


Item No. 11.1.1
Halifax Regional Council
July 5, 2011

TO: Mayor Kelly and Members of Halifax Regional Council

Original signed by 

SUBMITTED BY:

Richard Butts, Chief Administrative Officer

Original Signed by 

Mike Labrecque, Deputy Chief Administrative Officer, Operations

DATE: June 13, 2011

SUBJECT: Award – RFP No. 11-153, Athletic Track Resurfacing Beazley Field,
Dartmouth and Metropolitan Field, Sackville

ORIGIN

Approved 2010/11 and 2011/12 Project Budgets

RECOMMENDATION

It is recommended that Halifax Regional Council:

1. Authorize a transfer of \$50,000 from Project No. CPX01200 - Field Upgrades, to Project No. CPX01178 - Track and Field Upgrades; and
2. Award Request for Proposal No. 11-153 to the highest scoring proponent, Playteck Enterprises, for a Total Project Cost of \$956,302.62 (net HST included), with funding from Project No. CPX01178, as outlined in the Budget Implications section of this report.

BACKGROUND

Beazley Field was constructed as a venue for the 1969 Canada Summer Games and the Metropolitan Field was constructed in the mid 1980s. Both tracks have been resurfaced several times since construction; however, they are both currently in poor condition due to a combination of normal wear, inappropriate use and vandalism.

Beazley Field has been identified as the HRM's main track events facility and was last upgraded in 2007 with an economical latex structural coating with an expected life of five years, which now requires upgrading to ensure an additional seven to ten years playability. The proposed works will include stabilization to the existing rubber surface, the application of a new polyurethane based surface and re-lining.

The Metropolitan Field running track has been closed for main events since 2009. The condition of the track has deteriorated to the point in which the current surface must be removed down to the asphalt. The works proposed will include a new polyurethane surface and re-lining. These upgrades will extend the life of the track for ten plus years.

The 2011/12 Project Budget approved \$1,000,000 for the resurfacing of the Metropolitan and Beazley Track Facilities, with projected cost sharing of \$300,000 from the Province and the remaining \$700,000 from HRM. On June 7, 2011, the Province officially announced funding of \$200,000, with \$100,000 allocated to each track. The proposed surface has a cost of \$956,302.62 including net HST. The revised 2011/12 funding for this project now leaves a \$56,302.62 shortfall in order to proceed with award of the RFP.

Staff recommends redirecting \$50,000 from the Sportfield Upgrades Project No. CPX01200 to help offset this shortfall. These funds were allocated to perform upgrades to the Clayton Park West School field. This field is still in suitable condition for use by the school, however, it is not suitable for organized community field sports. The reallocation of these funds would delay the upgrades to this facility, which will be reprioritized in the 2012/13 project budget process. The remaining shortfall of \$6,302.62 would be funded from unspent budget from 2010/11 Track and Field Upgrade projects. The reallocation of funds will only provide the base funding toward the project and not provide for any additional charges encountered throughout the course of the work. This is a project risk. In the event that unforeseen circumstances cause this project to exceed budget availability, staff will return to Council with a funding strategy to cover the gap. The work is anticipated to start before the end of July and be complete by mid September.

Other improvements to these facilities are planned, including construction of a walkway, drainage improvements for the Metropolitan Track, and reconstruction of the long jump at Beazley Field. The total anticipated cost of this work is approximately \$65,000. The Track and Field Community is currently trying to find additional funding to cover the cost of some of these items.

DISCUSSION

Through the Request for Proposal process, the evaluation team, including representation from the track and field community, concluded the best option for resurfacing of both track facilities is a 13mm encapsulated polyurethane surface, which will provide the longest life expectancy. This surface has a cost of \$956,302.62, including net HST.

