



**HALIFAX REGIONAL COUNCIL
COMMITTEE OF THE WHOLE MINUTES
May 26, 2015**

PRESENT: Mayor Mike Savage
Deputy Mayor Lorelei Nicoll
Councillors: Barry Dalrymple
David Hendsbee
Bill Karsten
Gloria McCluskey
Waye Mason
Jennifer Watts
Russell Walker
Stephen Adams
Reg Rankin
Matt Whitman
Brad Johns
Steve Craig
Tim Outhit

REGRETS: Linda Mosher
Tim Outhit

STAFF: Mr. Richard Butts, Chief Administrative Officer
Mr. John Traves, Municipal Solicitor
Ms. Sherryl Murphy, Deputy Clerk
Mr. Andrew Reid, Legislative Assistant

The following does not represent a verbatim record of the proceedings of this meeting.

A video recording of this meeting is available: http://archive.isiglobal.ca/vod/halifax/archive_2015-05-26_live.mp4.html

The agenda, supporting documents, and information items circulated to Council are available online: <http://halifax.ca/council/agendasc/150526cow-agenda.php>

The meeting was called to order at 10:00 a.m., and recessed at 12:15 p.m. Council reconvened at 1:01 p.m. Council adjourned at 2:01 p.m.

1. CALL TO ORDER

Mayor Savage called the meeting to order at 10:00 a.m.

2. APPROVAL OF THE MINUTES – April 28, 2015

Minutes of the April 28, 2015 meeting were approved later in the meeting. See page 10.

3. Proposed Administrative Order 2014-020-GOV, Respecting Marketing Levy Special Event Reserve Grants and Proposed Administrative Order 2014-021-GOV, Respecting Regional Special Events Grants

The following documentation was before Committee of the Whole:

- An extract of minutes from the Regional Council meeting of February 3, 2015
- An Audit and Finance Standing Committee recommendation report dated January 23, 2015 with attached staff recommendation report dated December 5, 2014
- A staff presentation dated May 26, 2015

The following motion was on the floor, as referred to the Committee of the Whole by Regional Council on February 3, 2015:

MOVED by Councillor Mosher, seconded by Councillor Whitman that Committee of the Whole recommend that Halifax Regional Council:

1. Adopt Administrative Order 2014-020-GOV, Respecting Marketing Levy Special Event Reserve Grants, as outlined in Attachment 1 of the staff report dated December 5, 2014 with the following amendment:

That section 17 is amended by deleting the words “as well as its own agencies, such as Greater Halifax Partnership and Destination Halifax,” so it reads: “Staff may consult with provincial and federal government funders to thoroughly assess the rights and benefits being offered by the applicant.”

2. Adopt Administrative Order 2014-021-GOV, Respecting Regional Special Events Grants, as outlined in Attachment 2 of the staff report dated December 5, 2014;

3. Approve the revised Marketing Levy Special Event Reserve Business Case as outlined in Attachment 5 of the staff report dated December 5, 2014;

4. Approve the transfer of oversight for event grants to the Grants Committee from the Special Events Advisory Committee;

5. Approve the Regional Events and Cultural Initiatives Operational Event Programs criteria and realignment; and it is further recommended by the Audit and Finance Standing Committee that Halifax Regional Council request a staff report which examines expanding the number of Council and Citizen Members who serve on the Grants Committee.

6. Retain Bedford Days and the Dartmouth Tree Lighting as HRM delivered events

Mr. Brad Anguish, Director Parks & Recreation and Ms. Denise Schofield, Manager Program Support Services, presented the Proposed Administrative Order #2014-020-GOV and #2014-021-GOV as described in the May 26, 2015 staff presentation.

Ms. Schofield highlighted the following amendment on the floor and deferred to Committee of the Whole from the February 3, 2015 Regional Council session. She indicated that the amendment would create challenges to establish consistent and equitable funding processes:

MOVED by Councillor Dalrymple, seconded by Councillor Whitman that Sackville Patriot Days and the Halifax County Exhibition events continue to receive annual grant funding in the minimum amount of \$20,000 and \$25,000 respectively.

Ms. Schofield also provided follow up on two Council requests made at the February 3, 2015 meeting. These requests were to quantify the staff hours on HRM-delivered events and second to clarify the summer festival events program assigned funding levels. These two requests are addressed on pages 30 and 31 of the staff presentation dated May 26, 2015.

