


**Item No. 11.1.5**  
**Halifax Regional Council**  
**September 10, 2013**

**TO:** Mayor Savage and Members of Halifax Regional Council

**SUBMITTED BY:** Original signed by   
Richard Butts, Chief Administrative Officer

Original Signed by   
Mike Labrecque, Deputy Chief Administrative Officer

**DATE:** July 10, 2013

**SUBJECT:** **Award Tender No. 13-056 Winter Sidewalk Snow and Ice Control**  
**West Region Local Sidewalks on the Peninsula and Mainland South**

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**ORIGIN**

During budget deliberations (April 30, 2013 Regional Council Minutes) for the 2013 Operating Budget, Halifax Regional Council directed staff to begin providing sidewalk snow and ice control service to the remaining local sidewalks on Peninsula Halifax and Mainland South which were currently not receiving the service.

**LEGISLATIVE AUTHORITY**

Under the HRM Charter, Section 79 Halifax Regional Council may expend money for municipal purposes. Administrative Order #35, the Procurement Policy, requires Council to approve the award of contracts for sole sources exceeding \$50,000 or \$500,000 for tenders and RFP's. See Charter sections 79(1) and 322(3).

**RECOMMENDATION**

It is recommended that Halifax Regional Council award Tender No. 13-056, Sidewalk Snow and Ice Control to the lowest bidder, meeting specifications noted, and at the estimated prices provided below for the period of November 1 to April 15 inclusive each year of a four-year term for the years 2013 through 2017, and a fifth year option (at HRM's sole discretion) for a one

**RECOMMENDATION CONTINUED ON PAGE 2**

year extension. Each year of the agreement will be subject to an annual review of performance, service and operational requirements. Funding will be from Operating Account R781-6399, Sidewalk Snow and Ice Control, West Region, as outlined in the Financial Implications of this report. The recommended awards are:

- a) Award Route No. SWP7 to Tracey's Landscaping for a total estimated tender price of \$781,034.88 (net HST included);
- b) Award Route Nos. SWP4, SWP5, SWP6 and SWW13 to First Class Grass for a total estimated tender price of \$2,433,043.16 (net HST included).

### **BACKGROUND**

It was "Moved by Councillor Mosher, seconded by Deputy Mayor Rankin that the Information Item #2 Memorandum from Director of Transportation and Public Works & Director of Finance and ICT, dated March 19<sup>th</sup> 2013 re: Sidewalk Snow Clearing Service and Taxation" be considered during budget discussions.

Further, it was "Moved by Councillor Mosher, seconded by Deputy Mayor Rankin that Halifax Regional Council approve that all sidewalk costs in existing urban and suburban areas be funded from the urban and suburban General Tax Rate based on current service standards and that the 2013-2014 tax rate be adjusted accordingly as outlined in the motion provided to Regional Council at the meeting held April 30, 2013."

At the time of amalgamation, the former City of Dartmouth and County of Halifax provided Sidewalk Snow and Ice Control funded through area rates. Clearing of sidewalks in the former City of Halifax were the responsibility of the abutting property owner under By-law S-300. This practice was continued after amalgamation. During the years between 2002 through 2004, the old Districts 15, 16 and 17 voted to receive sidewalk snow and ice control service as well.

In February 2005, Regional Council voted to provide sidewalk snow and ice control service to all sidewalks abutting main arterial roads and along Metro Transit routes and to fund this through the general rates. Local sidewalks receiving the service were still subject to area rates to fund the service.

Snow clearing of the remaining local sidewalks on the Peninsula and Mainland South (Armdale and Spryfield) has been the responsibility of the abutting property owner under By-law S-300. With the motion of April 30<sup>th</sup> 2013, there will be no public sidewalks subject to By-law S-300 with respects to snow and ice clearing, as HRM will be providing this service to all public sidewalks.

### **DISCUSSION**

Tender No. 13-056 was called and posted to the Province of Nova Scotia's Procurement website on June 1, 2013 and closed on June 18, 2013. A mandatory meeting was held on June 7, 2013.

Tables illustrating all qualified bids received are located following the signature page in this report.

The Years 2, 3, 4 (and 5 if necessary) options will be adjusted by Nova Scotia Consumer Price Index (CPI) for the previous twelve-month period as determined each November while these contracts are in effect.

The total year one and year four pricing includes costs for estimated quantities at the unit rates for additional specialized equipment and labour for extraordinary weather events.

By way of a general cost comparison, the in-house sidewalk average cost per km for snow and ice control is approximately double that of the average contracted cost.

