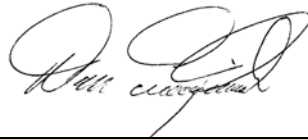


Item No. 10.1.1

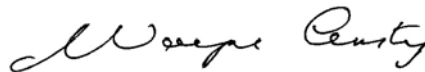
**Halifax Regional Council
April 29, 2008**

TO: Mayor Kelly and Members of Halifax Regional Council



SUBMITTED BY:

Dan English, Chief Administrative Officer



Wayne Anstey, Deputy Chief Administrative Officer - Operations

DATE: April 16, 2008

SUBJECT: **Award - Request for Proposal No. 08-150, Dutch Settlement Fire Station, Architectural Consulting Services**

ORIGIN

Approved FY 2007/08 Capital Budget.

RECOMMENDATION

It is recommended that Council approve the award of Request for Proposal (RFP) No. 08-150 to Envision Architecture for a Total RFP Price of \$135,491.99 (net HST included) with funding from Capital Account CBJ00979 - Dutch Settlement-New Fire Station for architectural services for the design and construction phases of the new Dutch Settlement Fire Station as outlined in the Budget Implications section of this report.

BACKGROUND

The fire station replacement program is a multi-year station rationalization and upgrade program. The program will include the construction of new fire stations. The construction of the Dutch Settlement Fire Station will result in the closure of the existing station. It is believed that the existing facility is beyond its economic life, and that the site of the existing station has size limitations and surface and sub-surface drainage conditions that warrant construction of a new fire station on existing HRM property within the area. The budget funds were allocated in FY2007/08 with construction expected to start in FY 2008/9.

DISCUSSION

A Request for Proposal was called and closed on 27 March 2008 with 2 submissions received as follows:

Company	Scoring (max 100)
Envision Architecture	78
Sperry & Partners	75

Refer to Appendix "A" for a detailed breakdown of the total scoring and fees.

BUDGET IMPLICATIONS

Budget Summary: **Capital Account No. CBJ00979**

Cumulative Unspent Budget	\$928, 897.73
Less: RFP No. 08 - 150	<u>\$135, 492.00</u>
Balance	\$793, 405.73

* This project was estimated in the Approved 2007/08 Capital Budget at \$1,000,000.

The balance of funds will be used for construction purposes.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

Council could decide not to award this contract, which would result in the project not being able to continue.


ATTACHMENTS

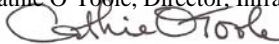
Appendix "A" -- RFP No. 08 - 150 Summary of Evaluation Criteria

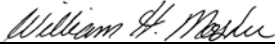
A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Larry Oakes, Project Manager, 490 - 4148

Report Approved by: _____
Pl  pital Projects, 490-7166

Financial Approval by: _____
Catherine Sanderson, Senior Manager, Financial Services, 490-1562


Report Approved by: _____
Cathie O'Toole, Director, Infrastructure & Asset Management, 490- 4825


Report Approved by: 
Bill Mosher, Chief Director, Fire Services, 490 - 4239

HALIFAX REGIONAL MUNICIPALITY
Request for Proposals RFP#: 08-150
DUTCH SETTLEMENT FIRE STATION - ARCHITECTURAL CONSULTING SERVICES

ITEM	MAX SCORE	SUBMISSION	
		SPERRY	ENVISION
1. Understanding of HRM's Requirements:	10	9	7
2. Corporate Profile: <ul style="list-style-type: none"> mission, vision and values of the proponent overview of capabilities and services customer references outline of criteria that differentiate the proponent from its competitors 	15	13	11
3. Organization and Personnel: <ul style="list-style-type: none"> team composition and organizational structure of team members including sub-consultants background and experience of key team personnel previous experience and knowledge regarding Fire Stations approach to scope of services 	25	21	17
4. Provision of Services: <ul style="list-style-type: none"> scope of services approach to management of project other 	25	22	19
5. Financial and Contract Terms: <ul style="list-style-type: none"> fee proposal statement of acceptance of terms and conditions approach to adjusting contract terms lump sum price and additional work fee information 	20	6 (\$232,716.00 net HST inc.)	20 (\$135,492.00 net HST inc.)
6. Submission Quality:	5	4	4
Total Score (100)		75	78