Furthermore, she noted that the following amendment respecting recommendation #2, clause d, was being proposed by staff as a housekeeping amendment to the administrative order:

Approve the wording of Administrative Order 2014-021-GOV, Respecting Regional Special Events Grants, Recommendation #2 so that clause d of section 4 be amended by:

- a) *Adding the word "annual" after the word "maximum" and before the word "grant" , and*
- b) *Adding the words "and up to a three (3) year sustainable funding commitment" after the number "\$60,000.00" and before the word "to"*

The Mayor thanked staff and opened the floor for discussion on the amending motion.

Councillor Johns stated he would be open to consider combining the Special Events Advisory Committee (SEAC) and the Grants Committee as per the Auditor General's recommendation. He stated that originally the idea was to create an overlap of SEAC and Grants Committee, with certain members from each Committee attending both meetings and creating a connection. Councillor Johns requested that the Grants Committee's Terms of Reference be changed to ensure representatives from SEAC are members of the Grants Committee.

Councillor Johns provided background on the justification for Summer Fest, which was to provide funding to summer festivals in the former Halifax County areas. He voiced disagreement with the staff recommendation, stating that it was not equitable. Councillor Johns also noted that he was unsure if SEAC was consulted on the proposed changes to the Administrative Order. Councillor Johns voiced support for the amending motion on the floor for Sackville Patriot Days and the Halifax County Exhibition to continue to receive annual grant funding.

Deputy Mayor Nicoll stated that, according to the criteria, Sackville Patriot Days and Halifax County Exhibition would still be eligible to receive the requested funding. She stated that this motion was already captured in the policy coming forward but with added transparency.

Councillor Watts requested clarification on the application process for Sackville Patriot Days and Halifax County Exhibition events. She questioned under which category the amendment would place those events. Councillor Watts confirmed that there would be no regular reporting or oversight of these events if the motion passed. Ms. Schofield responded that the events are not currently assessed against other events. She stated that the amendment would create a special category specifically for those two events, precluding them from needing to make an application. She also stated that Bedford Days and the Dartmouth Christmas Tree Lighting were events of a different category as they were delivered by HRM staff and the budgets were included in HRM's operating system.

Councillor Hendsbee echoed Councillor Johns' comments regarding SEAC's membership composition being made a part of the Grants Committee's composition. Ms. Schofield responded that no amendment

was required to proceed with the staff proposal, but if the membership composition was altered, an amendment to the Grants Committee's Terms of Reference would be required.

Councillor Craig stated that he would like to see equity and fairness and therefore would not support the amending motion. Regarding the Auditor General's report, he noted that there have been improvements in reporting since the 2009-10 data used in the report.

Councillor Dalrymple stated that the Halifax County Exhibition applies every year and meets set criteria to receive funding. He requested clarification on where the special category would be located. He stated that it would be unfair if there was no guarantee that the Exhibition would receive funding, as the Exhibition was a longstanding event. Ms. Schofield responded that the Exhibition currently receives a \$25,000 allotment; however, it does not participate in the application and review process sought to be achieved by the new Administrative Order. Ms. Elizabeth Taylor, Manager Culture and Events, also clarified that the Halifax County Exhibition did not submit an application to staff and that only meeting minutes and an invoice were received.

Councillor Dalrymple questioned where the report states that the County Exhibition would receive their regular allotment each year, as has been the practice in the past. Ms. Schofield responded that the report did not guarantee a fixed amount but that the event would be assessed against other established community events and Regional Council would make the final assessment. She clarified the difference between HRM delivered events and events like the County Exhibition, which are not delivered by staff and whose funding is not within the Events operating budget but are delivered by way of grants.

Deputy Mayor Nicoll indicated she could not support the amendment and asked for clarification regarding Summer Fest, stating that the current grant was \$66,000. She questioned how much would be available with the new criteria. Ms. Schofield responded that there was \$25,000 currently given to the County Exhibition and \$25,000 available through an application process for Summer Fest events. Under the proposed criteria, Ms. Schofield highlighted that established community events, celebrations and anniversaries could make applications under the allotted \$200,000.

Councillor Johns stated that he was unclear as to the distinction between Bedford Days and Patriot Days. He commented that the proposal would mean that there would be no guarantee for certain established community events to occur. Ms. Schofield responded that Council determined that Bedford Days would be an HRM run event on February 3, 2015, with the budget within the Events sections operating budget. Ms. Schofield stated that the proposal ensured the amount received by annual events such as Sackville Patriot Days would be the minimum amount provided for three years and that those events would have a chance to receive more. She stated that Council could amend the motion to extend the three year retention of the current grants for a longer period.