The Request for Proposals was publicly advertised on the HRM website starting April 22, 2011 and closed May 19, 2011. The RFP was evaluated by staff from Facility Development (Parks), Municipal Operations (Sportsfields), Metropolitan and Beazley Track representatives and facilitated by Procurement. Two submissions were received from the following proponents:

Playteck Enterprises Inc.
Sportica

The Request for Proposals was evaluated using a two envelope process. Envelope “one” was the technical components of the RFP (Expertise of Firm, Technical and Product testing and Warranty). Envelope “two” consists of the lump sum project cost for this project. Only those proponents that received 75% or better on the Technical Submission (maximum score 80 points) from envelope one had their cost envelopes opened and evaluated. One submission was disqualified having not met the minimum scoring of 75% on their technical proposal and will have their Cost Proposal returned unopened.

After completion of a detailed technical evaluation of envelope one, one(1) company met the minimum technical score to advance to envelope two(2). Details of the scoring of both envelopes “one” and “two” are contained in Appendix “A”, Evaluation criteria.

The remaining proponent scored as follows:

Proponent	Score (Maximum 100)
Playteck Enterprises	96*

*Recommended Proponent

The proposal submitted by Playteck Enterprises presented an experienced and skilled team with an excellent product warranty.

BUDGET IMPLICATIONS

Based on receiving the higher number of points at a cost of \$917,000 plus net HST of \$39,302.62, for a total Project Cost of \$956,302.62, funding is available from Project No. CPX01178, reservation 1751.5, Track and Field Upgrades. The budget availability has been confirmed by Financial Services.

**Budget Summary: Project No. CPX01200 - Field Upgrades,
Res# 1744.6**

Cumulative Unspent Budget	\$50,000
Less: Transfer to CPX01178	<u>\$50,000</u>
Balance	\$ 0

**Project No. CPX01178 – Track & Field Upgrades,
Res# 1751.5**

Cumulative Unspent Budget	\$1,006,302.62
Add: Transfer from CPX01200	\$ 50,000.00
Less: RFP No. 11-153	<u>\$ 956,302.62¹</u>
Balance	\$ 100,000.00 ²

¹ This project was estimated in the Approved 2010/11 Project Budget at \$1,000,000.

² This represents unrealized cost sharing as per the Background section of this report. There will be no remaining funds.

FINANCIAL MANAGEMENT POLICIES/BUSINESS PLAN

This report complies with the Municipality's Multi-Year Financial Strategy, the approved operating, Project and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Project and Operating reserves, as well as any relevant legislation.

COMMUNITY ENGAGEMENT

The Track and Field Community has provided extensive feedback through the process.

ALTERNATIVES

1. Council could choose to not approve the recommendations as presented in this report. This is not recommended as it would risk not getting the work completed this season, and cause major disruption to the Track and Field Community.
2. Council could consider a project cost reduction of \$46,094 by accepting a 13mm embedded process at the Met track. This is not recommended as this surface will not provide the durability of the encapsulated process, which is being recommended and preferred by the Track and Field Community.
2. Council could consider only surfacing the Met track, which is currently closed for competition. The cost would be \$573,573, including net HST, to install a 13mm Encapsulated surface. This is

not recommended as it would cost an additional \$26,071, including net HST, to proceed with only one track. It would also cost more in the future to complete the Beazley track.

ATTACHMENTS

Appendix "A" – Evaluation Criteria

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208

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Phillip Townsend, Director Infrastructure and Asset Management 490-7166

Original Signed

**APPENDIX "A" – Evaluation Criteria
Halifax Regional Municipality
Request for Proposals RFP#: 11-153
Athletic Track Resurfacing, Beazley and Metropolitan Fields**

ITEM		MAX SCORE	SUBMISSION
			<i>Playteck</i>
1.	Expertise of Firm/Proponent/Manufacturer relationship. a) Relevant experience of the manufacturer and certified installer b) Recent experiences related to projects of similar nature, references and reference sites c) List of personnel who will be utilized for installation work d) Proponent/Manufacturer relationship	25	24
2.	Product/Technical a) Technical b) Product performance/testing results	30	28
3.	Warranty/Services a) Length b) Quality c) Signed by Manufacturer d) Service Plan	25	24
4.	Sub-Total(minimum Technical Score of 60 is required)	80	76
5.	Cost/Financial	20	20 \$956,302.62(net HST included)
6.	Total Score (100)		96*

* recommended proponent