

**Item No. 11.1.3**  
**Halifax Regional Council**  
**December 11, 2012**

**TO:** Members of Halifax Regional Council

**SUBMITTED BY:** Original signed

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Mayor Mike Savage 

**DATE:** November 20, 2012

**SUBJECT:** 2013 Council Meeting Schedule

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**ORIGIN**

It has been the practice for Regional Council to adopt a schedule outlining meetings of Regional Council for the forthcoming year.

**RECOMMENDATION**

It is recommended that Halifax Regional Council discuss and adopt a schedule for the 2013 meetings of Halifax Regional Council that serves the needs of Regional Council.

## **2013 Council Meeting Schedule Council Report**

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### **BACKGROUND**

In accordance with Administrative Order One, Section 8(2), regular Council sessions are held on Tuesdays at an hour deemed appropriate by the Mayor and the Chief Administrative Officer jointly.

### **DISCUSSION**

Prior to the establishment of the Council Standing Committee structure in December 2011 many matters were referred directly to Regional Council without the benefit of being vetted through Committees of Council. These bodies have helped to ensure that matters are thoroughly reviewed prior to a recommendation being submitted for consideration by Regional Council. This change in process has contributed to more streamlined agendas for Regional Council.

In addition, with the move from six (6) to three (3) Community Councils covering much larger geographic areas it is anticipated that there will be an substantial number of planning and community matters to be dealt with at Community Councils potentially resulting in additional meeting requirements.

Significant time commitment is required of members of Council through preparation and attendance at Community Councils, Standing Committees and other Boards & Committees of Council. Attachment 2 of this report outlines the meeting schedule for members of Halifax Regional Council including Council, Community Council, Standing Committees and other regular committee meetings attended by Members of Council.

Moving to a twice monthly meeting schedule for Regional Council would better align with the meeting schedules of Community Councils and the Standing Committees and provide the opportunity for additional meetings of both Committees and/or Community Councils if required. The proposed schedule will also serve to support the timely and efficient flow of reports from Standing Committees and Community Councils to Regional Council.

The business of Regional Council can be conducted within the proposed schedule. In accordance with the HRM Charter, additional meetings of Regional Council if required may be added to the schedule with appropriate notice.

### **BUDGET IMPLICATIONS**

There are no substantial budget implications associated with the recommended course of action.

### **FINANCIAL MANAGEMENT POLICIES/BUSINESS PLAN**

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Project and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Project and Operating reserves, as well as any relevant legislation.

**2013 Council Meeting Schedule  
Council Report**

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**COMMUNITY ENGAGEMENT**

The 2013 meeting schedule for Halifax Regional Council, once adopted, is posted online at Halifax.ca to enable members of the public, Council and media to have access to the meeting schedule, agendas and reports (once posted).

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications associated with the recommended course of action.

**ALTERNATIVES**

An alternative meeting schedule is provided as Attachment 3 of this report.

**ATTACHMENTS**

Attachment 1 – Proposed 2013 Council Schedule

Attachment 2 – Combined 2013 Meeting Schedule – Council, Community Councils, Standing Committees and Committees of Council

Attachment 3 – Alternative 2013 Council Schedule

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A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Christen Macdonald, Council Agenda Coordinator, Office of the Municipal Clerk

Report Approved by: **Original signed**  
Cathy J. Mellett, Municipal Clerk, 490-6456

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**2013 HALIFAX REGIONAL COUNCIL SCHEDULE**

