

PO Box 1749 Halifax, Nova Scotia B3J 3A5 Canada

Item No. 4

Halifax Regional Council October 21, 2008

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY:

Councillor Bill Karsten, Co-Chair, Investment-Policy Advisory Committee

Derek Tynski, Co-Chair, Investment Policy Advisory Committee

DATE: October 9, 2008

SUBJECT: Investment Policy Advisory Committee Report - Quarter Ending

June 30, 2008

INFORMATION REPORT

ORIGIN

The Halifax Regional Municipality Investment Policy requires that the Investment Policy Advisory Committee report to Council on compliance by staff with the Investment Objectives of the Investment Policy not less frequently than quarterly.

BACKGROUND

The Halifax Regional Municipality Investment Policy (the Policy) was adopted by Council April 23, 2002 and was approved by the Minister of Service Nova Scotia and Municipal Relations (the Minister) on May 14, 2002. Amendments to the Policy, as recommended by the Investment Policy Advisory Committee (the Committee), were approved by Council and the Minister in 2005 and 2007. Policy approvals are in accordance with Section 100 of the *Municipal Government Act*.

The mandate of the Committee is to recommend an investment policy to Council as well as provide ongoing monitoring of investment activities. Following adoption and approval of the Policy, the activities of the Committee have shifted to the monitoring role as well as annual reviews of the Policy.

DISCUSSION

The Investment Policy Advisory Committee is pleased to provide this report to Council under the provisions of the Policy. The primary focus of this report will be to report on compliance with the objectives of the Policy.

The six objectives of the Policy, stated in order of priority of importance, are as follows:

- 1. Adherence to Legal Requirements
- 2. Preservation of Capital
- 3. Liquidity
- 4. Diversification of Investment Portfolio
- 5. Competitive Return on Investments
- 6. Regular Review of Performance

Copies of the Sector Weight schedules recommended under the Policy are attached.

The Committee has reviewed the information provided by staff in the Treasurer's report to the Committee for the Quarter ending June 30, 2008 and accepts the report and the findings contained in the report that the investment activities reported for that Quarter are in compliance with the Policy.

BUDGET IMPLICATIONS

N/A

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October 21, 2008

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

The Committee has been advised by staff that this report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

N/A

ATTACHMENTS

Sector Weight Schedules @ June 30, 2008 (Schedules A, B, C, D & E)

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Approved by:

Councillor Bill Karsten, Co-Chair, Investment Policy Advisory Committee

Derek Tynski, Co-Chair, Investment Policy Advisory Committee

Report Prepared by:

Derek Tynski, Co-Chair, Investment Policy Advisory Committee

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Total Investments Sector Weights @ June 30, 2008

