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**Item No. 3**  
**Halifax Regional Council**  
**January 25, 2011**

**TO:** Mayor Kelly and Members of Halifax Regional Council

**SUBMITTED BY:** Original Signed by Director  
Phillip Townsend, Director, Infrastructure & Asset Management

**DATE:** December 20, 2010

**SUBJECT:** Advanced Funding for the 2011/12 Project Budget

**INFORMATION REPORT**

**ORIGIN**

September 16, 2008, report entitled "New Policy for Advanced Funding of (Capital) Projects"

**BACKGROUND**

On September 16, 2008, Council approved a change in the process for addressing early approval of a portion of the Project Budget. The Project Steering Committee, a committee of senior staff, was granted the authority to approve advanced funding where projects met the criteria outlined in the Advanced Project Funding Policy, included as Attachment A. The purpose of this report is to update Council on Advanced Project Funding approval.

Advanced Project funding approval allows HRM to:

1. Take advantage of lower tendered prices from contractors by calling tenders in the early period of the construction season;
2. Take advantage of the full summer construction period to carry out projects which are sensitive to time and weather, such as working in the dry summer season to minimize environmental impacts, or working in school zones during the summer school break; and
3. Tender projects which require a lengthy lead time, to order equipment that can significantly delay the construction or installation of equipment.

## **DISCUSSION**

Advanced funding requests for each project represent no more than 50% of the capacity funding, approved in principle as part of the 2010-11 Project Plan. This constraint recognizes the need to maintain flexibility in the project budgeting process, to ensure Council priorities identified in the Council Focus Area discussions are addressed.

The projects approved by the Project Steering Committee are listed on Attachment “B” and are included in year two of the approved 2010/11 Project Budget (2011/12 Project Plan).

The public tendering and procurement policies still apply, including contract award by Council. In most cases, advanced funding merely allows the procurement and/or design process to begin.

## **BUDGET IMPLICATIONS**

The requested advanced funding amounts totaling \$15,966,500, would be the first charges against the upcoming 2011/12 Project Budget. All projects are funded through debt, capital from operating, or external funding sources. Funding and total amounts for each project may be adjusted as part of the proposed 2011/12 Project Budget. The amount of the Advanced Budget for 2011/12 has been limited, to maintain some flexibility and capacity to address any realignment of the projects as a result of budget deliberations.

## **FINANCIAL MANAGEMENT POLICIES/BUSINESS PLAN**

This report complies with the Municipality’s Multi-Year Financial Strategy, the approved Operating, Project and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Project and Operating reserves, as well as any relevant legislation.

## **COMMUNITY ENGAGEMENT**

N/A

## **ATTACHMENTS**

Attachment A - Advanced (Capital) Project Funding Policy

Attachment B - 2011/12 Advanced Project Funding

Attachment C - Streets and Roads Detail

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A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/agenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Mike Matheson, Senior Financial Consultant, 490-5338

Report Approved by: \_\_\_\_\_  
Peter Duncan, Manager, Infrastructure Planning Office, 490-5449

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Original Signed

## **Attachment A**

### **Advanced (Capital) Project Funding Policy**

All capital projects using Advanced Funding must meet the following criteria:

- the project must be included in the proposed capital budget for the new fiscal year (Year 2 of the currently approved capital budget)
- advanced funding for each project must not exceed 50% of the proposed capital budget for that project for the upcoming fiscal year
- project manager must provide justification to business unit director for the need for advance funding
- business unit director and capital steering committee must confirm that the project continues to be a part of the capital budget for the new fiscal year
- approval for advanced funding cannot be given prior to October 1<sup>st</sup> (i.e. 6 months before the commencement of the new fiscal year)
- no advanced capital requests can be approved after December 31<sup>st</sup>
- the normal procurement process for contracts still applies

Projects which have not been included in the previous year's capital plan and any requests for additional funding beyond the limits established above, must be approved by Council.

## Attachment B

### 2011/12 Advanced Project Funding

The following projects form part of the Proposed 2011/12 Project Budget. All projects are included in Year 2 of the Project Plan, as shown in the 2010/11 Project Budget.

