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Item No. 11.1.2

Halifax Regional Council
February 24, 2009

TO: Mayor Kelly and Members of Halifax Regional Council

A handwritten signature in black ink, appearing to read "Dan English".

SUBMITTED BY:

Dan English, Chief Administrative Officer

A handwritten signature in black ink, appearing to read "Wayne Anstey".

Wayne Anstey, Deputy Chief Administrative Officer - Operations

DATE: February 11, 2009

SUBJECT: **Award - RFP No. 08-146, Centennial Pool Renovations - Consulting Services**

ORIGIN

Regional Council August 12, 2008, Agenda Item 13.7.

RECOMMENDATION

It is recommended that Council award RFP No. 08-146 Centennial Pool Renovation - Consulting Services to the highest scoring proponent, CBCL Consulting Engineers, for a Total Price of \$406,217.40 (net HST included) with funding from CBX01148 - Centennial Pool Upgrades as outlined in the Budget Implications section of this report.

BACKGROUND

Centennial Pool was constructed in 1967 and, with the exception of routine maintenance work and the replacement of the original roof in 1985, there have been no improvements to the building. Recent HRM staff and consultant investigations have concluded that there are no major problems with the building walls, roof system or pool tank; however, the existing mechanical systems have reached the end of their life and are in need of replacement. The intent of this award is to engage a consultant to develop a recapitalization plan, improve the energy performance of the building, and extend the life of this facility. The Province of Nova Scotia has made a \$1,000,000 contribution to the renovation to this building.

DISCUSSION

This Request for Proposal was publically advertised on November 1 and 5, 2008 with a mandatory site meeting held on November 7, 2008. The RFP closed on December 10, 2008 with the following submissions.

| Company | Scoring (Max 100 points) |
|------------------------------|---------------------------------|
| CBCL Consulting Engineers | 90 |
| Sperry & Partners Architects | 74 |

A team of staff from Facility Development facilitated by Procurement evaluated the proposals based on the criteria in Appendix "A" - Evaluation Matrix.

The deliverables for this Project include the following:

1. Investigation to the feasibility of supplying hot water from HRP HQ boiler room for the building heating and pool water
2. Investigation to the feasibility of the installation of solar panel for domestic hot water
3. Design services and contract documents for the upgrades to the building's mechanical, ventilation, and pool filtration systems
4. Design services and contract documents for upgrades to the lobby, locker rooms, and meeting room. These include upgrades to the existing finishes and renovations to bring the public areas up to current accessibility and universal design standards.

To host the diving competition for Canada Summer Games in 2009 (the PEI Games) and to sequence the pool closure to minimize disruption to the pool user, this will be a multi-year Project.

Funding for the entire renovation Project may be available from a number of sources including:

- 1) Province of Nova Scotia \$1,000,000 (confirmed)
- 2) Province of Nova Scotia Eco Trust Program
- 3) Province of Nova Scotia Solar Hot Water Program
- 4) Government of Canada EcoEnergy Program
- 5) Halifax Regional Municipality Sustainable Community Reserve

BUDGET IMPLICATIONS

Based on CBCL Consulting Engineers quoted cost of \$406,217.40, including net HST, funding is available from Capital Account No. CBX01148 - Centennial Pool Upgrades. Funding has been confirmed by Financial Services.

| | |
|---------------------------|---|
| Budget Summary: | Capital Account No. CBX 01148 - Centennial Pool Upgrades |
| Cumulative Unspent Budget | \$ 979,909.02 |
| Less: RFP No. 08-146 | <u>\$ 406,217.40*</u> |
| Balance | \$ 573,691.62 |

* This project was not estimated in the Approved 2008/09 Capital Budget.

The balance of funds will be used for the construction activity related to the design activity.

FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

Council may choose not to award this RFP. This is not recommended by staff as it could interfere with the viability of Centennial Pool as a Canada Games venue. HRM does not have the resources internally adequate to carry out this work with the skill level required.

ATTACHMENTS

Appendix A - RFP 08-146 Evaluation Matrix

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Terry Gallagher, Acting Manager Facility Development, IAM, 476-4067



Report Approved by: Terry Gallagher, Acting Manager Facility Development, IAM, 476-4067



Procurement Approval by: Anne Feist, Operations Manager, Procurement 490-4200



Report Approved by: Phillip Townsend, Assistant Director, IAM, 490-7166

APPENDIX "A"
EVALUATION MATRIX
HALIFAX REGIONAL MUNICIPALITY
Request for Proposals RFP#: 08-146
CENTENNIAL POOL RENOVATIONS - CONSULTING SERVICES

| ITEM | MAX SCORE | SUBMISSION | |
|---|-----------|--|--|
| | | SPERRY | CBCL |
| 1. Understanding of HRM's Requirements: | 10 | 6 | 10 |
| 2. Proponents Team: <ul style="list-style-type: none"> team composition and representation by all necessary disciplines, including estimating and pool filtration consultant relevant experience in completing assignments of similar scope and complexity and experience of the proponent and key personnel with similar facilities and the range of specified services | 15 | 10 | 13 |
| 3. Organization and Personnel: <ul style="list-style-type: none"> completeness of team and individual team members organizational structure and team composition availability of back-up personnel, if necessary reference checks | 25 | 16 | 21 |
| 4. Approach to Scope of Services: <ul style="list-style-type: none"> outline of approach to completing all aspects of the scope of services, including for each service area a statement as to whether this service would be self-performed or sub-contracted approach to ensuring optimal value for money for Halifax Regional Municipality suitability of proposed work plan including work breakdown gantt chart of schedule | 25 | 17 | 21 |
| 5. Financial and Contract Terms: <ul style="list-style-type: none"> fee proposal acceptance of terms and conditions | 20 | \$402,752.53 (net HST included) 20 | \$406,217.40 (net HST included) 20 |
| 6. Submission Quality: | 5 | 5 | 5 |
| Total Score (100) | | 74 | 90** |

** recommended proponent