#### Collective Agreement Considerations

The work to be performed under the proposed contract is within the scope of activity that has historically been shared between contractors and HRM employees represented by CUPE Local 108. The Union has filed a grievance with respect to the proposed contracting, however, staff are satisfied that there has been compliance with any collective agreement requirements necessary for HRM to contract for the work.

#### **FINANCIAL IMPLICATIONS**

Funding is available in the annual approved Operating Budget to fund the approximate \$803,520 (net HST included) annual cost requirement from Account R781-6399, West Sidewalk Snow and Ice Control.

#### **ENVIRONMENTAL IMPLICATIONS**

No implications identified

#### **ALTERNATIVES**

Continue to plow using combination for in-house resources and hourly-based contractors

#### **ATTACHMENT**

Tender No. 13-056 – Qualified Bids Received

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**Award Tender No. 13-056 Winter Sidewalk Snow and Ice Control West  
Region Local Sidewalks on the Peninsula and Mainland South  
Council Report**

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**September 10, 2013**

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A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/cagenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Gord Hayward, Superintendent Winter Operations, 490-4956

Report Approved by: \_\_\_\_\_  
Chris Mitchell, Manager, Municipal Operations, 490-4673

Procurement Review: \_\_\_\_\_  
Anne Feist, Manager, Procurement, 490-4200

Report Approved by: \_\_\_\_\_  
Ken Reashor, P.Eng., Director Transportation and Public Works, 490-4855

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Tender No. 13-056 Winter Sidewalk Snow & Ice Control Local Sidewalks on the Peninsula & Mainland South							
Route # - # KM	Company	1 Year - Including Net HST	4 Years - Including Net HST	Route # - # KM	Company	1 Year - Including Net HST	4 Years - Including Net HST
SWP4-29.322 KM	First Class Grass*	\$115,357.96	\$461,431.83	SWW13-24.195 KM	First Class Grass*	\$83,770.23	\$335,080.93
	Tracey's Landscaping	\$128,362.50	\$513,449.99		Green & White Constr.	\$99,363.47	\$397,453.86
	Envirobate	\$132,169.99	\$528,679.96		Timberlea Const.	\$104,284.82	\$417,139.29
	Provincial Pavement	\$137,745.75	\$550,982.98		Provincial Pavement	\$117,277.95	\$469,111.80
	Elmsdale Landscaping	\$165,756.24	\$663,024.94		Tracey's Landscaping	\$108,071.61	\$432,286.43
	Teak Tree	\$167,636.91	\$670,547.63		Cutting Edge	\$150,493.27	\$601,973.06
	Cutting Edge	\$179,563.51	\$718,254.03		Elmsdale Landscaping	\$178,399.45	\$713,597.81
SWP5-47.440 KM	First Class Grass*	\$187,021.51	\$748,086.03				
	Tracey's Landscaping	\$200,067.27	\$800,269.07				
	Provincial Pavement	\$203,705.01	\$814,820.06				
	Teak Tree	\$253,781.23	\$1,015,124.93				
	Elmsdale Landscaping	\$259,284.20	\$1,037,136.78				
	Cutting Edge	\$282,293.11	\$1,129,172.43				
SWP6-54.349 KM	First Class Grass*	\$222,111.09	\$888,444.37				
	Tracey's Landscaping	\$227,410.70	\$909,642.79				
	Ocean	\$241,477.83	\$965,911.32				
	Provincial Pavement	\$255,585.43	\$1,022,341.73				
	Envirobate	\$287,295.79	\$1,149,183.14				
	Teak Tree	\$289,662.73	\$1,158,650.91				
	Cutting Edge	\$321,467.34	\$1,285,869.38				
	Elmsdale Landscaping	\$382,801.06	\$1,531,204.22				
SWP7-46.225 KM	Tracey's Landscaping*	\$195,258.72	\$781,034.88				
	Provincial Pavement	\$198,503.50	\$794,014.00				
	First Class Grass	\$202,105.30	\$808,421.21				
	Ocean	\$207,165.44	\$828,661.77				
	Green & White Cont.	\$213,489.61	\$853,958.43				
	Envirobate	\$221,962.32	\$887,849.29				
	Elmsdale Landscaping	\$228,909.07	\$915,636.29				
	Teak Tree	\$246,025.01	\$984,100.05				
	Cutting Edge	\$275,404.02	\$1,101,616.09				

\* Recommended Bidder

The total including Net HST for the award recommendations for Tender No.13-056 as follows:

1 Year total costs: \$803,519.51- This represents approximately 201.531 KM of snow and ice control; and any additional specialized equipment and labour for extraordinary weather events.

The 4 Year total cost of the contract is \$3,214,078.03