

Item No. 11.2.3 (i)
Halifax Regional Council
March 1, 2011

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY: Original Signed
for Councillor Gloria McCluskey, Chair, Audit and Finance Standing
Committee

DATE: February 10, 2011

SUBJECT: Interim Award Policy – Proposed Amendments to Administrative Order
35 Respecting the Procurement Policy

ORIGIN

The February 1, 2011 Regional Council session and the February 9, 2011 Audit and Finance Standing Committee meeting.

RECOMMENDATION

It is recommended that Halifax Regional Council:

1. Amend Section 9, Award of Contracts, Administrative Order 35, Procurement Policy, as follows:
 - a) That the Interim Award Policy only be in effect during the Regional Council Summer and December Holiday breaks by eliminating the following wording from Subsection 5: “ *and for occasions when a regular Regional Council meeting has been cancelled or the regular schedule creates more than eight (8) business days between Council meetings,*” to read as follows:
 - (5) During the summer (July – September) and the December Holiday break periods, the CAO or his designate, may approve the award of contracts under the following conditions:.....”
 - b) Modify the budget program/conditions to ensure purchases are within scope by adding ‘and within scope’ to subsection 5 (a) to read as follows:
 - (5) (a) “Where the funds and program have been approved by Halifax Regional Municipality as part of the annual business planning and budget process and the expenditure will not result in an over-expenditure of the entire budget and is within scope.”
2. Further, it is recommended that Halifax Regional Council consider Interim Award authority for projects on a case by case basis such as the Canada Games and/or the Central Library.

BACKGROUND

As requested by Regional Council on February 1, 2011, the Audit and Finance Standing Committee reviewed the Interim Award Policy at their February 9, 2011 meeting.

DISCUSSION

See staff report dated February 10, 2011.

BUDGET IMPLICATIONS

See staff report dated February 10, 2011.

FINANCIAL MANAGEMENT POLICIES/BUSINESS PLAN

See staff report dated February 10, 2011.

COMMUNITY ENGAGEMENT

See staff report dated February 10, 2011.

ALTERNATIVES

See staff report dated February 10, 2011.

ATTACHMENTS

None.

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

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