		Cumulative						
		Amount Invested						
	Catagory Status	@ Book Value	%	Guideline Limit	%	Limit Available	%	
CASH & EQUIVALENTS								
Federal Government & its Guarantees	Open	63,387,129	23%	278,439,384	100%	215,052,255	77%	
Federal Government	Open	62,267,540	22%					
Business Development Bank	Open	1,119,589 0	0% 0%					
Canada Mortgage & Housing Corp.	Open	0	0%					
Canadian Wheat Board	Open Open	Ü	070					
Export Development Canada Farm Credit Corp	Open	0	0%					
Faith Credit Golp	Орол	-						
Provincial Governments & their Guarantees	R-1 Mid or Greater	80,362,887	29%	278,439,384	100%	198,076,497	71%	
Total Alberta (R-1 High)	Open	27,898,140	10%	69,609,846	25%	41,711,706	15%	
Alberta (R-1 High)	Open	0						
Alberta Capital Finance Authority (R-1 High)	Open	9,850,700						
Alberta Treasury Branches (R-1 High)	Open	18,047,440						
British Columbia (R-1 High)	Open	8,947,600	3%	69,609,846	25%	60,662,246		
Manitoba (R-1 Mid)	Open	1,988,200	1%	69,609,846	25%	67,621,646		
New Brunswick (R-1 Mid)	Open	2,982,570	1%	69,609,846	25%	66,627,276		
New Brunswick Municipal Finance Corp (R-1 Mid)	Open	20.400.007	00/	69,609,846	25%	69,609,846		
Ontario (R-1 High)	Open	26,160,967	9%	69,609,846	25% 25%	43,448,879 57,224,436		
Quebec (R-1 Mid)	Open	12,385,410	4% 0%	69,609,846 69,609,846	25%	69,609,846		
Saskatchewan (R-1 Mid)	Open		070	05,005,040	2370	03,003,040	2370	
Municipal Governments & their Guarantees*	R-1 Mid or Greater	0		69,609,846	25%	69,609,846	25%	
Calgary (R-1 High)	Open			27,843,938	10%	27,843,938	10%	
Edmonton (R-1 High)	Open			27,843,938	10%	27,843,938	10%	
Figure in Institutions & their Guarantees (Corners	tions	134,689,368	48%	139,219,692	50%	4,530,324	2%	
Financial Institutions & their Guarantees /Corpora	BA's Schedule A	104,005,000	4070	100,210,002	0070	**,000,02*	-70	
	Canadian Banks R-1							
Tier 1 - Financial Institutions & their Guarantees	Mid	93,965,638	34%	139,219,692	50%	45,254,054	16%	
Bank of Montreal (R-1 High)	Open	19,806,981	7%	27,843,938	10%	8,036,957	3%	
Bank of Nova Scotia (R-1 High)	Open	21,559,774	8%	27,843,938	10%	6,284,164	2%	
Canadian Imperial Bank of Commerce (R-1 High)	Open	25,836,178	9%	27,843,938	10%	2,007,760	1%	
Royal Bank (R-1 High)	Open	9,710,010 }	6%	27,843,938	10%	11,035,923	4%	
Royal Bank - Effective Cash		7,098,005 }						
Toronto Dominion (R-1 High)	Open	9,954,690	4%	27,843,938	10%	17,889,248	6%	
m o m data distinct a continue	D 4 BRIDING Lake	40 722 720	4 50/	60 600 846	25%	28,886,116	1.00/	
Tier 2 - Financial Institutions & Corporations	R-1 Mid/High***	40,723,730	15% 5%	69,609,846 13,921,969	25% 5%	1,181,792		
National Bank of Canada (R-1 Mid)	Open	12,740,177 9,961,550	5% 4%	13,921,969	5%	3,960,419		
OMERS Realty Corporation (R-1 High) CDP Financial Inc (R-1 High)	Open Open	4,607,528	2%	13,921,969	5%	9,314,441		
Ontario Infrastructure Projects Corporation (R-1 High)	•	4,007,320	0%	13,921,969	5%			
Designation Total	Орсп	13,414,475	5%	13,921,969	5%	507,494		
Desjardins Group (R-1 High)	Open	0						
Caisse Centale Desjardins (R-1 High)	Open	13,414,475						
Total Cash and Equivalents		278,439,384	100%					
Total Cash and Equivalents		210,400,004	10070					
FIXED (Bonds, etc. over one year)								
Federal Government		9,052,683	3%					
Total Fixed		9,052,683						
Equities		*						
Bank of Montreal		6,410						
Total Equities		6,410						
Total Investments		287,498,477						
rotal Hivestinonts		201, 100, 111						
Interest Bearing Bank Accounts - O/S Cheque Covera	ge	11,578,507	*					
Total Investments and O/S Cheques Coverage		299,076,984						