MEETING TIMES ARE TO BE ANNOUNCED

MONTH	DATE	MEETING	MONTH	DATE	MEETING
<b>January</b>	January 1	No Scheduled Meetings	<b>July</b>	July 2	No Scheduled Meetings
	January 8			July 9	
	January 15	Regional Council		July 16	
	January 22	No Scheduled Meeting		July 23	Regional Council
	January 29	Regional Council		July 30	Regional Council
<b>February</b>	February 5	No Scheduled Meeting	<b>August</b>	August 6	Regional Council
	February 12	Regional Council		August 13	No Scheduled Meetings
	February 19	No Scheduled Meeting		August 20	
	February 26	Regional Council		August 27	
<b>March</b>	March 5	No Scheduled Meeting	<b>September</b>	September 3	Regional Council
	March 12	Regional Council (March Break)		September 10	
	March 19	No Scheduled Meeting		September 17	No Scheduled Meeting
	March 26	Regional Council		September 24	Regional Council
<b>April</b>	April 2	No Scheduled Meeting	<b>October</b>	October 1	No Scheduled Meeting
	April 9	Regional Council		October 8	Regional Council
	April 16	No Scheduled Meeting		October 15	No Scheduled Meeting
	April 23	Regional Council		October 22	Regional Council
	April 30	No Scheduled Meetings		October 29	No Scheduled Meeting
<b>May</b>	May 7	Regional Council	<b>November</b>	November 5	Regional Council
	May 14			November 12	No Scheduled Meeting
	May 21			November 19	Regional Council
	May 28			November 26	No Scheduled Meeting
<b>June</b>	June 4	No Scheduled Meeting (FCM)	<b>December</b>	December 3	Regional Council
	June 11	Regional Council		December 10	Regional Council
	June 18	No Scheduled Meeting		December 17	No Scheduled Meetings
	June 25	Regional Council		December 24	
				December 31	

