



PO Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

**Item No. 10.1.2**

**Halifax Regional Council  
November 17, 2009**

**TO:** Mayor Kelly and Members of Halifax Regional Council

A handwritten signature in cursive script, appearing to read "Dan English".

**SUBMITTED BY:**

\_\_\_\_\_  
Dan English, Chief Administrative Officer

A handwritten signature in cursive script, appearing to read "Wayne Anstey".

\_\_\_\_\_  
Wayne Anstey, Deputy Chief Administrative Officer - Operations

**DATE:** October 28, 2009

**SUBJECT:** Appointment of Heritage Officers

**ORIGIN**

As a requirement of the *Heritage Property Act*, Regional Council must appoint a Heritage Officer when a Heritage Conservation District is established.

**RECOMMENDATION**

It is recommended that Regional Council appoint the staff included in Attachment "A" of this report as a Heritage Officer and their alternates, pursuant to Sections 19G(1) and 19G(2) of the *Nova Scotia Heritage Property Act*.

**BACKGROUND / DISCUSSION**

With the recent adoption of the Barrington Street Heritage Conservation District, Regional Council is required under the *Heritage Property Act* to appoint a Heritage Officer. The Heritage Officer will be responsible for the administration of the conservation plan and conservation by-law and the issuance of certificates. The legislation also allows Council to appoint an alternate to the Heritage Officer when necessary. Staff are recommending that Regional Council appoint both the Heritage Officer and their alternates at one time in order to prevent any unnecessary delays in administration of a heritage conservation district.

**BUDGET IMPLICATIONS**

There are no budget implications. These positions are being filled by existing budgeted positions.

**FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN**

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

**ALTERNATIVES**

1. Council may choose to approve a Heritage Officer and their alternate at the same time as set out in Attachment A of this report. This is the recommended course of action.
2. Council may choose to approve a Heritage Officer but not their alternate at this time. This may result in unnecessary delays in the administration of a heritage conversation district.

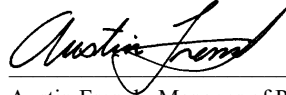
**ATTACHMENTS**

Attachment "A" - Appointment of Heritage Officer and Alternates

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

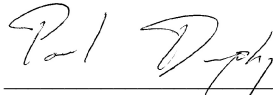
Report Prepared by: Kurt Pyle, Supervisor of Planning Applications (Eastern Region) and Heritage & Design (490-7066)

Report Approved by:



\_\_\_\_\_  
Austin French, Manager of Planning Services, 490-6717

Report Approved by:



\_\_\_\_\_  
Paul Dunphy, Director of Community Development

**ATTACHMENT "A"  
Appointment of Heritage Officer and Alternates**

Heritage Officer - Maggie Holm

Alternate Heritage Officers - Bill Plaskett  
Kurt Pyle