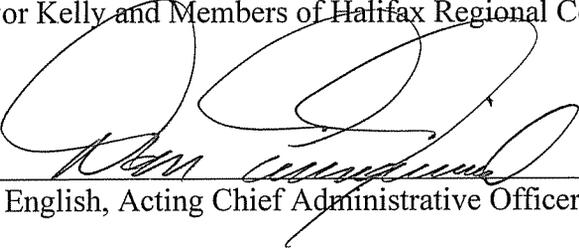

Halifax Regional Council
March 5, 2002

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY:



Dan English, Acting Chief Administrative Officer

DATE: February 20, 2002

SUBJECT: **Tender # Q02C215 - Janitorial Services for the following locations:
Cowie Hill Depot, Flemming Park, Fairview Cemetery and
Sackville Street Complex**

ORIGIN

The Halifax Regional Municipality called tenders for Janitorial Services for the Cowie Hill Depot, Flemming Park, Fairview Cemetery and the Sackville Street Complex for a three (3) year period.

RECOMMENDATION

It is recommended that :

Regional Council authorize the award of Tender # Q02C215 for Janitorial Services for the above locations to Maritime Maintenance Cleaning Service Ltd. for a three (3) year period at a total cost of \$72,157.59 (tax included) beginning March 1, 2002, with funding as outlined in the Budget Implications section of this report.

Note: All prices include the non-refundable portion of the HST.

BACKGROUND

Quotations were received for the following locations:

Cowie Hill Depot, Flemming Park, Fairview Cemetery and Sackville Street Complex.

A total of eight (8) companies responded to this quotation.

<u>Name of Company</u>	<u>Bid Three (3) Year Period (Tax included)</u>
Maritime Maintenance Cleaning Service Ltd.	\$72,157.59*
D & J's Cleaning Service Ltd.	75,291.96
Seascape Building Maintenance	93,071.52
High Gloss Maintenance	98,468.11
Office Pride	139,077.97
Service Master Contract Services	146,514.41
Janasco Limited	146,935.88
Marathon Maintenance Maid Ltd.	151,664.13

* Recommended Bid

DISCUSSION

Real Property Services have developed a redeployment strategy to optimize staff efficiencies and will utilize existing staff in high profile facilities (Richmond Family Court and Turner Drive), that are presently contracted out, and contract out smaller facilities. The redeployment will help enhance service delivery and reduce fleet and travelling costs.

BUDGET IMPLICATIONS

Funds are available in the following Operating Budget Accounts:

Cowie Hill Depot - Account # XC000239.6704

Flemming Park - Account # XC000291.6704

Fairview Cemetery - Account # PW840010.6704

Sackville Street Complex - Greenhouse - Account # XC000242.6704

Sackville St. - Account # PW871031.6704

MULTI-YEAR FINANCIAL IMPLICATIONS

This report complies with the Municipality's Multi-Year Financial Strategy, the approved Operating, Capital and Reserve budgets, policies and procedures regarding withdrawals from the utilization of Capital and Operating reserves, as well as any relevant legislation.

ALTERNATIVES

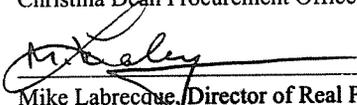
No recommended alternatives

ATTACHMENTS

None

Additional copies of this report, and information on its status, can be obtained by contacting the office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Christina Dean Procurement Office 490-6472

Report Approved by: 
Mike Labrecque, Director of Real Property Services 490-6015