**January – June 2013**

January		February		March		April		May		June	
1 Tu	New Year's Day	1 Fr		1 Fr		1 Mo	Easter Monday	1 We	Dart. Lakes AB	1/2	
2 We	Dart. Lakes AB NW Plan AC	2/3		2/3		2 Tu		2 Th	East CC Env&Sus.SCom Com Design AC	3 Mo	Grants Com
3 Th	Env&Sus.SCom Com Design AC	4 Mo	West CC Grants Com	4 Mo	West CC Grants Com	3 We	Central CC Dart. Lakes AB NW Plan AC A&F St. Com	3 Fr		4 Tu	
4 Fr		5 Tu		5 Tu		4 Th	East CC Env&Sus.SCom Com Design AC	4/5		5 We	Dart. Lakes AB NW Plan AC
5/6		6 We	Central CC S. Events AC Dart. Lakes AB NW Plan AC	6 We	Central CC Dart. Lakes AB NW Plan AC	5 Fr		6 Mo	Grants Com	6 Th	East CC Env&Sus.SCom Com Design AC
7 Mo	West CC Grants Com	7 Th	East CC Env&Sus.SCom Com Design AC	7 Th	East CC Env&Sus.SCom Com Design AC	6/7		7 Tu		7 Fr	
8 Tu		8 Fr		8 Fr		8 Mo	B. Police Com.	8 We	Central CC Bed. Watershed NW Trans AC S. Events AC	8/9	
9 We	Central CC Bed. Watershed NW Trans AC S. Events AC	9/10		9/10		9 Tu	Regional Council	9 Th	App. St. Com Com. PI &ED Design Rev C PP Park AC	10 Mo	West CC B. Police Com.
10 Th	East CC App. St. Com Com. PI &ED Design Rev C PP Park AC	11 Mo	B. Police Com.	11 Mo	B. Police Com.	10 We	Bed. Watershed NW Trans AC S. Events AC	10 Fr		11 Tu	Regional Council
11 Fr		12 Tu	Regional Council	12 Tu	Regional Council	11 Th	App. St. Com Com. PI &ED Design Rev C PP Park AC	11/12		12 We	Bed. Watershed NW Trans AC S. Events AC
12/13		13 We	Bed. Watershed NW Trans AC A&F St. Com	13 We	Bed. Watershed NW Trans AC S. Events AC	12 Fr		13 Mo	West CC B. Police Com. Accessibility	13 Th	App. St. Com Com. PI &ED Design Rev C PP Park AC
14 Mo	B. Police Com.	14 Th	App. St. Com Com. PI &ED Design Rev C PP Park AC	14 Th	App. St. Com Com. PI &ED Design Rev C PP Park AC	13/14		14 Tu	Regional Council	14 Fr	
15 Tu	Regional Council	15 Fr		15 Fr		15 Mo	West CC Accessibility	15 We	A&F St. Com HFX Wshed	15/16	
16 We	A&F St. Com HFX Wshed	16/17		16/17		16 Tu		16 Th	East CC (if req) Active Trans Com Design AC	17 Mo	West CC (if req) Accessibility
17 Th	Active Trans Com Design AC	18 Mo	West CC (if req) Accessibility	18 Mo	West CC (if req) Accessibility	17 We	Central CC (if req) A&F St. Com HFX Wshed	17 Fr		18 Tu	
18 Fr		19 Tu		19 Tu		18 Th	East CC (if req) Active Trans Com Design AC	18/19		19 We	Central CC A&F St. Com HFX Wshed
19/20		20 We	Central CC (if req) A&F St. Com HFX Wshed	20 We	Central CC (if req) A&F St. Com HFX Wshed	19 Fr		20 Mo		20 Th	East CC (if req) Active Trans Com Design AC
21 Mo	West CC (if req) Accessibility	21 Th	East CC (if req) Active Trans Com Design AC	21 Th	East CC (if req) Active Trans Com Design AC	20/21		21 Tu		21 Fr	
22 Tu		22 Fr		22 Fr		22 Mo		22 We	Central CC (if req)	22/23	
23 We	Central CC (if req)	23/24		23/24		23 Tu	Regional Council	23 Th	Victoria Day	24 Mo	Exec. St Com Dist 12 PAC
24 Th	East CC (if req)	25 Mo	Exec. St Com Dist 12 PAC	25 Mo	Exec. St Com Dist 12 PAC	24 We	Herit. Adv. Com Bridge Comm A&F St. Com	24 Fr		25 Tu	Regional Council
25 Fr		26 Tu	Regional Council	26 Tu	Regional Council	25 Th	Trans St Com Hfx Water	25/26		26 We	Herit. Adv. Com Bridge Comm
26/27		27 We	Herit. Adv. Com Bridge Comm A&F St. Com	27 We	Herit. Adv. Com	26 Fr		27 Mo	West CC (if req) Exec. St Com Dist 12 PAC	27 Th	Trans St Com Hfx Water
28 Mo	Exec. St Com Dist 12 PAC	28 Th	Trans St Com Hfx Water	28 Th	Trans St Com Hfx Water	27/28		28 Tu	Regional Council	28 Fr	
29 Tu	Regional Council	29 Fr		29 Fr		29 Mo	West CC (if req) Exec. St Com Dist 12 PAC	29 We	Herit. Adv. Com Bridge Comm	29/30	
30 We	Herit. Adv. Com Bridge Comm A&F St. Com	30/31		30/31		30 Tu		30 Th	Trans St Com Hfx Water		
31 Th	Trans St Com Hfx Water							31 Fr			