Councillor Fisher confirmed with Ms. Schofield that events would come before Council and financial support could be given to individual events on a year by year basis. He emphasized that the proposal would create greater accountability. He stated that he would be voting against the amendment.

Councillor Hendsbee questioned if the main motion was not approved, would more volunteers be required to support the events. Mr. Anguish responded that staff's contribution of support to events would not change regardless of the outcome. Mr. Anguish also commented that staff would continue to work with volunteers to assist them in preserving their established events.

Councillor Johns stated that for equity and transparency there should be a motion of reconsideration for Bedford Days and the Dartmouth Christmas Tree Lighting. He suggested a funding model might be provided in a similar fashion to facility management boards, where funds are provided continually so long as an established criterion is met. Ms. Schofield responded that the proposal's grouping of the categories creates eligibility criteria on which Council can make a decision annually.

The question was called for on the amendment to the motion as follows:

MOVED by Councillor Dalrymple, seconded by Councillor Whitman that Sackville Patriot Days and the Halifax County Exhibition events continue to receive annual grant funding in the minimum amount of \$20,000 and \$25,000 respectively.

MOTION TO AMEND WAS DEFEATED.

Councillor Mason voiced approval for the staff work, stating that it would provide increased equity and more clearly align the Marketing Levy Special Events Reserve (MLSER) fund with a business function. He stated that streamlining the applications process was agreeable; however, the hoteliers and tourism industry should retain a voice through SEAC.

MOVED by Councillor Mason, seconded by Councillor Craig that recommendation 4, “to approve the transfer of oversight for event grants to the Grants Committee from the Special Events Advisory Committee” be removed.

Councillor Mason noted that recommendation 1 would also be required to be altered as it referred to the Grants Committee and not SEAC. The Solicitor stated that if it was the Committee's wish to remove recommendation 4, direction for staff to return with further amendments may be required.

Councillor Craig stated support for the amendment, indicating that the segmentation of grants was better defined, with SEAC examining economic impact, staff utilizing The Sport Tourism Economic Assessment Model (STEAM) and more consistent criteria being employed. Councillor Craig stated that specific focus on signature events by the industry versus the other wide spectrum of grants would be fulfilled by keeping SEAC. Regarding quorum issues mentioned in the January 23, 2015 report, he stated that the issue could be resolved.

Councillor Rankin voiced support for the amendment and commended staff for the report. He stated that SEAC should be retained and cautioned against losing the industry's voice. He echoed Councillor Craig's statement that quorum was not an issue and he stated there was no compelling case to change SEAC. Councillor Rankin encouraged Councillors to support the amendment.

Councillor McCluskey stated she would not be supporting the motion, as it would go against the recommendation from the Auditor General. Councillor McCluskey indicated that the Grants Committee could handle the responsibility.

Councillor Watts confirmed that there would be one grant intake per year. She inquired if the Auditor General's concern about having SEAC was solely around conflict of interest. She also questioned if there was an opportunity for a SEAC subcommittee that would work exclusively on MLSER funds. Councillor Watts commented on whether there would be value in having advice and comments coming from the private sector around MLSER through one meeting a year, where industry representatives would make recommendations on MLSER to the Grants Committee and Regional Council.

Ms. Schofield responded that the primary recommendation from the Auditor General was a centralized approach to grants and donations through one committee. She highlighted that the proposed Administrative Order would require that staff have mandatory consultation with industry representatives as well as provincial counterparts on any applications having an economic basis, in addition to performing the STEAM analysis.

Councillor Watts stated that she would be supporting the staff motion. She requested that more clarity be given in the Administrative Order including how consultation would occur with the representatives and how that consultation would be included in staff's recommendation to the Grants Committee. Ms. Schofield confirmed that consultation would occur before the report came to the Grants Committee.

Councillor Johns questioned why the Grants Committee and SEAC could not be kept as they are, while having staff work together to make recommendations to both bodies. He also stated that SEAC has demonstrated its utility as a check and balance for funds. Ms. Schofield responded that Grants and

SEAC are both advisory committees to the Audit and Finance Standing Committee and there is crossover of representation through that process. She stated that she was unsure about previous practice of staff going back and forth between SEAC and the Grants Committee.