Operating Funds Sector Weights @ June 30, 2008

	Catagory Status	Cumulative Amount Invested @ Book Value	i	Guideline Limit	%	Limit Available	%
CASH & EQUIVALENTS							
Federal Government & its Guarantees	Open	31,729,071		139,375,661	100%	107,646,590	77%
Federal Government	Open	31,168,649					
Business Development Bank Canada Mortgage & Housing Corp	Open Open	560,422 0					
Canadian Wheat Board	Open	0					
Export Development Canada	Open	•	0,0				
Farm Credit Corp	Open	0	0%				
Provincial Governments & their Guarantees	R-1 Mid or Greater	40,226,459	29%	139,375,661	100%	99,149,202	71%
Total Alberta (R-1 High)	Open	13,964,697	10%	34,843,915	25%	20,879,218	15%
Alberta (R-1 High)	Open	0					
Alberta Capital Finance Authority (R-1 High)	Open	4,930,868					
Alberta Treasury Branches (R-1 High)	Open	9,033,829	20/	24.042.045	050/	00 005 400	000/
British Columbia (R-1 High) Manitoba (R-1 Mid)	Open Open	4,478,812 995,214	3% 1%	34,843,915	25%	30,365,103	
New Brunswick (R-1 Mid)	Open	1,492,956	1%	34,843,915 34,843,915	25% 25%	33,848,702 33,350,960	
New Brunswick Municipal Finance Corp (R-1 Mid)	Open	1,402,000	1 70	34,843,915	25%	34,843,915	
Ontario (R-1 High)	Open	13,095,138	9%	34,843,915	25%	21,748,778	
Quebec (R-1 Mid)	Open	6,199,643	4%	34,843,915	25%	28,644,272	
Saskatchewan (R-1 Mid)	Ореп		0%	34,843,915	25%	34,843,915	
Municipal Governments & their Guarantees* Calgary (R-1 High) Edmonton (R-1 High)	R-1 Mid or Greater Open Open	0		34,843,915 13,937,566 13,937,566	25% 10% 10%	34,843,915 13,937,566 13,937,566	10%
Financial Institutions & their Guarantees /Corporat	tions BA's Schedule A Canadian Banks R-1	67,420,131	48%	69,687,830	50%	2,267,700	2%
Tier 1 - Financial Institutions & their Guarantees	Mid	47,035,454	34%	69,687,830	50%	22,652,376	16%
Bank of Montreal (R-1 High)	Open	9,914,585	7%	13,937,566	10%	4,022,981	3%
Bank of Nova Scotia (R-1 High)	Open	10,791,964	8%	13,937,566	10%	3,145,602	2%
Canadian Imperial Bank of Commerce (R-1 High)	Open	12,932,561	9%	13,937,566	10%	1,005,005	1%
Royal Bank (R-1 High)	Open	4,860,444	•	13,937,566	10%	5,524,144	4%
Royal Bank - Effective Cash		3,552,978	<u>-</u>				
Toronto Dominion (R-1 High)	Open	4,982,921	4%	13,937,566	10%	8,954,645	6%
Tier 2 - Financial Institutions & Corporations	R-1 Mid/High***	20,384,677	15%	34,843,915	25%	14,459,239	10%
National Bank of Canada (R-1 Mid)	Open	6,377,225	5%	6,968,783	5%	591,558	0%
OMERS Realty Corporation (R-1 High)	Open	4,986,355	4%	6,968,783	5%	1,982,428	1%
CDP Financial Inc (R-1 High)	Open	2,306,345	2%	6,968,783	5%	4,662,438	3%
Ontario Infrastructure Projects Corporation (R-1 High) Desjardins Total	Open	0 6 74 4 750	0%	6,968,783	5%	6,968,783	5%
Desjardins Group (R-1 High)	Open	6,714,752	5%	6,968,783	5%	254,031	0%
Caisse Centale Desjardins (R-1 High)	Open	6,714,752					
Total Investments		139,375,661	100%				
Interest Bearing Bank Accounts - O/S Cheque Coverage	ge	11,578,507	*				
Total Investments and O/S Cheques Coverage		150,954,168					
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Captial Funds Sector Weights @ June 30, 2008

