



PO Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 10.1.1

Halifax Regional Council
November 18, 2008

TO: Mayor Kelly and Members of Halifax Regional Council

A handwritten signature in cursive script, appearing to read "Dan English".

SUBMITTED BY: _____
Dan English, Chief Administrative Officer

A handwritten signature in cursive script, appearing to read "Wayne Anstey".

Wayne Anstey, Deputy Chief Administrative Officer - Operations

DATE: November 12, 2008

SUBJECT: **Award - Tender No. 08-348, 150 Thornhill Drive Employee Parking Lot Paving**

ORIGIN

Second Phase of paving of the lot at 150 Thornhill Drive Garage.

RECOMMENDATION

It is recommended that Council:

- 1) approve a reduction in Capital Account CVD00430 Access-A-Bus Replacement in the amount of \$93,499.82.
- 2) approve an increase to Capital Account CBX01057 Transit Facilities Upgrades by \$93,499.82.
- 3) award Tender No. 08-348 to Dexter Construction Limited for materials and services at the unit prices quoted for a Total Tender Price of \$93,499.82 (net HST included) with funding from Capital Account CBX01057 Transit Facilities Upgrades, as outlined in the Budget Implications section of this report.

BACKGROUND

The transit facility at 150 Thornhill Drive has an extensive, well used parking area that provides safe, temporary vehicle storage for Metro Transit employees who operate and maintain seventy eight (78) buses (includes Link, Access-A-Bus, conventional and community bus services) at this location. The existing parking area is a gravel lot that requires substantial ongoing maintenance to ensure the lot is safe and to address the formation of 'potholes', minimize dust, and reduce the build up of mud and ice due to poor drainage.

The current condition of the lot is no longer acceptable with another winter season fast approaching. Several safety concerns had been filed by employees as a result of the condition of the parking areas for both employees and the buses located at the 150 Thornhill Bus Garage. In the last two years there were some safety concerns with the gravel parking area for both the buses and employee cars. Last winter there were actual slips and falls where employees were hurt and sustained time loss injuries. By nature of the service day, employees are often arriving and leaving in the dark, making it difficult to determine any areas that may be slippery or covered with ice.

This Tender is intended to fund the remaining portion of the paving at 150 Thornhill Drive in order to ensure the employees have a safe area to park their vehicles during their work day. HRM had previously tendered for the paving of the bus area. At the time, there was inadequate funds available for the full scope of work as oil prices had caused the pricing to be much higher than expected. Staff determined to proceed with the larger project right away and staff spent the intervening time looking for the funds in other sources to facilitate the additional work.

This parking area requires paving to provide an acceptable standard of maintenance and due diligence for employee safety.

DISCUSSION

Tenders were called on November 1, 2008 and closed on November 7, 2008. Bids were received from the following companies:

<i>Company</i>	<i>Lump Sum Price (Before Net HST)</i>	<i>Total Cost (Net HST Included)</i>
Dexter Construction Company Limited	\$90,400.00	\$93,499.82*
Basin Contractors Limited	\$137,900.00	\$142,628.59
Ocean Contractors Limited	\$178,050.00	\$184,155.33

***recommended bidder**

The scope of the work for this tender includes the supply, delivery, and installation of asphalt paving of approximately 2100 square metres of parking area. The tender also provides for the parking area's granular base, and a stormwater catch basin.

It is anticipated that work will commence within two weeks after tender award.

This is a UNIT PRICE contract and the cost will be dependent upon the actual quantities measured and approved by the HRM Project Manager.

BUDGET IMPLICATIONS

Based on the lowest tendered price of \$93,499.82, including net HST, funding is available in the Approved 2008/09 Capital Budget from Account CVD00430 Access a bus Replacement. These funds are required to be moved into account CBX01057 Transit Facilities Upgrades. The budget availability has been confirmed by Financial Services.

Budget Summary:

Capital Account CVD00430 Access-A-Bus Replacement

Cumulative Unspent Budget	\$998,649.93
Less Budget Reduction-Operating Pay as You Go	<u>93,499.82</u>
Balance	\$905,150.11

Capital Account CBX01057 Transit Facilities Upgrades

Cumulative Unspent Budget	\$ 0.00
Budget Increases	\$93,499.82
Less: Tender No. 08-348	<u>\$93,499.82*</u>
Balance	\$ 0.00

* This project was recently estimated at \$113,000+HST.

Any balance of funds will be used for other upgrades to transit facilities.

The funds identified in CVD00430 Access-A-Bus Replacement can be strategically moved from this account for this fiscal cycle as the existing fleet has been recently refreshed with new buses ensuring a safe and reliable para-transit service. There has been a savings within this replacement account that can be better utilized at this time in order to address the immediate safety need of our employees without any impact on existing service.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN


This report complies with the Municipality’s Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.


ALTERNATIVES


There are no recommended alternatives to this course of action.


A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Doug Crossman, Construction Supervisor, Transportation & Public Works

Report Approved by: 
Philip Townsend, Manager of Capital Projects at 490-7166

Funds Reallocation Approved by: 
Mike Labrecque, Director, Transportation and Public Works 490-4855

Financial Approval by: 
Anne Feist, Operations Manager, Procurement 490-4200

Report Approved by: 
Cathie O'Toole, Director, Infrastructure and Asset Management at 490-4825