security Plan- Metro  
Transit

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### ORIGIN

Approval of funding under the Transport Canada Transit- Secure Contribution Program.

### RECOMMENDATION

1. It is recommended that Council award RFP 07-142, Risk Assessment and Security Plan, to the highest scoring proponent, Transportation Resource Associates Inc. (TRA) in the amount of \$107,859.71 (net HST included) with funding from Capital Account No. CMU00982-Transit Security as outlined in the Budget Implications section of this report.
2. Increase the budget of Capital Project CMU00982 - Transit Security in the amount of \$80,895 as per cost sharing agreement with Transport Canada.

## **BACKGROUND**

In late April of this year the Transportation and Public Works Section of HRM was approved for contribution funding from the Minister of Transport, Infrastructure and Communities (Transport Canada) for funding under the Passenger Rail and Urban Transit Security Funding (Transit Secure Program). This is a program which will provide up to 80 million dollars over the next two years to enhance the security of Canada's passenger rail and urban transit system. The first phase of this program provided risk assessments and capital funding for security improvements for large cities with commuter and urban transit operations. The funding for which HRM has been approved is part of round two of this program which targeted small and mid-size municipalities willing to complete risk and vulnerability assessments and security plans. The Federal government has agreed to fund 75% of this work based upon submission of invoices. Although this assessment is for the complete transit system, it is important to note that the ferry operations will soon be regulated by the Marine Transportation Security Act - Regulations. A security plan will be required under those regulations.

## **DISCUSSION**

A Terms of Reference setting the scope of work was prepared and a Request for Proposals was issued and closed on September 5, 2007 for RFP 07-142, Risk Assessment and Security Plan- Metro Transit. The overall objectives of this project are to provide a comprehensive threat and risk assessment and security plans for Transit operations (transit coaches and ferries) for improved security of passengers and protection of assets by reducing the frequency of threats and minimizing the effect of each occurrence. This program provides funding for threat risk assessments and security plans to lessen the impact of potential terrorist attacks to passengers, employees, infrastructure and public. Although not its primary focus, the resulting plans would have a collateral benefit of reducing other security risks to employees, passengers and assets.

## **RFP RESPONSES:**

Proposals were received from the following firms:

CH2M HILL Canada Ltd.  
Corporate Strategic Intelligence Training Solutions  
CSI Investigations  
ICF Consulting Services, LLC  
Lansdowne Technologies  
Lea Consulting Ltd  
LionHeart Security & Investigations International  
Science Applications International Corporations  
Security Consortium International Ltd  
Transportation Resource Associates Inc.  
TranSystems Corporation  
URS Canada Inc.

A team consisting of staff of Regional Transportation, Metro Transit, Risk and Insurance Services and facilitated by Procurement evaluated all of the proposals based the following criteria outlined in the RFP: - responsible proposers capable of providing the services contemplated; -that they are to be independent and not affiliated with any prime service provider or manufacturer; -and has a proven record of having providing risk assessments and security plans in organizations of similar nature and size as outlined. In evaluating firms staff focussed on firms with a reputation for practical solutions that can be implemented in a transportation environment therefore firms with experience completing assessments for organizations involved in both transit coaches and ferries of a similar size were short listed.

**The following firms met these criteria:**

CH2M HILL Canada Ltd.  
Lea Consulting Ltd  
Transportation Resource Associates Inc.  
TranSystems Corporation  
URS Canada Inc.

The short-listed firms were evaluated based on the criteria listed in Appendix A - Evaluation Score Card.

The final scoring for these proponents as follows:

Company Name	Scoring (max. 100)	
<b>Transportation Resource Associates Inc (TRA)</b>	<b>86</b>	<b>Recommended</b>
Lea Consulting Ltd	76	
CH2M HILL Canada Ltd.	65	
TranSystems Corporation	62	
URS Canada Inc.	56	

TRA is the highest scoring proponent. Their proposal scored the highest with respect to technical criteria evaluation in Appendix "A", 73/80 points; and their price is comparatively competitive to the other proposals evaluated equating to the best quality and value proposal

**BUDGET IMPLICATIONS**

Based on Transportation Resource Associates Inc. quoted cost of \$107,859.71 (net HST included) with funding is available Capital Account No. CMU00982-Transit Security of which 75% will be reimbursed by Federal funding at the end of the project. The budget availability has been confirmed

by Financial Services.

Budget Summary:	Capital Account No. CMU00982-Transit Security	
	Cumulative Unspent Budget	\$199,700
	Plus Transport Canada 75%	80,895
	Less: Tender No. <b>07-142</b>	<u>\$107,860 *</u>
	Balance	\$172,735

The remaining funds will be used to implement the security plan recommendations

\* This project was not specifically estimated in the Approved 2007/08 Capital Budget.

\*\*The remaining funds will be used for the implementation of the recommendation from this report and supplemented in future budgets.

\*\*\*The cost will be split 75% (\$80,895) Transport Canada and 25% (\$26,965) HRM.

### **FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN**

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budget, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation. Approving this report will increase the gross capital budget to record the amount of federal funding.

### **ALTERNATIVES**


The alternative is to not proceed with the transit portion of this study, the ferry portion is required to be completed regardless as per the Marine Security Act Regulations. The HRM would have to complete a security plan in the future if Transport Canada extends the funding programs, or institutes new security programs.


### **ATTACHMENTS**


Proposal Evaluation Criteria

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html>, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Peter Ross, Manager, Risk and Insurance Services , 490 6499

Financial Approval by:   
for Catherine Sanderson, Senior Manager, Financial Services, 490-1562

Report Approved by:   
Michael Labrecque, Director, Transportation and Public Works.

Report Approved by:   
M E Donovan Director, Legal Services & Risk Mgt.

## **APPENDIX A PROPOSAL EVALUATION CRITERIA**

	CH2 HILL CANADA	LEA	TRA	Trans Systems	URS
<b>1. Qualifications and Experience</b> (max. 25 points) -Experience of Firm and depth of Project Team's experience and its relevance to the project described in this Request for Proposals. This factor also includes reference information obtained from current and/or prior customers.	14	22	24	17	14
<b>2. Understanding Scope of Work</b> (max. 20 points) -Understanding of the requirements of the scope of work. Adherence to the requirements of this Request for Proposals as it relates to the scope of work. Evaluated both from reading proposed scope of work and work plan.	12	18	18	12	13
<b>3. Technical Approach and Quality</b> (max. 25 points) This section scores how they are going to meet the requirements of the scope of work <b>and includes</b> proposed methodology and management plans for the project, schedule, project management, and communication.	15	20	22	11	15
<b>4. Other Factors</b> (max.10 points)- Submission quality, clarity, other benefits.	4	10	9	6	8
<b>5. Costs</b>	20 \$71,986	6 \$227,485	13 \$107,860	16 \$87,273	6 \$227,486
<b>6. Total</b>	65	76	86	62	56