Councillor Watts questioned if the amendment would provide that all recommendations under the MLSER fund go through SEAC to Regional Council. Councillor Mason clarified that the amendment before the Committee of the Whole would not alter recommendation 2, Respecting Regional Special Events, which would still go through the Grants Committee. He stated that while processes need to be streamlined, SEAC should remain as an advisory body to the MLSER funds.

Committee of the Whole further discussed the rationale for retaining SEAC. Certain Councillors disapproved of the amendment and stated that it strayed from the Auditor General's recommendation, while others voiced support. In response to a question, Ms. Schofield confirmed that staff vetted grants through a scoring system in making recommendations.

The Municipal Solicitor stated that the proposed Administrative Order in Attachment 1 would need to be rewritten as a result of the amendment on the floor to remove recommendation 4.

THE MOTION TO AMEND WAS PUT AND PASSED.

Following a further discussion a friendly amendment was suggested by the Municipal Solicitor and accepted by Committee of the Whole regarding recommendation 1:

- 1. Defer a decision on Recommendation 1 and direct staff to prepare a report and recommendation regarding necessary amendments to Recommendation 1 that would address the deletion of Recommendation 4 and maintaining SEAC to provide oversight of event grants which are funded through MLSER.**

Councillor Watts suggested that the final decision would rest with Council. She requested the membership composition of SEAC and asked it be made clear why there were 4 citizen representatives and 4 Councillors. She stated that the Committee should be an industry group. Other Councillors added that with the streamlining of the workload there would be an opportunity to re-examine the membership composition of SEAC.

The amended motion now reads:

MOVED by Councillor Mosher, seconded by Councillor Whitman that Committee of the Whole recommend that Halifax Regional Council:

- 1. Defer a decision on Recommendation 1 and direct staff to prepare a report and recommendation regarding necessary amendments to Recommendation 1 that would address the deletion of Recommendation 4 and maintaining SEAC to provide oversight of event grants which are funded through MLSER.**
- 2. Adopt Administrative Order 2014-021-GOV, Respecting Regional Special Events Grants, as outlined in Attachment 2 of the staff report dated December 5, 2014;**
- 3. Approve the revised Marketing Levy Special Event Reserve Business Case as outlined in Attachment 5 of the staff report dated December 5, 2014;**
- 4. Approve the Regional Events and Cultural Initiatives Operational Event Programs criteria and realignment; and it is further recommended that Halifax Regional Council request a staff report which examines expanding the number of Council and Citizen Members who serve on the Grants Committee.**
- 5. Retain Bedford Days and the Dartmouth Tree Lighting as HRM delivered events**

Committee of the Whole recessed at 12:15 p.m. The Mayor reconvened the meeting at 1:01 p.m.

The Mayor recognized Ms. Maha Amin, Local Immigration Partnership Coordinator and Ms. Késa Munroe-Anderson, African Nova Scotian Advisor.

Discussion on the motion continued.

Ms. Schofield, in response to a question, stated that HalCon was not a hallmark event. She outlined the means by which HalCon has been receiving funding and confirmed that HalCon would be assessed as all other events.

Councillor Walker questioned if there was enough money available under the proposed framework. He also stated that decisions on applications need to be made between January and February before the event happens so the organizers can adjust the budgets accordingly. Ms. Schofield responded that the report indicated that an additional \$300,000 would be made available to the collective amount and there should be a sufficient amount for the first year. She stated that a review would occur after the first year and if funding adjustments were required it would be done through the budget process.

Councillor Fisher questioned if the new process would expedite the grants. Councillor Fisher requested clarification if there was a cap of \$100,000 for any event and questioned if there was an opportunity for exceptions to the cap to be made. He also inquired if funds would roll over from year to year and whether roll over amounts would remain within their category or shift to the general fund. Councillor Fisher stated that the anniversaries category has a maximum of \$10,000, whereas the Halifax Explosion Commemoration would command more than that. He also questioned if rock concerts could apply through the application process.

Ms. Schofield responded that intakes would be shifted so that reports to Council could be made earlier. Regarding caps, she responded that they have been removed for added flexibility. Ms. Schofield stated that the cultural reserve and marketing levy reserve would rollover; however, operating funding would not rollover. Regarding the anniversary category, Ms. Schofield stated that the importance of the Halifax Explosion Anniversary was being considered and a recommendation regarding funding would come to Regional Council. Ms. Schofield highlighted that there is a separate policy approved by Council for managing concert applications.