## July – December 2013

July		August		September		October		November		December	
1 Mo	Canada Day	1 Th	Env&Sus.SCom Com Design AC	1		1 Tu		1 Fr		2 Mo	Grants Com
2 Tu		2 Fr		2 Mo	Labour Day	2 We	Central CC Dart. Lakes AB NW Plan AC	2/3		3 Tu	Regional Council
3 We		3/4		3 Tu		3 Th	East CC Env&Sus.SCom Com Design AC	4 Mo	Grants Com	4 We	Dart. Lakes AB NW Plan AC
4 Th	Com Design AC	5 Mo		4 We	Central CC Dart. Lakes AB NW Plan AC	4 Fr		5 Tu	Regional Council	5 Th	Env&Sus.SCom Com Design AC
5 Fr		6 Tu	Regional Council	5 Th	East CC Env&Sus.SCom Com Design AC	5/6		6 We	Dart. Lakes AB NW Plan AC	6 Fr	
6/7		7 We	S. Events AC	6 Fr		7 Mo	Grants Com	7 Th	Env&Sus.SCom Com Design AC	7/8	
8 Mo	B. Police Com.	8 Th	App. St. Com Com. PI &ED Design Rev C East CC	7/8		8 Tu	Regional Council	8 Fr		9 Mo	West CC B. Police Com.
9 Tu		9 Fr		9 Mo	West CC B. Police Com.	9 We	Bed. Watershed NW Trans AC S. Events AC	9/10		10 Tu	Regional Council
10 We		10/11		10 Tu	Regional Council	10 Th	App. St. Com Com. PI &ED Design Rev C PP Park AC	11 Mo	Remembrance Day	11 We	Bed. Watershed NW Trans AC S. Events AC
11 Th	Design Rev C	12 Mo	B. Police Com.	11 We	Bed. Watershed NW Trans AC S. Events AC	11 Fr		12 Tu		12 Th	East CC App. St. Com Com. PI &ED Design Rev C PP Park AC
12 Fr		13 Tu		12 Th	App. St. Com Com. PI &ED Design Rev C PP Park AC	12/13		13 We	Central CC Bed. Watershed NW Trans AC S. Events AC	13 Fr	
13/14		14 We		13 Fr		14 Mo	Thanksgiving Day	14 Th	East CC App. St. Com Com. PI &ED Design Rev C PP Park AC	14/15	
15 Mo		15 Th		14/15		15 Tu		15 Fr		16 Mo	Accessibility
16 Tu		16 Fr		16 Mo	Accessibility	16 We	Central CC (if req) A&F St. Com HFX Wshed	16/17		17 Tu	
17 We		17/18		17 Tu		17 Th	East CC( if req) Active Trans Com Design AC	18 Mo	Accessibility	18 We	Central CC A&F St. Com HFX Wshed Bridge Comm
18 Th	Com Design AC	19 Mo		18 We	Central CC (if req) A&F St. Com HFX Wshed Bridge Comm	18 Fr		19 Tu	Regional Council	19 Th	Active Trans Com Design AC
19 Fr		20 Tu		19 Th	East CC (if req) Active Trans Com Design AC	19/20		20 We	A&F St. Com HFX Wshed	20 Fr	
20/21		21 We		20 Fr		21 Mo	West CC Accessibility	21 Th	Active Trans Com Design AC	21/22	
22 Mo		22 Th		21/22		22 Tu	Regional Council	22 Fr		23 Mo	
23 Tu	Regional Council	23 Fr		23 Mo		23 We		23/24		24 Tu	
24 We		24/25		24 Tu	Regional Council	24 Th		25 Mo	West CC Exec. St Com Dist 12 PAC	25/26	Xmas/Boxing Day
25 Th	Trans St Com HFX Water	26 Mo		25 We	Herit. Adv. Com	25 Fr		26 Tu		27 Fr	
26 Fr		27 Tu		26 Th	Trans St Com HFX Water	26/27		27 We	Central CC (if req) Herit. Adv. Com Bridge Comm	28/29	
27/28		28 We	Bridge Comm	27 Fr		28 Mo	West CC (if req) Exec. St Com Dist 12 PAC	28 Th	East CC (if req) Trans St Com	30 Mo	
29 Mo	West CC Exec. St Com Dist 12 PAC	29 Th		28/29		29 Tu		29 Fr		31 Tu	
30 Tu	Regional Council	30 Fr		30 Mo	West CC (if req) Exec. St Com Dist 12 PAC	30 We	Herit. Adv. Com Bridge Comm	30/1			
31 We	Central CC A&F St. Com Herit. Adv. Com	31				31 Th	Trans St Com HFX water				