ŧ	Catagory Status	Cumulative Amount Invested @ Book Value	%	Guideline Limit	%	Limit Available	%	
CASH & EQUIVALENTS								
Federal Government & its Guarantees	Open	0	0%	0	100%	. 0	0%	
Federal Government	Open	0	0%					
Business Development Bank	Open	0	0% 0%					
Canada Mortgage & Housing Corp. Canadian Wheat Board	Open Open	0	0%					
Export Development Canada	Open	Ü	070					
Farm Credit Corp	Open	0	0%					
Provincial Governments & their Guarantees	R-1 Mid or Greater	0	0%	0	100%	0	0%	
Total Alberta (R-1 High)	Open	0	0%	0	25%	. 0	0%	
Alberta (R-1 High)	Open	0						
Alberta Capital Finance Authority (R-1 High)	Open	0						
Alberta Treasury Branches (R-1 High)	Open	0	0%	0	250/	0	00/	
British Columbia (R-1 High)	Open Open	0	0%	0	25% 25%	0	0% 0%	
Manitoba (R-1 Mid) New Brunswick (R-1 Mid)	Open	0	0%	Ö	25%	. 0	0%	
New Brunswick Municipal Finance Corp (R-1 Mid)	Open	-	- 7.0	0	25%	. 0	0%	
Ontario (R-1 High)	Open	0	0%	0	25%	0	0%	
Quebec (R-1 Mid)	Open	0	0%	0	25%	0	0%	
Saskatchewan (R-1 Mid)	Open		0%	0	25%	0	0%	
Musicipal Coursements & their Guarantees*	R-1 Mid or Greater	0		0	25%	0	0%	
Municipal Governments & their Guarantees* Calgary (R-1 High)	Open	U		0	10%	0	0%	
Edmonton (R-1 High)	Open			0	10%	0	0%	
22	-,							
Financial Institutions & their Guarantees /Corporat	tions	0	0%	0	50%	0	0%	
	DAI- Cabadala A							
Tier 1 - Financial Institutions & their Guarantees	BA's Schedule A Canadian Banks R-1 Mid	0	0%	0	50%	0	0%	
Bank of Montreal (R-1 High)	Open	0	0%	0	10%	0	0%	
Bank of Nova Scotia (R-1 High)	Open	ő	0%	ō	10%	. 0	0%	
Canadian Imperial Bank of Commerce (R-1 High)	Open	0	0%	0	10%	0	0%	
Royal Bank (R-1 High)	Open	0 }	0%	0	10%	0	0%	
Royal Bank - Effective Cash	_	0 }						
Toronto Dominion (R-1 High)	Open	0	0%	0	10%	0	0%	
Tier 2 - Financial Institutions & Corporations	R-1 Mid/High***	0	0%	0	25%	0	0%	
National Bank of Canada (R-1 Mid)	Open	0	0%	0	5%	0	0%	
OMERS Realty Corporation (R-1 High)	Open	0	0%	0	5%	0	0%	
CDP Financial Inc (R-1 High)	Open	0	0%	0	5%	0	0%	
Ontario Infrastructure Projects Corporation (R-1 High)	Open	0	0% 0%	0	5%	0	0%	
Desjardins Total Desjardins Group (R-1 High)	Open	0	0 /0	U	5%	0	0%	
Caisse Centale Desigratins (R-1 High)	Open	o						
	•	_						
Total Cash and Equivalents	=	0	0%					
Interest Bearing Bank Accounts - O/S Cheque Coverage	де	0	*					
Total Investments and O/S Cheques Coverage	=	0						
Total investments and Oro Offeques Goverage	==	<u> </u>						