Councillor Watts questioned if there was a strategy to balance funding as more events move into larger funding categories such as signature events. She also commented about the established community events category and questioned which category the Northern Lights Lantern Festival would fall under. Councillor Watts inquired when the proposed changes would come into effect and if staff would be coming out with a package to explain the changes to the process.

Regarding events categories, Ms. Schofield responded that should the motion be approved, the process would be to determine under which categories all the events would fall. She stated that the Lantern Festival appeared to be a community event. She highlighted that the new process would take effect for the 2016/17 fiscal year and stated that staff would make the new process clear to organizations applying.

In regards to balancing funding, Mr. Anguish added that the process would be monitored over the next few years to determine pressures on the budget. He stated that there may be an opportunity to examine how an event may become independent as it matures.

Councillor Hendsbee echoed Councillor Walker's concern for lack of funds in the account. He stated that participation from the municipality would be of assistance as some organizations are solely volunteers. He stated that certain organizations would not be ready and prepared to meet the application deadline and inquired if there would be secondary intakes. Councillor Hendsbee also questioned if the municipality might have a second parade float. Ms. Schofield responded that the change to one intake was to ensure consistency across all granting programs. She stated that staff would reach out to small community

groups and that varying degrees of support would be provided including logistical support for street barriers and barricades. She stated that staff would work with groups to understand the application schedule and requirements.

Councillor Johns confirmed that signature events required a minimum budget of \$250,000. He stated that \$500,000 to \$750,000 would be more appropriate. He also requested clarity on Summer Fest. Councillor Johns stated that the grant was established at amalgamation specifically for Halifax County to offset events held in Halifax and Dartmouth. He highlighted the Weir Rocking event, stating that the grant money had been seed money to start new initiatives. Councillor Johns inquired under which category a new event would fall.

Ms. Schofield outlined that the amount was set based on feedback. Ms. Schofield stated that all of the categories could become seed money, regardless of where they are hosted. Ms. Schofield indicated that with the additional funds indicated in the report, there was opportunity provided for new events. Regarding an event such as Weir Rocking, she stated that it would likely fit under an established community festival, cultural event, emerging event, or community celebration.

Councillor Dalrymple questioned how the municipality would provide outreach to community groups. He cautioned that a lot of community groups for summer festivals do not make plans until spring. Councillor Dalrymple stated that he would prefer communications be made through channels other than social media, including local newspaper ads placed in the late fall. Ms. Schofield responded that staff had a database of information on organizations and planned to deliver workshops on the changes.

Councillor Dalrymple also questioned whether recommendation 4 in the motion would require attention, as Grants membership would no longer need to be expanded given the amendment to have SEAC remain:

“Approve the Regional Events and Cultural Initiatives Operational Event Programs criteria and realignment; and it is further recommended by the Audit and Finance standing Committee that Halifax Regional Council request a staff report which examines expanding the number of Council and Citizen Members who serve on the Grants Committee.”

Ms. Sherryl Murphy, Deputy Clerk, responded that the recommendation had been under consideration by Council during their February 3 meeting and would need to be dealt with by deleting that reference. She suggested that Council vote on the motions separately.

MOVED by Councillor Johns, seconded by Councillor Whitman that the motion be amended to retain the Summer Fest grant in the amount of \$25,000 to specifically fund events in the former Halifax County area of the Municipality and that staff report back to Council with recommendations on how it should be administered.

The Mayor questioned if the motion would reduce the overall funding amount of \$200,000 to \$175,000 by designating \$25,000 specifically for the County. Mr. Anguish stated that the intent of the motion would be to allocate \$25,000 specifically for the County. He voiced concern for the motion, stating that there was no geographical definition of Summer Fest for staff and that it was in fact open to anyone to apply to those funds.

Councillor Rankin stated that he could not support the amendment. He commented that Natal Day was not an exclusive event to an area and all were free to attend. He underscored that the difference in HRM delivered events such as Natal Day was that they were specific events in fixed locales. He stated that to balance considerations it would be best in public interest to move forward with the staff proposal.

The question was called for.

THE MOTION TO AMEND WAS PUT AND DEFEATED.

Councillor Walker advised he would be moving the housekeeping motion previously identified by staff.

