




PO Box 1749  
Halifax, Nova Scotia  
B3J 3A5, Canada

**Item No. 11.1.1**  
**Halifax Regional Council**  
**June 8, 2010**

**TO:** Mayor Kelly and Members of Halifax Regional Council

**SUBMITTED BY:**   
\_\_\_\_\_  
Wayne Anstey, Acting Chief Administrative Officer

**DATE:** May 10, 2010

**SUBJECT:** **Budget and Contract Increase - Tender No. 08-168, Consulting Services, Dartmouth Common Master Plan**

---

**ORIGIN**

This report originates from a need to increase the budget value.

**RECOMMENDATION**

It is recommended that Halifax Regional Council

- 1) Approve an increase of \$52,013.81 to Capital Account No. CPG00497 - Dartmouth Common Master Plan through a transfer from Capital Account No. CDG00271 - Downtown Streetscapes;
- 2) Approve an increase to the contract with CBCL Limited for the Dartmouth Common Master Plan in the amount of \$18,699.44 (net HST included) from Capital Account No. CPG00497 - Dartmouth Common Master Plan; as outlined in the Budget Implications section of this report.

## **BACKGROUND**

In 2008, the proposed redevelopment of public facilities on the Dartmouth Common including a new Metro Transit terminal, an addition to the Dartmouth Sportsplex, and renovations to Dartmouth High School resulted in public concerns and requests for a coordinated approach to establishing a long-term vision and planning framework for the management of Common lands. In response, HRM staff was directed by Regional Council to develop a Master Plan for the area.

In 2005, the Capital District office of HRM Recreation, Tourism and Culture, received a commitment of \$33,314.37 in cost share funding from ACOA for Capital District planning efforts. There were delays to the utilization of these funds until 2008 for the Dartmouth Common Master Plan. The delays were caused by complex planning/design issues, staffing changes, capacity reorganization, the municipal election, and the need to ensure affected councillors were part of the process and well informed. The ACOA cost share funding was time limited to 2008. The cost share provisions lapsed before the inception of the Dartmouth Common Master Plan project, however the ACOA funding commitment of \$33,314.37 was booked as a contribution to the Dartmouth Common Master Plan Capital Account No. CPG00497. An alternate source of funding has been identified to offset the lapsed funding commitment.

## **DISCUSSION**

RFP No. 08-168, Consulting Services, Dartmouth Common was awarded by the Chief Administrative Officer on January 6, 2009, in the amount of \$79,629.99 (net HST incl.) to CBCL. The planning process was initiated to develop concept plans, design guidelines and recommendations to assist HRM in protecting, enhancing and managing the Dartmouth Common for public use. Subsequent to the award, additional work was added in the amount of \$7,169.19 (net HST included) to integrate the Dartmouth Transit Terminal plans into the Master Plan in keeping with the Procurement Policy and approved by the Director.

In February 2009, Metro Transit approached Real Property Planning and CBCL concerning operational requirements for a new bus terminal in the Dartmouth Common. Preliminary siting work performed by Metro Transit did not fully consider the proposed building's placement within the physical setting of the Common, as well as the Dartmouth Common Act's limitations on new development. Metro Transit did not have a consultant engaged at the time and CBCL was capable of completing the necessary design services within the short time-frame required by Metro Transit. Therefore, the scope of work was expanded so the goals of the transit project could be met for 2009/10. Due to time constraints around the tendering of the design-build contract for the terminal, a contract increase for pre-design services for the transit terminal was negotiated. Over several months, the consultants and HRM staff worked to align the planning, operational and design elements of their respective plans.

By June 2009, the terminal pre-design work had been completed, however further needs for public consultations, report development and additional preliminary landscaping designs resulted in additional costs.

Contract award Amount (net HST included)	\$ 79,629.99
Addition in Scope of work for Terminal Predesign	\$ 7,169.19
Current Request for Increase (net HST included).	<u>\$ 18,699.44</u>
New Contract Value (including net HST)	\$105,498.62

This represents a cumulative increase of 32% above the original award.

The unrealized cost sharing element of \$33,314.37 awarded by ACOA to HRM in 2005, lapsed in 2008. It continues to be shown on the Dartmouth Common Master Plan Capital Account No. CPG00497. In order for the Master Plan Capital Account to be closed, the unrealized cost sharing element of \$33,314.37 must be offset by a transfer from the Streetscapes Capital Account No. CDG00271.

### **BUDGET IMPLICATIONS**

**Budget Summary: Capital Account No. CDG00271 - Downtown Streetscapes**

Cumulative Unspent Budget	\$109,659.13
Less: transfer to CPG00497	<u>\$ 52,013.81</u>
Balance	\$ 57,645.32

**Budget Summary: Capital Account No. CPG00497 - Dartmouth Common Master Plan**

Cumulative Unspent Budget	\$ 0.00
Increase: Transfer from CDG00271	<u>\$ 52,013.81</u>
Less: unrealized ACOA cost sharing	\$ 33,314.37
Less Increase: PO #2070425530	<u>\$ 18,699.44</u>
Balance	\$ 0

The budget availability has been confirmed by Financial Services.

### **FINANCIAL MANAGEMENT POLICIES/BUSINESS PLAN**

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Project and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Project and Operating reserves, as well as any relevant legislation.

**ALTERNATIVES**

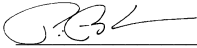
There are no alternatives.


**ATTACHMENTS**


N/A

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: John Charles, Coordinator Real Property Policy, Real Property Planning, 490-5771

Report Approved by:   
Peter Bigelow, Manager, Real Property Planning, 490-6047

Procurement Review by:   
Anne Feist, Operations Manager, Procurement at 490-4200

  
Report Approved by: Phillip Townsend, Director, Infrastructure & Asset Management 490-7166