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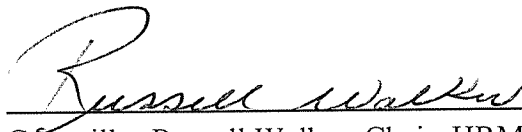


PO Box 1749  
Halifax, Nova Scotia  
B3J 3A5 Canada

**Halifax Regional Council**  
**August 8th, 2006**

**TO:** Mayor Kelly and Members of Halifax Regional Council

**SUBMITTED BY:**

  
Councillor Russell Walker, Chair, HRM Grants Committee

**DATE:** July 31<sup>st</sup>, 2006

**SUBJECT:** HRM Community Grants Program 2006-2007 - Appeals

## **SUPPLEMENTARY REPORT**

### **ORIGIN**

This report originates with staff of HRM Financial Services. The *HRM Community Grants Program* makes provision for appeals on the basis of the following criteria: (a) new information, (b) and error in fact or procedure, or (c) upon appeal by an elected official. Appeals must be in writing, within 2 weeks of notification. The deadline for appeals was Wednesday, July 12<sup>th</sup>, 2006. This report was approved by the HRM Grants Committee July 31<sup>st</sup>, 2006.

### **RECOMMENDATION**

It is recommended that :

1. Regional Council approve the Grants Committee recommendations respecting grant appeals as detailed in the Discussion section of this report.

## **BACKGROUND**

Applicants deemed ineligible or those not recommended for an award were notified in writing and the deadline for appeals was July 12th, 2006.

## **DISCUSSION**

All applicants declined funding can request feedback on their submission. This year's program received 124 applicants of which 22 were deemed ineligible and 19 not recommended for an award. Of those declined, two (2), the Boys & Girls Club of Cole Harbour and Tangier Deanery Association made a formal appeal by the deadline. The Scotia Festival of Music and Canadian Mental Health Association: Halifax/Dartmouth Branch were received after the deadline.

### **1. Boys & Girls Club of Cole Harbour**

The initial application from the Boys & Girls Club of Cole Harbour sought funding in the amount of \$2,070 for travel expenses. The application was ineligible. A formal appeal was received June 8<sup>th</sup>, 2006. The applicant accepts the original decision to decline but requests consideration of grant in the amount of \$1,334 for the purchase of sports equipment. Quote supplied.

**Staff recommend decline. The program does not provide for retroactive consideration of a request that differs from the original submission. The appeal is not based on new information, or an error in policy or procedures.**

### **2. Tangier Deanery Association**

The initial application from Tangier Deanery requested a \$25,000 capital grant for siding, window and door replacement, installation of a fire alarm, and trail upgrading. The total project was estimated to cost \$30,000 with the balance of funds from the Association. No quotes supplied. A formal appeal was received July 6th. The appeal has further modified this amount to \$18,000 for siding, windows and doors (less \$5,000 cost-share equals \$13,000). Staff noted the Association's equity position and the potential to secure a loan for property improvements that would enhance the asset value. Staff recommended a grant of \$3,000 for the installation of a fire alarm system.

**Staff recommend decline. The appeal is not based on new information, or an error in policy or procedures. Financial support for the installation of a fire alarm system is intended to decrease liability and provide for a safer facility. Refer to staff for assistance with future funding proposals.**

### **3. Scotia Chamber Players (Late)**

The initial application from Scotia Chamber Players requested \$5,000 towards staging the Music Room Chamber Music Society series; a presentation of 20 concerts featuring local professional musicians and "elite" students. The total project was estimated to cost \$22,000 with \$14,000 in projected revenues. A formal appeal was received July 20<sup>th</sup>, 2006. The request was declined on the basis of (a) the program is an established concert series and (b) the *Community Grants Program* does not fund core operating expenses.

**Staff recommend decline. The appeal is not based on new information, or an error in policy or**

procedures.

**4. Canadian Mental Health Association: Halifax/Dartmouth Branch (Late)**

The CMHA: Halifax/Dartmouth Branch applied for a grant in the amount of \$5,000 towards travel and venue admission fees for program participants. The estimated total cost of the project was \$7,920. No quotes supplied. A formal appeal was received July 20th. The basis of appeal is new information.

