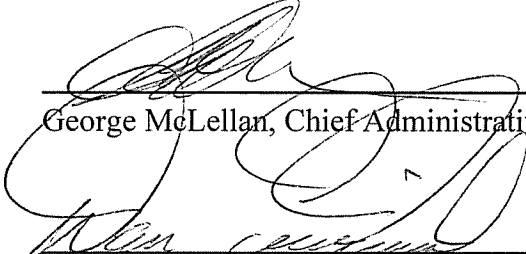
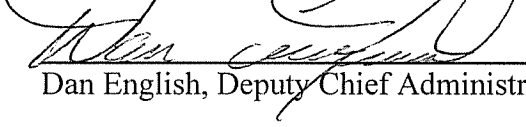


Halifax Regional Council
April 23, 2002

TO: Mayor Kelly and Members of Halifax Regional Council

SUBMITTED BY:


George McLellan, Chief Administrative Officer


Dan English, Deputy Chief Administrative Officer

DATE: April 22nd , 2002

SUBJECT: **Tender #02-052- East and West Region Cemeteries, Grass Mowing and Landscape Maintenance**

ORIGIN

The Halifax Regional Municipality publicly advertised tenders for Cemeteries Grass Mowing and Landscape Maintenance in the East and West Regions for a three(3) year period.

RECOMMENDATION

It is recommended that:

1. Council authorize the award of tender # 02-052 to the lowest bidder meeting specifications, Changing Seasons Landscaping Services Ltd. at a cost of \$96,000.00 plus HST for the period May 1st, 2002 to November 15th, 2002 with funding outlined in the budget implications section of this report.
2. Council authorize staff to award the second and third year of the tender at a cost of \$96,000.00 per year plus HST for the periods May 1st to November 15th of each year. The second and third year award would be contingent upon an annual performance review and budget allocation.

BACKGROUND

A total of eleven(11) companies received tender documents with four (4) responding.

<u>Name of Company</u>	<u>Amount of Bid (H.S.T. Extra)</u>
Changing Seasons Landscaping Services Ltd.	\$ 96,000.00*
Teak Tree Enterprises Limited	\$ 108,620.00
Humphreys Landscape and Construction Ltd.	\$ 120,760.00
Edmonds Landscape and Construction Services Ltd.	\$ 153,102.00

* Recommended Bid

Note: This work was re-tendered as the agreement with last years contractor, Unlimited Country was not renewed due to performance related issues.

DISCUSSION

Parks and Open Spaces staff have reviewed Changing Seasons implementation plan which addresses the areas of performance standards, safety, customer service, communication, reporting, supervision and resources (dedicated staff and equipment) as well as checked references and are recommending award of tender. This contract includes grass mowing and landscape maintenance for approximately 218,930 square meters of cemeteries in the East and West Regions for the growing season May 1st to November 15th of years 2002, 2003 and 2004.

BUDGET IMPLICATIONS

Funds are available in the 2002/2003 Operating Budget in account # R855-6399.

Additional copies of this report, and information on its status, can be obtained by contacting the Office of the Municipal Clerk at 490-4210, or Fax 490-4208.

Report Prepared by: Dale Carman, Team Leader, Procurement 490-6476

Report Approved by: _____
Karen MacTavish , Director, Parks and Open Spaces 490-4734