MOVED by Councillor Walker, seconded by Councillor Watts to approve the wording of Administrative Order 2014-021-GOV, Respecting Regional Special Events Grants, Recommendation #2 so that clause d of section 4 be amended by:

- a) Adding the word “annual” after the word “maximum” and before the word “Grant” and
- b) Adding the words “and up to a three (3) year sustainable funding commitment” after the number “\$60,000.00” and before the word “to”

Committee of the Whole also agreed to perform a friendly amendment on recommendation 4, removing reference to expanding the membership of the Grants Committee by deleting the following wording: “and it is further recommended by the Audit and Finance standing Committee that Halifax Regional Council request a staff report which examines expanding the number of Council and Citizen Members who serve on the Grants Committee.”

MOTION TO AMEND WAS PUT AND PASSED.

The amended motion now reads:

MOVED by Councillor Mosher, seconded by Councillor Whitman that Committee of the Whole recommend that Halifax Regional Council:

1. Defer a decision on Recommendation 1 and direct staff to prepare a report and recommendation regarding necessary amendments to Recommendation 1 that would address the deletion of Recommendation 4 and maintaining SEAC to provide oversight of event grants which are funded through MLSER.
2. Adopt Administrative Order 2014-021-GOV, Respecting Regional Special Events Grants, as outlined in Attachment 2 of the staff report dated December 5, 2014;
3. Approve the revised Marketing Levy Special Event Reserve Business Case as outlined in Attachment 5 of the staff report dated December 5, 2014;
4. Approve the Regional Events and Cultural Initiatives Operational Event Programs criteria and Realignment;
5. Retain Bedford Days and the Dartmouth Tree Lighting as HRM delivered events
6. Approve the wording of Administrative Order 2014-021-GOV, Respecting Regional Special Events Grants, Recommendation #2 so that clause d of section 4 be amended by:
 - a) Adding the word “annual” after the word “maximum” and before the word “Grant” and
 - b) Adding the words “and up to a three (3) year sustainable funding commitment” after the number “\$60,000.00” and before the word “to”

Councillor Watts questioned how SEAC would be constituted into a new form. She questioned if a notice of motion would be required to look at representation on that Committee of how membership would be reconstituted, as per the Committee’s Terms of Reference.

Ms. Schofield stated that the current Terms of Reference were broader than what was now being proposed, so that the terms of reference would now need to be reviewed. She stated that no motion was required.

In response to a question from Councillor Rankin, the Municipal Solicitor indicated staff would be coming back to deal with implications on the MLSER fund, not the Grants Committee.

MOVED by Councillor Rankin, seconded by Councillor Craig to request a staff report which examines expanding the number of Council and Citizen Members who serve on the Grants Committee.

MOTION TO AMEND PUT AND PASSED.

The amended motion now reads:

MOVED by Councillor Mosher, seconded by Councillor Whitman that Committee of the Whole recommend that Halifax Regional Council:

1. **Defer a decision on Recommendation 1 and direct staff to prepare a report and recommendation regarding necessary amendments to Recommendation 1 that would address the deletion of Recommendation 4 and maintaining SEAC to provide oversight of event grants which are funded through MLSER.**
2. **Adopt Administrative Order 2014-021-GOV, Respecting Regional Special Events Grants, as outlined in Attachment 2 of the staff report dated December 5, 2014;**
3. **Approve the revised Marketing Levy Special Event Reserve Business Case as outlined in Attachment 5 of the staff report dated December 5, 2014;**
4. **Approve the Regional Events and Cultural Initiatives Operational Event Programs criteria and Realignment;**
5. **Retain Bedford Days and the Dartmouth Tree Lighting as HRM delivered events**
6. **Approve the wording of Administrative Order 2014-021-GOV, Respecting Regional Special Events Grants, Recommendation #2 so that clause d of section 4 be amended by:**
 - a) **Adding the word “annual” after the word “maximum” and before the word “Grant” and**
 - b) **Adding the words “and up to a three (3) year sustainable funding commitment” after the number “\$60,000.00” and before the word “to”**
7. **Request a staff report which examines expanding the number of Council and Citizen Members who serve on the Grants Committee.**

The question was called for on the main motion as amended.

MOTION PUT AND PASSED.

The approval of the minutes was dealt with at this time.

2. APPROVAL OF THE MINUTES – April 28, 2015

MOVED by Councillor Watts, seconded by Councillor McCluskey that the minutes of April 28, 2015 be approved as circulated. MOTION PUT AND PASSED.

5. ADJOURNMENT

The meeting was adjourned at 2:01 p.m.

Cathy J. Mellett
Municipal Clerk