The CMHA must vacate the premises they lease from HRM by the end of July due to the condition of the building. The organization is unable to assume title to the property. The Capital Health Authority: Mental Health Services has accommodated the group at the former Nova Scotia Hospital site until a permanent location can be secured. However, some former patients cannot be accommodated at this location and will require interim programming that will require additional funding for alternate programming.

**Staff recommend a grant in the amount of \$2,500 be approved towards the cost of interim program assistance to program participants displaced by the association's relocation. The appeal is based on new information unavailable to both the applicant or staff at the time of the initial review.**

**BUDGET IMPLICATIONS**

The approved budget for this year's *Community Grants Program* is \$503,700. Awards totalling \$488,851 were approved June 27, 2006, leaving a balance for appeals of \$14,849. An award in the amount of \$2,500 to the Writers Federation of Nova Scotia was declined by the applicant and may be re-allocated. However, the *Tax Exemption for Non-Profit Organizations* (By-law T-200) is expected to be under-funded relative to the number of requests in 2006-07. The *Community Grants Program* is now closed for 2006-07.

If approved, the recommended grant of \$2,500 conforms to program budget capacity.

**FINANCIAL MANAGEMENT POLICIES / BUSINESS PLAN**

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

**ALTERNATIVES**

Regional Council could overturn a recommendation, reduce the value of an award, or refer a specific case back to the Grants Committee for further review. This action is not recommended: each appeal has been reviewed on the basis of information provided in the application, individual merit, and relative to the program's funding criteria.

**ATTACHMENTS**

1. Letter from Boys & Girls Club of Cole Harbour.
2. Letter from Tangier Deanery Association.
3. Letter from Scotia Festival of Music.

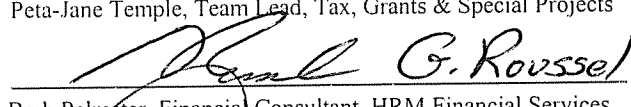
4. Letter from Canadian Mental Health Association: Halifax/Dartmouth Branch.

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

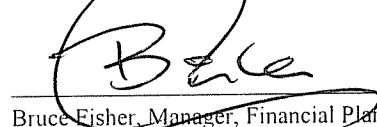
Report Prepared by: Peta-Jane Temple, Team Lead, Tax, Grants & Special Projects

Financial Review:

*for*

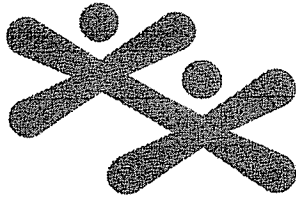
  
Barb Palmer, Financial Consultant, HRM Financial Services

Report Approved by:

  
Bruce Fisher, Manager, Financial Planning, HRM Financial Services

  
Cathie O'Toole, A/Director of Finance

REW'S JUNE 8/06



Boys & Girls Club  
of Cole Harbour

1237 Cole Harbour Road  
Dartmouth, NS B2V1N1  
Tel: 902-462-7148  
Fax: 462-6217  
[chbgclub@eastlink.ca](mailto:chbgclub@eastlink.ca)

Peta-Jane Temple  
HRM Grants Committee  
3<sup>rd</sup> Floor Duke Tower  
PO BOX 1749 Halifax NS B3J 3A5

May 24, 2006

Dear Ms. Temple:

I am writing to appeal the decision made by the HRM Grants Committee to decline the request for \$2070.00 for the Cole Harbour Boys and Girls Club.

I understand that the HRM Community Grants Program does not fund travel expenses. Therefore, I would like to appeal to the committee to consider funding the purchase of some equipment to go towards this project. I have included a quote from Marchant's School Sports for the purchase of sports equipment geared towards 10-12 year olds. The total request is \$1,334.13.

In our original application the goal for this project was to provide activities to children ages 10-12 during in-service days. We had initially budgeted for more transportation to go on field trips. Since this has been declined we are looking to increase the amount of age appropriate equipment in order to provide on site activities. This explains the difference in the original budget amount for equipment.

Thank you for considering our request. If you require any further information, please email me at [chbgclub@eastlink.ca](mailto:chbgclub@eastlink.ca) or phone 462-7148.

Best wishes,

A handwritten signature in black ink, appearing to read 'S. Dunphy'.

