



P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 11.1.2
Halifax Regional Council
July 22, 2014

TO: Mayor Savage and Members of Halifax Regional Council

Original signed by

A handwritten signature in black ink, appearing to be "R Butts", written over a horizontal line.

SUBMITTED BY:

Richard Butts, Chief Administrative Officer

Original Signed by Director

Kathleen Llewellyn-Thomas, A/Director, Transportation and Public Works

DATE: July 22, 2014

SUBJECT: Award Tender No. 14-049 Snow Removal and Ice Control, Groups A and B

ORIGIN

This report originates with the requirement for Facilities Management and Fire and Emergency Services to contract snow removal and ice control services for location Groups A & B.

LEGISLATIVE AUTHORITY

Under the HRM Charter, Section 79, Halifax Regional Council may expend money for municipal purposes. Administrative Order #35, the Procurement Policy, requires Council to approve the award of contracts for sole sources exceeding \$50,000 or \$500,000 for tenders and RFP's. See Charter Sections 79(1) and 322(3).

RECOMMENDATION

It is recommended that Halifax Regional Council award Tender No.14-049, Snow Removal and Ice Control, Groups A and B, to the lowest bidder meeting specifications, Teak Tree Enterprises Limited, for the amount of 597,402.35 (net HST included) for a three-year period, 2014 through 2017, and two additional option years with funding from Operating Accounts W200 totalling \$533,110.03 (net HST incl.) and Operating Account F160 totalling \$64,292.32 (net HST incl.), as outlined in the Financial Implications section of this report.

BACKGROUND

Tender No. 14-049 – Snow Removal and Ice Control the above-noted locations are for a 3-year period with an option to renew for two (2) additional one-year terms.

Note: Contract period runs from November 15 to April 15 of each year beginning November 15, 2014.

Group A includes the following locations:

Halifax Police Headquarters	Halifax City Hall
Red Cross Building	Youth Live
Barrington Street Bus Terminal	Parking Lot-Area T and Walkway
Halifax Ferry Terminal	Bengal Lancers Building
Halifax North Branch Library	Centennial Pool
Halifax Main Branch Library	St. Pat's Alexander
Bell Road Depot	St. Pat's High School
George Dixon Recreation Centre	Fire Station 2, 5988 University Avenue
Common Oval	Fire Station 3, 5663 West Street
Common Pavilion	Fire Station 4, 5830 Duffus Street
Khyber Arts Building	Fire Station 5, 7090 Bayers Road

Group B includes the following locations:

Richmond Family Court	Isleville Park
Needham Centre	Mackintosh Depot
Devonshire Arena	St. Mary's Boat Club
St. Andrews Recreation Center	Parking Lot – Bedford Look Off
Larry O'Connell	

DISCUSSION

Tenders were called and posted to the Province of Nova Scotia's Procurement website on May 14, 2014, with a mandatory site visit Wednesday, May 21st, with the tender closing on June 4th, 2014. Bids were received as an annual lump sum as noted below for all locations outlined above.

***Teak Tree Enterprises Limited was the low bidder for these locations.**

Name of Company	Scope of Work	Year 1 net hst incl.	Year 2 net hst incl.	Year 3 net hst incl.	Total net hst incl.
* Teak Tree	Facilities Mgmt.	\$ 177,703.34	\$ 177,703.34	\$ 177,703.34	\$ 533,110.03
	Fire and Emergency	\$ 21,430.77	\$ 21,430.77	\$ 21,430.77	\$ 64,292.32
					\$ 597,402.35
First Class Grass	Facilities Mgmt.	\$ 181,457.64	\$ 181,457.64	\$ 181,457.64	\$ 544,372.92
	Fire and Emergency	\$ 18,250.05	\$ 18,250.05	\$ 18,250.05	\$ 54,750.15
					\$ 599,123.07
Jollimore and Sons	Facilities Mgmt.	\$ 272,186.46	\$ 272,186.46	\$ 272,186.46	\$ 816,559.38
	Fire and Emergency	\$ 27,114.36	\$ 27,114.36	\$ 27,114.36	\$ 81,343.08
					\$ 897,902.46
Turf Masters	Facilities Mgmt.	\$ 393,413.72	\$ 393,413.72	\$ 393,413.72	\$ 1,180,241.16
	Fire and Emergency	\$ 32,302.59	\$ 32,302.59	\$ 32,302.59	\$ 96,907.77
					\$ 1,277,148.93
Leaheys	Facilities Mgmt.	\$ 399,415.38	\$ 399,415.38	\$ 399,415.38	\$ 1,198,246.14
	Fire and Emergency	\$ 52,143.00	\$ 52,143.00	\$ 52,143.00	\$ 156,429.00
					\$ 1,354,675.14

FINANCIAL IMPLICATIONS

Based on the lowest bid price of \$572,850.00, plus net HST of \$24,552.35, for a net total cost of \$597,402.35, funding is available from Facilities Management Operating Account W200 6308 in the amount of \$511,200.00 plus net HST of \$21,910.03, for a net total cost of \$533,110.03. Funding is available in the amount of \$61,650.00 plus net HST of \$2,642.32, for a net total cost of \$64,292.32 from Fire and Emergency Services Operating Account F160 6308. Budget availability has been confirmed by Finance.

Totals for -	Year 1:	\$ 199,134.12 net HST
	Year 2:	\$ 199,134.12 net HST
	Year 3:	<u>\$ 199,134.12 net HST</u>

TOTAL (3 years)	<u>\$ 597,402.35 net HST</u>
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Year 4 (optional)	\$ 199,134.12 net HST
Year 5 (optional)	\$ 199,134.12 net HST

ENVIRONMENTAL IMPLICATIONS

No implications identified.

ALTERNATIVES

None

ATTACHMENTS

None

A copy of this report can be obtained online at <http://www.halifax.ca/council/agendasc/agenda.html> then choose the appropriate meeting date, or by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Debra Graham, Administrative Assistant, Facilities Management, 490-5555

Report Approved by: _____
Diane Moulton, Manager, Facilities Management, 490-1536

(Gary Carpentier, Sr. Procurement Consultant at 490-4202)

Procurement Review: _____
For Anne Feist, Manager, Procurement, 490-4200

Report Approved by: _____
Doug Trussler, Fire Chief, Halifax Regional Fire & Emergency 490-4239
