



Proclamation

Administrative Professionals Week April 21 - 27, 2013

WHEREAS, Administrative professionals play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations, and

The work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities, and

Administrative Professionals Week is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals, and

Administrative Professionals Week 2013 is focused on “Honouring the office professionals who make offices work,” reflecting the integral and central role that office professionals play in modern business, and

NOW THEREFORE, I, Mayor Mike Savage, on behalf of Halifax Regional Council hereby proclaim the week of April 21-27, 2013 as Administrative Professionals Week, and Wednesday April 24 as Administrative Professionals Day, saluting the valuable contributions of administrative professionals in the workplace. And I call on all employers to support continued training and development for administrative staff, recognizing that a well-trained workforce is essential for success in today’s business world.



Original Signed

Mike Savage
Mayor