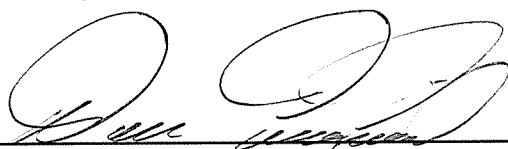
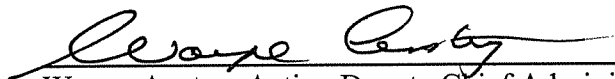


**Halifax Regional Council**  
**February 28, 2006**

**TO:** Mayor Kelly and Members of Halifax Regional Council

**SUBMITTED BY:**

  
\_\_\_\_\_  
Dan English, Chief Administrative Officer

  
\_\_\_\_\_  
Wayne Anstey, Acting Deputy Chief Administrative Officer

**DATE:** February 16, 2006

**SUBJECT:** Appointment of Parking Infraction Ticket Administrator

**ORIGIN**

This report originates from staff.

**RECOMMENDATION**

It is recommended that :

1. Council appoint Charlane Watts to the position of Parking-Infraction Ticket Administrator, as required under the Province of Nova Scotia Summary Proceedings Act Regulations, Part II, Section 10(b).

**BACKGROUND**

Under the amendments passed the 10<sup>th</sup> of March 1999 by the Province of Nova Scotia to the regulations respecting summary offence tickets made by the Governor in Council pursuant to Sections 8A and 8B of Chapter 450 of the Revised Statutes of Nova Scotia, 1989, the Summary Proceedings Act, the "parking-infraction ticket administrator" is the person duly appointed by the applicable municipal council or, in the case of an enforcement agency, appointed by the head of that agency within the Province of Nova Scotia.

**DISCUSSION**

Pursuant to the Regulations, Council, in March 2000, has appointed two parking-infraction ticket administrators. We have recently filled a temporary position in the Parking Ticket Enforcement Office in which the duties involve the scheduling, processing and arraignment of parking infraction tickets. In order to carry out these duties it is necessary that this person be appointed as a parking-infraction ticket administrator.

**BUDGET IMPLICATIONS**

None.

**FINANCIAL MANAGEMENT POLICIES/BUSINESS PLAN**

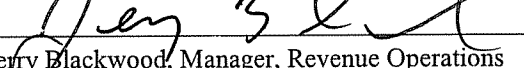
This report complies with the Municipality's Multi-year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operation reserves, as well as any relevant legislation.

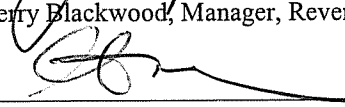
**ALTERNATIVES**

None required.

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

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