<b>Abbreviation</b>	<b>Meeting</b>	<b>Location (subject to change)</b>	<b>Time (subject to change)</b>
Regional Council	Regional Council	Council Chambers	TBD
West CC	West Community Council	Halifax Chamber	6:00 PM
Central CC	Central Community Council	TBD	6:00 PM
East CC	East Community Council	Dartmouth Chamber	6:00 PM
Exec. St Com	Executive Standing Committee	Council Chamber	10:00AM – 12:00PM
App. St. Com	Appeals Standing Committee	Council Chamber	10:00AM – 12:00PM
A&F St. Com	Audit and Finance Committee	Council Chamber	10:00AM – 12:00PM
Com. PI &ED	Community Planning and Economic Development	Council Chamber	2:00PM – 4:30PM
Env&Sus.SCom	Environment and Sustainability Standing Committee	Council Chamber	1:00PM - 4:00PM
Trans St Com	Transportation Standing Committee	Council Chamber	1:00PM- 3:30PM
Active Trans	Active Transportation	Bloomfield Centre	4:00PM – 6:00PM
Accessibility	Advisory Committee on Accessibility in HRM	Halifax Hall, City Hall	4:00PM – 6:00PM
Bed. Watershed	Bedford Watershed Advisory Board	BMO Centre, 61 Gary Martin Dr., Bedford	7:00PM – 9:00PM
B. Police Com.	Board of Police Commissioners	Police Station	12:30PM -2:30PM
Com Design AC	Community Design Advisory Committee	TBD	TBD
Dart. Lakes AB	Dartmouth Lakes Advisory Board	Findlay Centre, 26 Elliot St, Dartmouth	5:15PM to 7:15PM
Design Rev C	Design Review Committee	Halifax, Hall, City Hall	6:00 PM to 9:00 PM
Dist 12 PAC	District 12 PAC	Trophy Room, City Hall	7:00PM to 9:00 PM

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Grants Com	Grants Committee	Halifax Hall, City Hall	1:00PM – 3:00PM
HFX Wshed	Halifax Watershed Advisory Committee	Media Room, City Hall	6:30PM – 9:30PM
Herit. Adv. Com	Heritage Advisory Committee	Halifax Hall, City Hall	3:00PM – 5:00PM
NW Plan AC	North West Planning Advisory Committee	Fenerty Room, Sackville Library, 636 Sackville Dr & BMO Centre boardroom, 61 Gary Martin Dr, Bedford	7:00PM - 9:00PM
NW Trans AC	North West Transit Advisory Committee	Fenerty Room, Sackville Library, 636 Sackville Dr	7:00PM - 9:00PM
PP Park AC	Point Pleasant Park Advisory Committee	Office and Maintenance Building—Point Pleasant park	4:30PM - 6:30PM
S. Events AC	Special Events Advisory Committee	Halifax Hall, City Hall	12:30PM – 3:30 PM
Bridge Comm	Halifax Harbour Bridges Board of Commissioners	Halifax Harbour Bridges, Administration Building, 125 Wyse Rd, Dartmouth	8:30AM – 10:30AM
HFX Water	Halifax Water Board	450 Cowiehill Dr, Halifax,	9:00 AM - 11:00AM
*Not included	Investment Policy Advisory Committee	Varies	12:00PM – 2:00PM



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	March 19	Regional Council		September 17	
	March 26	Regional Council		September 24	
<b>April</b>	April 2	No Meeting (Easter)	<b>October</b>	October 1	Regional Council
	April 9	Regional Council		October 8	Regional Council
	April 16	Regional Council		October 15	No Meeting (Thanksgiving)
	April 23	Regional Council		October 22	Regional Council
	April 30	Regional Council		October 29	Regional Council
	<b>May</b>	May 7		Regional Council	<b>November</b>
May 14		Regional Council	November 12	Regional Council	
May 21		Regional Council	November 19	Regional Council	
May 28		Regional Council	November 26	Regional Council	
<b>June</b>	June 4	No Scheduled Meeting (FCM)	<b>December</b>	December 3	Regional Council
	June 11	Regional Council		December 10	Regional Council
	June 18	Regional Council		December 17	No Scheduled Meetings
	June 25	Regional Council		December 24	
				December 31	