Reserve Funds Sector Weights @ June 30, 2008

		Cumulative Amount Invested						
	Catagory Status	@ Book Value	%	Guideline Limit	%	Limit Available	%	
CASH & EQUIVALENTS								
ON TOTAL EQUIVALENTO								
Federal Government & its Guarantees	Open	31,040,423	23%	136,350,650	100%	105,310,227	77%	
Federal Government	Open	30,492,165	22%					
Business Development Bank	Open	548,258	0%					
Canada Mortgage & Housing Corp Canadian Wheat Board	Open	0	0%					
Export Development Canada	Open	0	0%					
Farm Credit Corp	Open		00/					
ram oreat our	Open	0	0%					
Provincial Governments & their Guarantees	R-1 Mid or Greater	39,353,384	29%	136,350,650	100%	96,997,267	71%	
Total Alberta (R-1 High)	Open	13,661,607	10%	34,087,663	25%	20,426,055		
Alberta (R-1 High)	Open	0						
Alberta Capital Finance Authority (R-1 High)	Open	4,823,848						
Alberta Treasury Branches (R-1 High)	Open	8,837,759						
British Columbia (R-1 High)	Open	4,381,604	3%	34,087,663	25%	29,706,059	22%	
Manitoba (R-1 Mid)	Open	973,614	1%	34,087,663	25%	33,114,049		
New Brunswick (R-1 Mid)	Open	1,460,553	1%	34,087,663	25%	32,627,110	24%	
New Brunswick Municipal Finance Corp (R-1 Mid)	Open			34,087,663	25%	34,087,663	25%	
Ontario (R-1 High)	Open	12,810,921	9%	34,087,663	25%	21,276,742	16%	
Quebec (R-1 Mid) Saskatchewan (R-1 Mid)	Open	6,065,086	4%	34,087,663	25%	28,022,577		
Cashalchewan (N-1 wild)	Open		0%	34,087,663	25%	34,087,663	25%	
Municipal Governments & their Guarantees*	R-1 Mid or Greater	0		34,087,663	25%	34,087,663	250/	
Calgary (R-1 High)	Open	•		13,635,065	10%	13,635,065		
Edmonton (R-1 High)	Open			13,635,065	10%	13,635,065		
Financial Institutions & their Guarantees /Corpora	tions	65,956,844	48%	68,175,325	50%	2,218,482	2%	
	BA's Schedule A							
Tier 1 - Financial Institutions & their Guarantees	Canadian Banks R-1 Mid	4C 044 E0C	2.40/	CO 475 005				
Bank of Montreal (R-1 High)	Open	46,014,596 9,699,399	34% 7%	68,175,325	50%	22,160,729		
Bank of Nova Scotia (R-1 High)	Open	10,557,735	8%	13,635,065	10%	3,935,666	3%	
Canadian Imperial Bank of Commerce (R-1 High)	Open	12,651,873	9%	13,635,065 13,635,065	10%	3,077,330	2%	
Royal Bank (R-1 High)	Open	4,754,953 }	6%	13,635,065	10% 10%	983,192	1%	
Royal Bank - Effective Cash		3,475,865 }	070	10,000,000	1076	5,404,247	4%	
Toronto Dominion (R-1 High)	Open	4,874,772	4%	13,635,065	10%	8,760,293	6%	
Ting 2 Financial Institution 8 Comments	B 4 887 1974 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1					1,, 10,200	0 70	
Tier 2 - Financial Institutions & Corporations	R-1 Mid/High***	19,942,247	15%	34,087,663	25%	14,145,415	10%	
National Bank of Canada (R-1 Mid) OMERS Realty Corporation (R-1 High)	Open	6,238,814	5%	6,817,533	5%	578,719	0%	
CDP Financial Inc (R-1 High)	Open	4,878,131	4%	6,817,533	5%	1,939,401	1%	
Ontario Infrastructure Projects Corporation (R-1 High)	Open	2,256,288	2%	6,817,533	5%	4,561,245	3%	
Desjardins Total	Open	0 6 560 015	0%	6,817,533	5%	6,817,533	5%	
Desjardins Group (R-1 High)	Open	6,569,015 0	5%	6,817,533	5%	248,518	0%	
Caisse Centale Desjardins (R-1 High)	Open	6,569,015						
Tatal Cook and Environment	<u></u>							
Total Cash and Equivalents		136,350,650	100%					
FIXED (Bonds, etc. over one year)								
Federal Government		8,998,508	6%					
Total Fixed	N-Maryon.	8,998,508	0,0					
		.,,						
Total Investments		145,349,158						

