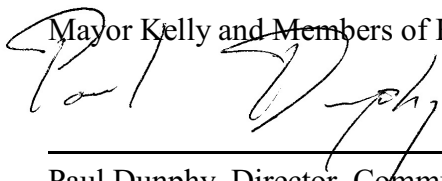




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Item No. 3
Halifax Regional Council
February 17, 2009

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY: 
Paul Dunphy, Director, Community Development

DATE: January 30, 2009

SUBJECT: Four Pad Arena Project - RFP Consultant Fees

INFORMATION REPORT

ORIGIN

At the In Camera session of January 27, 2009, during the debate on the RFP results of the Four Pad Arena Project, a request for information was made on the consultant fees as it pertains to the arena project.

BACKGROUND

During the In Camera deliberations on the results of the recent RFP for a new Four Pad Arena Project, a request was made for information on the consultant fees as it pertains to this project.

Various consultants were retained for different aspects of this project to assist staff in providing Regional Council with the best possible information to be able to assist in making a decision on the selection of a partner proponent and the appropriate site location. A specialized partnership consultant was retained to help develop best practices research in sustainability, facility operations, and partnership. This consultant also led staff through the development, issuance, and review of the RFP documentation and results evaluation. This consultant also assisted staff in the development of all related documentation, including the scope of the Municipal Shadow Bid and review of this against the RFP submissions. An architectural firm was retained that was completely independent of any parties to the RFP to develop the Municipal Shadow Bid which included conceptual drawings and detailed capital cost construction estimate. Finally, a third consultant was retained to update the 2001 Arena Capacity Study to assist in gauging the ice capacity need and area of greatest immediate need.

DISCUSSION

The following table summarizes the consultant's fees:

Consultant Name	Role	Fees
J R Huggett Consulting	- best practices research - partnership expertise - development of RFP - evaluation of RFP - overall project assistance, including guiding scope for Municipal Shadow Bid	\$74,500
Sperry & Partners	- development of Municipal Shadow Bid, including floor plan drawings and detailed capital construction cost estimate	\$40,140
Cathy Oliver (Burke Oliver Consultants)	- Update to the 2001 Arena Capacity Study	\$14,000

The Sperry & Partners fees is an approximate figure. Not all bills are in so the final cost may be somewhat less than this figure. It should also be noted additional legal and consultancy fees may be incurred as the final contracts are negotiated, lands purchased and the project implemented, as per any construction and operation contracts.

BUDGET IMPLICATIONS

There are no budget implications with this report.

Funding for the above consultancy fees was drawn from Capital Account No. CBX01144 (initial balance of \$5,000,000) and represented the initial commitments against this account. The J R Huggett Consulting and Sperry & Partners contracts were both the result of a request for proposals and awarded through the usual procurement and award process. The 2009 Arena Capacity Update Study was a sole source utilizing the original author of the initial 2001 Arena Capacity Study Report in order to obtain best update consistency.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

N/A

ATTACHMENTS

None

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

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