Project Number	Project Name	Project Manager	11/12 Gross	Advanced Dec 17th
CVD00436	Biennial Ferry Refit	Eddie Robar	500,000	50,000
CBX01268	Consulting - Buildings (Category 0)	Terry Gallagher	250,000	125,000
CBX01269	Mechanical (Category 6)	Terry Gallagher	860,000	180,000
CBX01273	Architecture - Interior (Category 5)	Terry Gallagher	400,000	200,000
CBX01275	Electrical (Category 7)	Terry Gallagher	650,000	260,000
CTR00906	Pedestrian Safety & Access Program	Taso Koutroulakis	50,000	25,000
CTU00419	Traffic Signal Rehabilitation	Taso Koutroulakis	580,000	290,000
CTU01086	Intersection Improvement Program	Taso Koutroulakis	1,450,000	725,000
CPU00930	Point Pleasant Park Upgrades	Blair Blakeney	300,000	75,000
CPX01178	Track and Field Upgrades (Bundle)	Blair Blakeney	550,000	275,000
CPX01179	Athletic Field/Park Equip (Bundle)	Blair Blakeney	85,000	25,000
CPX01180	Ball Field Upgrades (Bundle)	Blair Blakeney	178,000	50,000
CPX01185	New Parks & Playgrounds (Bundle)	Blair Blakeney	300,000	50,000
CPX01192	Playgrnd Upgrds&Replacemnts(Bundle)	Blair Blakeney	400,000	200,000
CPX01199	Sports Court Upgrades (Bundle)	Blair Blakeney	300,000	100,000
CPX01331	Regional Water Access and Beach Upgrades (formerly CPX01190)	Blair Blakeney	475,000	235,000
CWU01267	Otter Lake Equipment	Barry Nickerson	3,300,000	410,000
CVK01090	Police Marked Cars	Paul Beauchamp	1,311,000	552,000
CRU01077	Bridges	David Hubley	1,109,000	554,500
CRU01079	Other Road Related Works	David Hubley	600,000	300,000
CRU01241	Gravel Roads & Street Drainage Maintenance-Ops	Peter Verge	160,000	80,000
CXU00585	New Paving Subdivision St's outside core	David Hubley	2,500,000	1,250,000
CYU01076	Curb Renewals	David Hubley	680,000	247,000
CZU01080	New Paving Streets - HRM Owned Streets	David Hubley	1,275,000	482,000
CJU01083	New Sidewalks	David Hubley	2,125,000	1,062,500
CKU01084	Sidewalk Renewals	David Hubley	1,900,000	950,000
CYX01345	Street Recapitalization *See note below	David Hubley	14,433,000	7,213,500
			36,721,000	15,966,500
<b>Note:</b>	<b>Combination of 3 accounts</b>			
CYU01081	Paving Renewal Program	David Hubley	3,753,000	1,876,500
CZU01082	Resurfacing	David Hubley	9,405,000	4,702,000
CRU01078	Street Planer Patching-Var Locations	David Hubley	1,275,000	635,000
CYX01345	Street Recapitalization	David Hubley	14,433,000	7,213,500

## Attachment C

### Streets and Roads Detail

#### District

#### Location

##### Curb Renewals

- 11 Barrington St (Africville Rd To Duffus)
- 5 Victoria Rd (Park To Thistle)

##### Sidewalk Renewals

- 13 Inglis St (Marlborough To Robie) S
- 13 Inglis St (Marlborough To Robie) N
- 13 Inglis St (Greenwood To Marlborough) S
- 13 Inglis St (Beaufort To Bellevue) N
- 13 Inglis St (Beaufort To Ritchie) S
- 9 Slayter St (School To Frances) E
- 9 Slayter St (Frances St To Vanessa Dr) W
- 13 Coburg Rd (Lemarchant To Vernon) N
- 13 Beaufort Ave (Oakland To Regina) E
- 13 Bellevue Ave (Oakland To Belmont) E
- 13 Bliss St (Robie To Edward) N
- 9 Slayter St (Shamrock Dr To Garden Dr) W
- 12 Granville St (Sackville To Blowers) E
- 12 Granville St (Sackville To Blowers) W
- 14 Cook Ave (Romans To End) N
- 14 Cook Ave (Romans To End) S
- 14 Vienna St (Oxford To Dublin) N
- 14 Cork St (Connolly To Connaught) S

##### New Sidewalk

- 20 Old Beaverbank Rd (Property Line Civic 51 to Sackville Dr)
- 21 Bedford Hwy (Convoy To Moirs Mill bridge)
- 19 Old Sackville Rd (Lucasville To Claudia)
- 6 Valleyfield Rd (Louisburg To Windflower Crt)
- 9 Highfield Park Dr (Joseph Young To Civic 17)
- 9 Akerley Blvd (Isnor To Joseph Zatzman)
- 12 Upper Water St (Casino D/W to Cogs Ramp)

##### New Paving of HRM Owned Subdivision Streets

- 3 Stoney Creek Dr (Existing Pavement To Mineville Rd)
- 3 Beth Crt (Stoney Creek Dr To Cul De Sac)
- 3 Shoreline Dr (Candy Mountain Rd To End)
- 3 MacFarlane St (HRM Section Civic 17 To End)

##### Street Recapitalization (Combination of Paving Renewals, Resurfacing and Street Planer Patching)

###### Paving Renewals

- 4 Broom Rd (Trunk 7 To Leander)
- 6 Inverary Dr (Dumbarton To Strath)
- 10 Birkdale Cres (Dunbrack To Dunbrack)
- 14 Cook Ave (Romans To End)
- 19 Rankin Dr (Civic 165 To Itself)

- 20 Kaye St (Belleshire To Pinehill)
- 22 Trunk 3 (Forestglen To Civic 2695)

Resurfacing

- 4 Trunk 7 (Forest Hills To Civic 667)
- 3/4 Trunk 7 (Wilfred Jackson To Lake Major Rd)
- 5 Ochterloney St (Victoria To Prince Albert)
- 5 Victoria Rd (Park To Thistle)
- 9 Slayter St (School To Woodland)
- 12 Cunard St (North Park St To Robie)
- 12 North Park St (Cogswell To Cunard)
- 21 Bedford Hwy (Atlantic Gardens To Dartmouth Rd)
- 11 Barrington St (Africville Rd To Duffus)
- 12 Granville St (George To Blowers)
- 13 Inglis St (Beaufort To Robie)
- 13/14 Quinpool Rd (Robie To Monastery)
- Various Thin Overlays
- Various Surface Sealing
- Various Crack Sealing
- Various Street Planer Patching