Seana Dunphy  
Executive Director



Tuesday 6/2006

TANGIER CENTER  
LOWER SHIP HARBOUR

1 Moser River  
59 South Shore Road  
NJ 2KO  
'02 347-2814

Dear Grants Committee;

We would like you to reconsider our application for the HRM grants in the amount of \$25,000.00 . We would like for you to take in consideration that our facility is the only one in this area that can be used by the general public, and is used to hold different types of receptions or events as a lot of the facilities in this area have a restricted status. Since this facility is in need of some repairs and also loses a lot of its heat and energy , we urgently require new windows and doors to prevent the loss of this energy .Since our request we have found a company that will do this work for \$18,000.00 .

Our members work tirelessly at fund raising to create funds for the general upkeep of this facility just to pay the bills, and it would be a shame for this facility to fall in disrepair and would be a great loss not only to the committee but to the community.

I hope you will reconsider our request , any further information you might need feel free to call me or e-mail me.

Yours truly

Dennis Eisan  
Projects co-ordinator  
435-6217  
dennislinda@ns.sympatico.ca

# Scotia Festival of Music

July 20, 2006

Ms. Peta-Jane Temple  
Grants Program Coordinator  
HRM  
5251 Duke Street, 4<sup>th</sup> Floor  
Po Box 1749  
Halifax, NS B3J 3A5

Dear P.J.,

Thank you for taking the time this morning to let me vent my unhappiness with the lack of support Scotia Chamber Players is receiving from the HRM.


We have enjoyed a partnership with the City to both bring a very special music festival to Halifax which attracts students and audiences from across North America and operating The Music Room, an award winning community resource, which, by the way, will add this fall, Sunday gospel services to its busy schedule.

I hate to see this partnership lapse and am prepared to launch a campaign to ensure that it does not.

I urge you and your committee to review our application and grant us the \$5,000 requested for the presentation of the Music Room Chamber Music Society Series.

If you need other material to support this request, it will be on your desk posthaste.

Sincerely,



Christopher Wilcox  
Managing Director



CANADIAN MENTAL  
HEALTH ASSOCIATION  
L'ASSOCIATION CANADIENNE  
POUR LA SANTÉ MENTALE

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**HALIFAX-DARTMOUTH BRANCH**

**Dartmouth Site**  
65 Ochterloney Street  
Dartmouth, NS B2Y 1C3  
Tel: (902) 463-2187 Fax: (902) 469-9918  
e-mail: [cmhadart@accesswave.ca](mailto:cmhadart@accesswave.ca)

**Halifax Site**  
2786 Agricola Street, Room 216  
Halifax, NS B3K 4E1  
Tel: (902) 455-5445 Fax: (902) 455-7858  
e-mail: [cmhahal@ns.qlantz.gc.ca](mailto:cmhahal@ns.qlantz.gc.ca)

July 21, 2006

HRM Grants Committee  
c/o PJ Temple  
Team Leader, Tax Grants & Special Projects, Financial Services  
P.O.Box 1749  
Halifax, N.S. B3J 3A5

Dear Ms. Temple & HRM Grants Committee Members:

The Canadian Mental Health Association Halifax/Dartmouth Branch would like to appeal the decision of our 2006 Grant application request due to information that was not available to our organization at the time of our application. Our Dartmouth Site at 65&67 Ochterloney Street which houses our Among Friends Social Club and our Dartmouth administrative office have to relocate to the Nova Scotia Hospital on an interim period of six months to one year.

Our principle concern is meeting the needs of our membership and minimizing the disruptive effects of this transitional move. Some of our members are not comfortable about housing the Social Club at the Hospital Site due to:

- a history of negative associations with the institution
- a lack of adequate transportation, especially during off hours
- distance as the majority of the members reside in the area where the Among Friends Social Club currently resides

We would therefore respectfully request assistance in meeting and accommodating the needs of all our membership so that this transitional period causes as little disruption as possible.

Should you wish to discuss this further please call me at our Dartmouth Site at 463-2187 or Marg Murray at our Halifax Site at 455-5445

Sincerely,

A handwritten signature in black ink, appearing to read 'Beverley Cadham'.

Beverley Cadham  
Program Coordinator - Among Friends Social Club  
Dartmouth Site



Funded by United Way of Halifax Region.