

REVISED



PO Box 1749
Halifax, Nova Scotia
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Item No. 11.1.1
Halifax Regional Council
August 10, 2010

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY:

Original Signed by

A handwritten signature in black ink, appearing to be "Wayne Anstey".

Wayne Anstey, Acting Chief Administrative Officer

Original Signed by

A handwritten signature in black ink, appearing to be "Mike Labrecque".

Mike Labrecque, Deputy Chief Administrative Officer

DATE: July 12, 2010

SUBJECT: **Award - Tender No. 10-173,**
North Preston Community Centre Expansion

ORIGIN

The 2010/2011 Project Budget.

RECOMMENDATION

It is recommended that Halifax Regional Council award Tender No. 10-173, North Preston Community Centre Expansion, to Sperry & Partners Architects for a Total Tender Price of \$182,709.07 (net HST included), with funding from Project No. CBX01141 - North Preston Community Centre Expansion, as outlined in the Budget Implications section of this report.

BACKGROUND

The current North Preston Community Centre was built in 2003.

The North Preston Community Centre Expansion involves a partnership between HRM Community Development and the RCMP. The expansion will be approximately 4,500 square feet in area.

The Community Centre Expansion has arisen out of community need. The existing facility has capacity limitations. There is currently little space in the building to hold recreation programs for youth and other activities. The demographics show a growing population of young people so there is an intent to establish a broader community utilization for youth.

With a strengthened partnership with the RCMP, the aim is to improve safety and security in the community, by way of improved service delivery and enhanced visibility. As well, there is a desire to achieve the goals and recommendations around the Mayor's task force on security.

DISCUSSION

RFP 10-173 was publicly advertised on HRM's website and closed on June 30, 2010. Seven (7) Companies attended the mandatory information site meeting with three (3) proposal submissions received as follows:

- Sperry and Partners Architects
- Harvey and MacKenzie Architects
- WHW Architects

A team of staff from Facility Development, Community Development-Recreation, RCMP and North Preston Community, facilitated by HRM Procurement, evaluated the proposals based on the criteria in Appendix "A" - Evaluation Matrix.

The WHW proposal scored below the required 75% on the Technical Submission and, as per the Terms and Conditions of the RFP, their Cost Envelope was returned unopened. The remaining proponents scored as follows:

Company	Scoring (max 100)
Sperry and Partners Architects	85
Harvey & MacKenzie Architects	81

Sperry and Associates, who were the original Architects for the Community Centre, indicated that they would dedicate significantly more resources to the project than other proponents, and presented a reasonable and well thought out work plan and schedule.

Additionally, the Sperry Proposal presented an experienced and qualified team, including the following sub-consultants:

- W. Roberts and Associates (Structural Engineers);
- M&R Engineering Ltd. (Mechanical/Electrical Engineers);
- ABL Environmental Consultants Ltd. (Civil Engineers); and
- Hanscomb Ltd. (Cost Consultants)

BUDGET IMPLICATIONS

Based on Sperry and Partners Architects quoted cost of \$182,709.07 (net HST included), funding for this project is available in Project No. CBX01141 - North Preston Community Centre Expansion. The budget availability has been confirmed by Financial Services.

Budget Summary:	Project No. CBX01141 - North Preston Community Centre Expansion
	Cumulative Unspent Budget \$688,950.96
	Less: RFP No. 10-173 <u>\$182,709.07*</u>
	Balance \$506,241.89

* This project was estimated in the Approved 2010/11 Project Budget at \$150,000

The balance of funds will be used for construction of the building.

FINANCIAL MANAGEMENT POLICIES/BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Project and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Project and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

1. Council could choose to award to the lower scoring proponent. This is not recommended due to the lower score of this proponent in the technical component of the evaluation.
2. Council could choose not to award this RFP. This is not recommended by staff as it would interfere with Community Development and RCMP plans to improve and expand the original building.

ATTACHMENTS

Appendix A- Evaluation Matrix

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Ann Marie Duggan, Project Manager, Facility Development, 490-4180

Approved by: _____
Terry Gallagher, Manager, Facility Development, 476-4067

Procurement Approval by: _____
Anne Feist, Operations Manager, Procurement, 490-4200

Report Approved by: _____
Phil Townsend, Director, Infrastructure & Asset Management, 490-7166

**APPENDIX A:
PROPOSAL EVALUATION CRITERIA**

	Weight	Sperry	Harvey +Mackenzie	WHW
1. Capability Project Team Experience Project Manager Experience Company Experience	20	18	16	16
2. Work Plan a. Past performance in being able to keep projects within their fee estimates and with the same personnel as originally indicated. b. Schedule - acceptable schedule including all required tasks. Past performances in being able to keep projects on schedule. c. Level of Effort - total proposed person hours and distribution among team members.	20	18	15	15
3. Methodology a. Understanding project objectives & associated issues b. Work Plan - thoroughness of approach to the project c. Overall quality of proposal d. Innovation	40	35	30	24
Sub Total Technical score	80	71	61	55
4. Cost	20	14 (\$182,709.07) Net HST incl.	20 (\$129,314.64) net HST incl.	Not opened
5. Total	100	85 *	81	

* Recommended Proponent