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Item No. 10.3.1
Halifax Regional Council
June 14, 2011

TO: Members of Halifax Regional Council

SUBMITTED BY: Original Signed

Mayor Peter Kelly, Chair, Administrative Standing Committee

DATE: June 1, 2011

SUBJECT: Change of Name of Administrative Standing Committee

ORIGIN

Motion approved at the Administrative Standing Committee meeting held on May 17, 2011

RECOMMENDATION

That the Administrative Standing Committee recommend to Halifax Regional Council that the Committee's name be changed to the Executive Standing Committee.

BACKGROUND

The Administrative Standing Committee approved a motion to recommend to Council the changing of the name of the Administrative Standing Committee to the Executive Standing Committee

DISCUSSION

Members consider the work of the Committee to be of an executive nature and wish to ensure that the Committee's name reflects this. As set out in the Terms of Reference for the Committee, *'The principle role of the Administrative Committee is to fulfill the self-governance functions of Regional Council including but not limited to Emergency Management, acting as nominating committee for Boards & Committees, CAO Liaison and Review, oversight of HRM's Volunteer Awards, Bylaw Rationalization and Corporate Performance Objectives and Council's priority areas.'*

It was noted that during the initial discussions on Standing Committees, the Committee was referred to as the Executive Committee. However, due to concern that this name might be misconstrued and cause difficulties with the successful launch of the Standing Committees, it was agreed that the name would be the Administrative Standing Committee. The Standing Committee format of governance has been in place for a number of months. The Administrative Standing Committee has been actively working to fulfill its mandate including an ongoing review of Administrative Order 1, working with the CAO to develop performance priorities, a variety of nominations to various external Boards/Commissions, and becoming familiar with its responsibilities in case of an emergency. Consequently, members believe it is appropriate that the name be changed at this time.

BUDGET IMPLICATIONS

There are no budget implications associated with this report. Minimal work will arise from this change and will be undertaken within the budget for the Municipal Clerk's Office, Cost Centre A121.

FINANCIAL MANAGEMENT POLICIES/BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Project and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Project and Operating reserves, as well as any relevant legislation.

COMMUNITY ENGAGEMENT

The Administrative Standing Committee is made up of eight (8) Councillors and the Mayor. This matter was considered during the public portion of the May 17, 2011 meeting of the Committee. Agendas, reports and minutes of the Administrative Standing Committee are available online at <http://www.halifax.ca/boardscom/SCadmin/index.html>.

ALTERNATIVES

There were no alternatives provided by the Committee.

ATTACHMENTS

None