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Item No. 4
Halifax Regional Council
June 7, 2011

TO: Mayor Kelly and Members of Halifax Regional Council

Original Signed by Acting Director

SUBMITTED BY: _____
for Bruce Fisher, MPA, CMA, Acting Director of Finance/CFO

DATE: May 2, 2011

SUBJECT: Award of Contracts – CAO Approval

INFORMATION REPORT

ORIGIN

Under Section 9(4) of Administrative Order #35, the Procurement Policy, approved by Regional Council on June 8, 2004 and most recently amended on March 8, 2011, the CAO may approve the award of contracts where the award conforms to the Procurement Policy and does not exceed \$50,000 for sole/single source, \$500,000 for tender and RFP's where the funds and programs have been approved by Regional Council as part of the annual business planning and budget process, and the expenditure will not result in an over-expenditure of the entire budget.

Section 9(6) of the Procurement Policy requires a quarterly report to Regional Council of all awards approved by the CAO and his designate.

The purpose of this report is to provide a listing of those contracts which were approved by the CAO during the period January 1, 2011 to March 31, 2011.

BACKGROUND/DISCUSSION

Section 9(6) of the Procurement Policy requires a quarterly report to Regional Council of all awards approved by the CAO or his designate. As per this requirement, the data for awarded contracts by the CAO for the period January 1, 2011 to March 31, 2011 has been summarized in the attached tables.

All reports recorded on the attached lists are available for viewing in the Procurement Office.

BUDGET IMPLICATIONS

The budget implications, and account details, are clearly stated in the Budget Implications section of the individual reports which are on file in the Procurement Office. Funding for these projects is available in the approved Capital or Operating Budget. All reports involving capital funding were reviewed, and confirmed, by staff in Financial Services.

FINANCIAL MANAGEMENT POLICIES/BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation

ALTERNATIVES

There are no alternatives.

ATTACHMENTS

Appendix "A" Table listing of approved reports under Section 9 (6) of the Procurement Policy

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Anne Feist, Operations Manager, Procurement 490-4200

CAO Award Reports – January 2011 – March 2011

Appendix A
May 25, 2011 (12:04PM)

Title of Report	Name of Company	Bid Prices (net HST)	Scores for RFP's	Account #	Details
10P287, Sackville Heights Community Centre – Park Development Phase II and Budget Increase	Terra Marine Environmental Ltd *	\$98,018.13**		CPX01192	One bid received. Due diligence determined other vendors could not be competitive.
10-413, Furniture for the Canada Games Centre	ABI * Grand & Toy *	\$66,472.35** \$37,409.69**		Z680 GL - CGC	
TP15A	ABI * Office Interiors Grand & Toy	\$21,687.72** \$25,579.86 \$26,680.25			Awarded to the lowest bidder.
TP15B	Grand & Toy * Office Interiors ABI	\$37,409.69** \$44,045.47 \$52,780.97			Awarded to the lowest bidder.
TP15C	ABI	\$30,697.93**			Awarded to the lowest bidder. An additional bid was received but did not meet the tender terms & conditions.
TP15D	ABI * Office Interiors Grand and Toy	\$14,086.70** \$14,569.42 \$22,780.17			Awarded to the lowest bidder.

Title of Report	Name of Company	Bid Prices (net HST)	Scores for RFP's	Account #	Details
10-096, Halifax Peninsula Transit Corridor	IBI Group * Genivar Dillon Consulting Steer Davies Glebe McCormick Rankin Corporation (MRC) Hatch Mott Macdonald (did not meet minimum 75% of technical score) Aecom (did not meet minimum 75% of technical score)	\$189,915.00 **	87 85 83 79 79	CMU00975	Awarded to the highest scoring proponent.
10-061, Consultant Services for Municipal Solid Waste Conversion Technology Project – Phase One	CBCL Limited *	\$107,206.00**		R322 6301	Awarded to the lowest bidder.
10-334, Removal of Existing, Supply & Installation of Two(2) Hydraulic In-Ground Hoists at Metro Transit Maintenance Facility – 200 Ilsley Ave Phase 6	Carquest Dartmouth Ltd *	\$364,416.00 **		CPX01155	One bid received. Due diligence determined bidder was the only vendor that could meet tender specifications.
10M137, Natural Gas Conversions, Halifax Ferry Terminal	Ainsworth * Metro Burner Black and MacDonald	\$57,357.30 ** \$61,074.21 *** \$62,496.77 \$69,736.05		CPX01161	Awarded to the lowest bidder.
10M138, Natural Gas Conversions, St. Andrew's Centre	Black and MacDonald * Ainsworth Metro Burner	\$103,211.85 ** \$109,500.30 \$123,411.22		CPX01161	Awarded to the lowest bidder.

Title of Report	Name of Company	Bid Prices (net HST)	Scores for RFP's	Account #	Details
10-412, TP #14 A, Basketball Backstops for the Canada Games Centre	Centaur Products *	\$114,253.57 **		Z680 GL 6701	One bid received. Due diligence determined bidder was the only vendor that could meet delivery schedule.
10M136, Carpeting Installation at Alderney Gate Library	Floors Plus * Ralph Connor Taylor Flooring Central Tile & Terazzo	\$58,318.81 ** \$66,689.85 \$64,391.39 \$80,404.51		CBX01165	Awarded to the lowest bidder.
09-027, RFP Insurance Claims Management System	AON eSolutions * CSC Riskmaster	\$116,972.39 **	89 82	M320	Awarded to the highest scoring proponent.
10P268, Budget Increase and Award of Contract LeMarchant Playground	ABC Recreation Limited *	\$80,646.71 **		CPX01192 CCV01313 CCV01254	One bid received. Due diligence determined only one bidder could respond.
10-345, RFP, Member Management, Registration and Scheduling System, Canada Games Centre	Vermont Systems Rec Trac * ASI Canada (did not meet minimum 75% of total technical score)	\$59,442.00 **	97	Z680	Awarded to the highest scoring proponent.
11-003, RFP Fibre Channel Storage Area Network	Unis Lumin * X-wave (did not meet minimum technical requirement) IMP (did not meet minimum 75% of technical score)	278,839.62 **	83	A410-6706	Awarded to the highest scoring proponent.

Title of Report	Name of Company	Bid Prices (net HST)	Scores for RFP's	Account #	Details
11-201, Shoulder Improvements for Bike Lanes – Purchells Cove Road, Halifax – West Region	MacDonald Paving & Construction Limited * Dexter Construction Company Limited Ocean Contractors Limited Atlantic Road Construction Paving Limited Basin Contracting Limited	\$301,535.67 ** \$398,789.66 \$427,572.60 \$468,833.36 \$489,414.20		CTU00420	Awarded to the lowest bidder.
10-304, RFP, Ramp FVO Dutch Village Road – Kempt Improvements – West Region	Hatch Mott MacDonald * Genivar YMCL	\$69,475.33 **	860 820 755	CTV00725	Awarded to the highest scoring proponent.
11-154, Supply and Installation Systems Furniture, 11 Turner Drive	E3 Office Furniture Interiors Inc * Chandler Office Environments Office Interiors	\$75,922.99 ** \$78,988.96 \$81,588.48		R100 6399	Awarded to the lowest bidder.
11-106, Twelve(12) 4-Door Sedan Police	Steel Ford Lincoln * Chebucto Ford MacPhee Chevrolet O'Regan's Chevrolet Cadillac	\$378,357.959 ** \$390,834.73 \$435,811.19 \$444,258.36		CVK01090	Awarded to the lowest bidder.

* Recommended Bidder

** Amount of Award

*** Denotes a bid utilizing alternate equipment