Trust Funds Sector Weights @ June 30, 2008

		Cumulative						
	Catagon, Status	Amount Invested	%	Guideline Limit	%	Limit Available	0/2	
	Catagory Status	@ Book Value	70	Guideline Linit	70	LIIIII Available	70	
CASH & EQUIVALENTS								
Federal Government & its Guarantees	Open	617,635	23%	2,713,073	100%	2,095,438	77%	
Federal Government	Open	606,726	22%			, ,		
Business Development Bank	Open	10,909	0%					
Canada Mortgage & Housing Corp.	Open	. 0	0%					
Canadian Wheat Board	Open	0	0%					
Export Development Canada	Open							
Farm Credit Corp	Open	0	0%					
Provincial Governments & their Guarantees	R-1 Mid or Greater	783,044	29%	2,713,073	100%	1,930,029	71%	
Total Alberta (R-1 High)	Open	271,835	10%	678,268	25%	406,433	15%	
Alberta (R-1 High)	Open	0						
Alberta Capital Finance Authority (R-1 High)	Open	95,984						
Alberta Treasury Branches (R-1 High)	Open	175,852						
British Columbia (R-1 High)	Open	87,184	3%	678,268	25%	591,084		
Manitoba (R-1 Mid)	Open	19,373	1%	678,268	25%	658,896		
New Brunswick (R-1 Mid)	Open	29,062	1%	678,268	25%	649,207		
New Brunswick Municipal Finance Corp (R-1 Mid)	Open			678,268	25%	678,268		
Ontario (R-1 High)	Open	254,909	9%	678,268	25%	423,360		
Quebec (R-1 Mid)	Open	120,682	4%	678,268	25%	557,587		
Saskatchewan (R-1 Mid)	Open		0%	678,268	25%	678,268	20%	
Municipal Governments & their Guarantees*	R-1 Mid or Greater	0		678,268	25%	678,268		
Calgary (R-1 High)	Open			271,307	10%	271,307		
Edmonton (R-1 High)	Open			271,307	10%	271,307	10%	
Financial Institutions & their Guarantees /Corpora	tions	1,312,394	48%	1,356,536	50%	44,143	2%	
	BA's Schedule A							
Tier 1 - Financial Institutions & their Guarantees	Canadian Banks R-1 Mid	915,588	34%	1,356,536	50%	440,949	16%	
Bank of Montreal (R-1 High)	Open	192,996	7%	271,307	10%	78,311	3%	
Bank of Nova Scotia (R-1 High)	Open	210,075	8%	271,307	10%	61,232	2%	
Canadian Imperial Bank of Commerce (R-1 High)	Open	251,744	9%	271,307	10%	19,563	1%	
Royal Bank (R-1 High)	Open	94,613 }	6%	271,307	10%	107,532	4%	
Royal Bank - Effective Cash		69,162 }						
Toronto Dominion (R-1 High)	Open	96,997	4%	271,307	10%	. 174,310	6%	
Tier 2 - Financial Institutions & Corporations	R-1 Mid/High***	396,806	15%	678,268	25%	281,462	10%	
National Bank of Canada (R-1 Mid)	Open	124,138	5%	135,654	5%	11,515	0%	
OMERS Realty Corporation (R-1 High)	Open	97,064	4%	135,654	5%	38,590	1%	
CDP Financial Inc (R-1 High)	Open	44,895	2%	135,654	5%	90,759	3%	
Ontario Infrastructure Projects Corporation (R-1 High)	Open	0	0%	135,654	5%	135,654	5%	
Desjardins Total	•	130,709	5%	135,654	5%	4,945	0%	
Desjardins Group (R-1 High)	Open	0						
Caisse Centale Desjardins (R-1 High)	Open	130,709						
Total Cash and Equivalents	=	2,713,073	100%					
•								
FIXED (Bonds, etc. over one year) Federal Government		54,175	2%					
Total Fixed	-	54,175	- /0					
Total : Med	-					, i		
Equities								
Bank of Montreal		6,410						
Total Equities		6,410						
	-	0 770 050					,	
Total Investments		2,773,658						