



P.O. Box 1749
Halifax, Nova Scotia
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Item No. 10.4.1
Halifax Regional Council
May 14, 2013

TO: Members of Halifax Regional Council

SUBMITTED BY: Original Signed
Mayor Mike Savage, Chair, Executive Standing Committee

DATE: April 23, 2013

SUBJECT: HRM procurement/payment processing and related policies

ORIGIN

An added item discussed at the April 22, 2013 Executive Standing Committee meeting.

LEGISLATIVE AUTHORITY

The Terms of Reference for the Executive Standing Committee state the following:

- 3.6.1 The Committee shall act as a review committee for matters related to the general self-governance and administration of Council as directed by Regional Council.

RECOMMENDATION

The Executive Standing Committee recommends that Regional Council request that the CAO conduct a review of the HRM procurement/payment processing and related policies, specifically Administration Order 35, to ensure HRM is advancing award of projects and project payments in a timely and appropriate manner.

BACKGROUND

At its April 22, 2013 meeting, the Executive Standing Committee received an added item pertaining to the procurement/payment process and related policies at HRM.

DISCUSSION

Some members of Council recently met with the Construction Association of Nova Scotia (CANS) and their discussions led to concern pertaining to payment and processing lags which may stem from HRM policies. The committee agreed that the CAO should also consider Administration Order No. 35 in the review.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

COMMUNITY ENGAGEMENT

The Executive Standing Committee is open to the public and all items pertaining to the meeting are available online in advance.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with this report.

ALTERNATIVES

Regional Council could decide not to review the HRM procurement/payment processing and related policies, specifically Administration Order 35, but this is not the recommended option.

ATTACHMENTS

- 1. April 22, 2013, HRM procurement/payment processing and related policies added item request, Executive Standing Committee.**

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/agenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Matt Godwin, Legislative Assistant, 490-6521



Item No.

Request for Executive Standing Committee's Consideration	
<input type="checkbox"/> Included on Agenda (Submitted to Municipal Clerk's Office by Noon Thursday)	x
<input checked="" type="checkbox"/> Added Item (Submitted to Municipal Clerk's Office by Noon Monday)	
<p>Date of Committee Meeting: April 22, 2013</p> <p>Subject: Procurement</p>	
<p>Motion for Committee to Consider:</p> <p>That the committee recommend to Regional Council that the CAO be requested to conduct a review of the HRM procurement/payment processing and related policies to ensure HRM is advancing award of projects and project payments in a timely and appropriate manner.</p> <p>Reason:</p> <p>The Mayor and a number of Councillors recently attended a meeting of the Construction Association of Nova Scotia, and concerns were expressed with respect to a number of points of delay in the procurement/payment process.</p> <p>Outcome Sought:</p> <p>That staff conduct a review of the procurement/Accounts Payable process to ensure HRM is advancing projects and project payments in a timely manner in response to industry concerns.</p>	
<p>Councillor <i>Mosher</i></p>	<p>District 9</p>