

Case 16422

Planning Services

Amendments to
Administrative Order #15
(Respecting License, Permit and Processing Fees)

September 21, 2010

Background

Planning Services

- On May 25, 2010, Council approved the 2010/11 Operating budget
- Recommendation: to increase processing fees for certain services in order to generate additional revenue
- To change HRM fees, Council needs to amend Administrative Order #15

Council Amendments

Planning Services

Council approved, in principle, two amendments:

- i) Planning & Heritage applications fees be increased by 10%; and

Application Type	EXISTING		PROPOSED	
	<i>Processing Fee</i>	Total	<i>Processing Fee</i>	Total
Heritage	\$300	\$1800	\$330	\$1830
Pre-Application	\$300	\$300	\$330	\$330
Minor Planning Application	\$300	\$1100	\$330	\$1130
Intermediate Planning Application	\$300	\$1800	\$330	\$1830
Major Planning Application	\$1000	\$2500	\$1100	\$2600
Downtown Halifax Substantive Site Plan Application	\$700	\$2200	\$770	\$2270

Council Amendments

Planning Services

ii) Development Permits fees be established

- a minimum fee of \$25 (sheds and accessory buildings)
- \$250 fee for MICI development (Multi-Unit Residential, Industrial, Commercial or Institutional development)
- \$100 fee for all others
(New Low Density Residential, Enclosed Additions, MICI renovations & lease hold improvements)

Staff Amendments

Planning Services

Staff identified the need for additional amendments:

- i) increase to the processing fee for variances from \$100 to \$500;

Why?

- reflect the amount of work and resources involved; and
- encourage more applicants to meet the requirements of the zone

Staff Amendments

Planning Services

- ii) include two existing administrative fees for:
 - Downtown Halifax Site Plan Applications and Pre-Applications; and
 - Zoning Confirmation Letters.

Recommendation

Planning Services

Staff recommend that Council approve the amendments to Administrative Order #15 as outlined in Attachment A of the August 26, 2010 Staff Report